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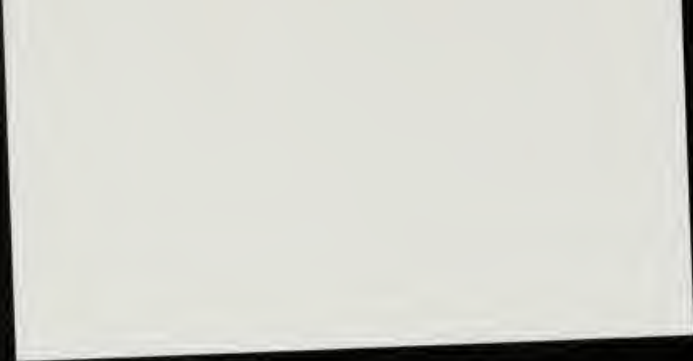
DIANE RODRIGUEZ
ADULT SERVICES/
YOUNG ADULT LIBRARIAN

64 SOUTH STREET NORWELL, MA 02061
TELEPHONE (781) 659-2015 X114
drodriguez@ocln.org

TOWN OF N



ANNUAL TOWN REPORT 2015



TOWN OF NORWELL



ANNUAL TOWN REPORT 2015



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TOWN DIRECTORY

EMERGENCIES: POLICE, FIRE, AMBULANCE ~ 911 659-7979

Town Offices – 345 Main Street

Hours: Monday & Tuesday, 8:00 AM to 4:15 PM, Wednesday, 8:00 AM to 7:30 PM,
Thursday, 8:00 AM to 4:00 PM and Friday, 8:00 AM to 12:00 PM (Unless Noted Differently)

<u>ACCOUNTING DEPARTMENT</u>	781-659-8010
<u>ANIMAL CONTROL</u>	781-659-8012
<u>ASSESSOR'S DEPARTMENT</u>	781-659-8014
<u>SELECTMENS DEPARTMENT</u>	781-659-8000
<u>BOARD OF HEALTH / RECYCLING / TRASH</u>	781-659-8016
<u>BUILDING DEPARTMENT / APPEALS</u>	781-659-8018
<i>Inspectors: Building, Wire, Gas, Plumbing</i>	<i>Inspections by Appointment</i>
<u>CONSERVATION COMMISSION</u>	781-659-8022
<u>PLANNING BOARD</u>	781-659-8021
<u>HIGHWAY DEPARTMENT, Secretary</u>	781-659-8042
<i>After office hours</i>	781-659-7979
<u>RECREATION COMMISSION</u>	781-659-8046
<u>TAX COLLECTOR / TREASURER</u>	781-659-8070
<u>TREES / CEMETERY DEPARTMENT</u>	781-659-8009
<u>TOWN CLERK</u>	781-659-8072
<i>Birth Certificates, Death Certificates, Elections</i>	
<i>Marriage Licenses, Voter Registration, Dog Licenses, etc.</i>	
<u>VETERAN'S AGENT</u>	781-659-8004
<u>WATER DEPARTMENT</u>	781-659-8076
<u>NORWELL PUBLIC LIBRARY</u>	781-659-2015
<i>64 South Street (Library Hours change according to School Year)</i>	
<u>COUNCIL ON AGING (SENIOR CITIZEN DROP-IN CENTER)</u>	781-659-7878
<i>Mon – Fri 8:30 AM to 3:30 PM Hot Lunch Program, Senior Bus, Activities</i>	
<u>POLICE DEPARMENT</u>	
<i>40 River Street</i>	781-659-7979
<u>FIRE DEPARTMENT – HEADQUARTERS</u>	After Office Hours - 781-659-8156
	After Office Hours – 781-659-7979
<u>SCHOOL DEPARTMENT</u>	781-659-8800
<i>Superintendent Office - Mon – Fri 8:00 a.m. – 5:00 p.m.</i>	

IN MEMORIAM

Stephanie D. St. Ours	January 25, 2015	Election Worker
Robert F. Dwyer	March 24, 2015	Capital Budget Comm. Advisory Board 2005 Citizen of the Year School Comm. Elementary School Site Comm.
Jeanne M. Garside	May 26, 2015	Personnel Board Town Report Comm. Centennial Comm. Stetson Ford House Pres. Fund Trustees
Marie E. Buckley	July 12, 2015	Teacher
Jeanne G. Scothorne	August 1, 2015	Election Worker
D. Catherine Cushing	September 17, 2015	Secretary, Norwell Schools Deputy Registrars
Amy D. Locke	October 17, 2015	Election Worker
Madeline J. Scully	October 21, 2015	Secretary, Norwell Schools
Margaret M. O'Brien	October 27, 2015	Asst. Town Accountant Acting Town Accountant Selectmen Audit Review Comm. Metropolitan Area Planning Council MBTA Advisory Bd.
Linda A. MacLeod	November 3, 2015	Substitute Teacher, Norwell Schools
Anna M. Brennan	November 8, 2015	Teachers Aide, Norwell Schools
Anthony N. Bahros	December 14, 2015	Principal, Norwell High School



Town of Norwell

Plymouth County Massachusetts

2015 Population 10,902, Land area 21 square miles, Normal temperature, January: 27F, Normal Temperature, July 70.0F, Elevation at Town Hall approximately 81 feet above sea level, Town Meeting form of government with 5-member Board of Selectmen as Executive Authority.

REPRESENTATIVES IN STATE & FEDERAL GOVERNMENT

U. S. Senators

Elizabeth Warren (D)
Edward J. Markey (D)

Governor's Council 4th District

Christopher A. Iannella, Jr. (D)

Representative in Congress, 10th District

William R. Keating (D)

County Commissioners

Sandra M. Wright (R)
Daniel A. Pallotta (R)
Gregory M. Hanley (D)

State Representative, 5th Plymouth District

David F. DeCoste (D)

State Senator, Norfolk & Plymouth District

Robert L. Hedlund (R)

Sheriff, Plymouth County

Joseph D. MacDonald (D)

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ELECTED OFFICIALS

BOARD OF ASSESSORS	3 YRS	NORWELL PUBLIC LIBRARY TRUSTEES	3 YRS
William Houser	2018	Monika Brodsky	2018
Susan Kirby	2017	Jeanne Hagelstein-Ivas	2017
Joan Osborn	2016	Sarah C. Summers	2017
Maureen Clark-Lewis	2015	Kathryn E. Mudgett	2016
		Victor Posada	2016
BOARD OF HEALTH	3 YRS	Christine E. Smith	2015
Mary E. Doherty	2018	Rebecca C. Freer, Director	Appt.
Peter M. Dillon	2017	Michael Yee	2015
John O. Litchfield	2016		
Brian Flynn, Agent	Appt.	PLANNING BOARD	3 YRS
		Jamie Crystal-Lowry	2018
BOARD OF SELECTMEN	3 YRS	Kenneth Cadman	2017
Alison Demong	2018	Patrick Campbell	2017
Peter Smellie	2018	Darryl Myers	2016
Ellen H. Allen	2017	Bradford Washburn	2016
Gregg McBride	2016	Chris Dilorio	Appt.
Jason Brown	2016	Margaret Etzel	2015
David DeCoste	2015		
Tammi Gamer	2015	SCHOOL COMMITTEE	3 YRS
		MaryLou O'Leary	2018
BOARD OF WATER COMMISSIONERS	3 YRS	Alison Link	2017
Peter Dillon	2018	Kiersten H. Warendorf	2017
Steven P. Ivas	2017	Glenn C. Ferguson	2016
Frederick H. St. Ours	2016	Amy Koch	2016
John R. McInnis, Supt.	Appt.		
		TOWN CLERK	3 YRS
HIGHWAY SURVEYOR/DIRECTOR	3 YRS	Patricia M. Anderson	2017
Paul M. Foulsham	2016	Laurie A. Davis, Assistant	Appt.
NORWELL HOUSING AUTHORITY	3 YRS	TOWN MODERATOR	1 YR
Fred N. Levin	2018	William C. Coffey	2018
John F. Cames, Jr.	2018		
Edward F. Walsh, Jr.	2017		
Nancy J. Dooley	2016		
Genevieve Davis, State Appointee	2019		
Colleen Sullivan-Locchi, Director	Appt.		

TOWN OFFICIALS, BOARDS, DEPARTMENTS AND COMMISSIONS

ADA COORDINATOR

Timothy J. FitzGerald

Patricia M. Anderson

2017

ADVISORY BOARD

3 YRS

Jacquelyn	McClean	2018
Timothy	Greene	2018
Jane	Stout	2018
Roger	Hughes, Chair	2017
Karen	Reynolds, Clerk	2017
Ralph	Gordon	2017
Susan	Powell	2016
Frances	Molla	2016
Mark C	Maiellano, V-Chair	2016
Chad	Forman	2015
Spencer	Joseph	2015
David	McEachern	2015

ADVISORY BOARD NOMINATING COMMITTEE

1 YR

Roger	Hughes, Chair	<i>Advisory Board</i>	2017
Ellen H.	Allen, Vice-Chair	<i>Selectmen</i>	2017
William C.	Coffey, Chair	<i>Moderator</i>	2016
Jason	Brown		2015
Jacquelyn	McClean		2015

AMBULANCE ABATEMENT COMMITTEE

Peter	Morin	<i>Town Administrator</i>
Darleen	Sullivan	<i>Treasurer</i>
T. Andrew	Reardon	<i>Fire Chief</i>

ANIMAL CONTROL OFFICER

1 YR

Paul W. Murphy 2016

ATHLETIC FIELD COMMITTEE

3 YR

Richard	Webber, V-Chair	2018
Jeff	Bergholtz	2018
Jeannie	Burtch	2017
Eric	Thorbahn	2017
Gerald	Kehoe	2017
Glenn	Ferguson, Chair	2016
David C.	Benedict	2016

BEAUTIFICATION COMMITTEE

3 YRS

Susan K.	Solis, Chair	2018
Stephen	Muzrall	2018
Joyanne R.	Bond	2017
Gillian	Parker	2017
Susan Fuller	Hall	2016
Peg	Norris	2016
Robert H.	Norris	2016
Susan	Powell	2015

BOARD OF APPEALS

3 YRS

Philip Y.	Brown, V-Chair	2018
David L.	Turner, Asst. Clerk	2017
Lois S.	Barbour, Chair	2016

ALTERNATE MEMBERS:

Thomas P.	Harrison	2018
Ralph J.	Rivkind	2017

40B SPECIAL ALTERNATE

Patrick J. Haraden Duration

BOARD OF REGISTRARS

3 YRS

Mary	Cole	2018
James C.	Pinkham	2018
Patricia M.	Anderson	2017
Joseph	Carty	2015
Jill	O'Laughlin	2015

BUILDING INSPECTOR ALT.

3 YRS

Gerald	O'Neill	2018
Michael B.	Simpson	2017

BURIAL AGENT

3 YRS

CABLE TV COMMITTEE

3 YR

		<i>Contracted (Non Voting)</i>	<i>Duration</i>
Jonathan	Grabowski		
Andy	Reardon		2018
Stephen	Muzrall		2018
Alex	Milne		2018
Gregg	McBride, Chair		2017
Joseph	Lipowski		2017
Charles	Markham		2015

CAPITAL BUDGET

3 YRS

Peter W.	Smellie	2018
Spencer	Joseph	2017
Kevin J.	Burns, Chair	2017
Kimberley	Dall	2016
Mark	Maiellano	2016
Stephanie	Molinari, Secretary	2016
Timothy W.	Greene	2015
James	Cavanaro	2015

CEMETERY COMMITTEE

3 YRS

Rebecca	Allen	2018
Richard	Haritgan	2018
Francis J.	Nagle	2018
Lynne	Rose, Chair	2018
Bill	Malloy	2017
Kathleen	Rothwell	2015

COMMISSION ON DISABILITIES

3 YRS

Patti M.	Nelson	2018
Deborah M.	Paine	2018
Kevin	Cohane	2018
Laurie	Galvin	2017
James	Kelliher	2017
Susan	Curtin	2016
Michele D.	O'Hara, Chair	2016

COMMUNITY HOUSING TRUST

2 YRS

		<i>Admin.</i>	<i>Duration</i>
Ellen	McKenna		Alt.
Tricia	Lederer		2017
Peter M.	Shea		2017
Liz	Hibbard		2016
Gregg	McBride		2016
Patricia G.	Richardson, Chair		2016
Andy	Reardon		2016
Bruce	Burgess, V-Chair		2016
Brian	D'Souza		2016
Charles	Markham		2015

COMMUNITY PRESERVATION COMMITTEE

3 YRS

		<i>Admin.</i>	<i>n/a</i>
Ellen	McKenna		
Fred N.	Levin		2018
Jamie-Crystal	Lowry		2018
Aleta	Scully		2018
Robert H.	Norris		2018
Joan	Osborne		2018
Julie	Gillis		2018
John	Mariano, Chair		2018
David M.	Osborne		2017
Brendan	Recupero		2017
Brad	Washburn		2016
Patricia	Richardson		2015
Peter	Kulka		2015
Margaret	Etzel		2015

COMPLETE STREETS COMMITTEE

Alison	Demong	2018
Ellen	Moshier	2018
Gary	Schaffer	2016
Jamie G	Crystal-Lowry	2016

Kevin Paul	Cafferty Foulsham		2016 2016	David Andy	Sutton Papadopolous	Town Buildings Custodian	
CONSERVATION COMMISSION			3 YRS	FENCE VIEWER			1 YR
Merideth	Schmid	Admin. Support	n/a	Cliff	Prentiss		2016
Jeanne	Cianciola	Admin. Support	n/a	FIRE DEPARTMENT			
Nancy	Hemingway	Agent	Duration	T. Andrew	Reardon	Fire Chief	
Ronald	Mott		2018	Theresa	Graham	Admin. Asst	
Bruce	Humphrey		2018	CAPTAINS:			
Stacy	Minihane		2018	Kenneth R.	Benting		
David M.	Osborne		2017	David J.	Kean		
Lori	Hillstrand		2017	Shane P.	McMahon		
Robert	Woodill, V-Chair		2017	Jeffrey C.	Simpson		
Marynel	Wahl, Chair		2016	FIRE FIGHTERS:			
William	Grafton		2015	John R.	Cushing		
CONSTABLES			3 YRS	Eric	Chiasson		
Kevin J.	Dalton		2018	Brian	Cole		
Jerold S.	Loomis		2018	George P.	Doucette		
Michael C.	Moore		2018	JD	Dwyer		
Peter J.	Carlson		2018	Sean	Ford		
Shawn	Murphy		2018	Jon M.	Healy		
David	Lewis		2017	Tyler	Hannigan		
Thomas C.	Scavitto		2016	Jeffrey	Jacobson		
Kevin	Bullock		2015	Harry L.	Merritt		
COUNCIL ON AGING			3 YRS	William J.	Milne		
Dee	Obert	Outreach	n/a	Jeannie N.	Payne		
Susan	Curtin	Office Support	n/a	Michael B.	Ryan		
Rosemary	O'Connor	Director	Duration	Robert F.	Silva		
Wesley H.	Osborne, Jr.		2018	Dave	Smith		
Maryellen	Arapoff		2017	Michael	Teague		
Kate	Vaughan		2017	CALL FIREFIGHTERS:			
Bonnie J.	Campbell-Dunn		2016	Rob	Carney		
Maureen	Murphy		2016	Michael	Cohen		
Ann	Valair		2015	Parker	Merritt		
CULTURAL COUNCIL				Alex	Morena		
Elaine	Garvey		2018	John	Ward		
Anna	d'Entremont		2018	FOREST FIRE WARDEN			
Christine	Hudanich		2018	T. Andrew	Reardon	Fire Chief	
Marilynn	Raineri		2018	GAS & PLUMBING INSPECTOR			1 YR
Nathalie	Vining		2017	Edward J.	Geswell		2016
Lois	Athanasiou		2017	Edward J.	Geswell III, Alternate		2016
Constance	Stone		2016	Michael	Hoadley, Alternate		2016
Susan	Powell		2015	Gary A.	Young, Alternate		2016
Cynthia	Wright		Ex-officio	GENERAL BY-LAW REVIEW COMMITTEE			Duration
CUSHING MEMORIAL DIRECTORS			3 YRS	Peter	Smellie		
MaryLou	O'Leary	Administrator	n/a	Scott	Snider		
Donna M.	Cunio		2018	HARBORMASTER			
Alex	Milne		2018	Ronald P.	Mott		12/31/15
Patrick	Reed		2018	HIGHWAY / TREE			3 YRS
James E.	Fitzgerald		2017	Paul M.	Foulsham	H/T Surveyor	2016
Paul S	Tedeschi		2016	Linda	Murphy	Admin. Asst	n/a
ECONOMIC DEVELOPMENT COMMITTEE			3 YRS	HIGHWAY/TREE ENVIRONMENTAL AUDIT COMM			None
Richard A.	Merritt, Chair		2018	Peter	Monn	Town Administrator	
Natalie	DiCecca		2018	Gregg	McBride	Selectman	
Patrick	Campbell		2017	Paul M.	Foulsham	Highway/Tree Surveyor	
Michael J.	Tobin		2016	HISTORICAL COMM			3 YRS
Susal	Solis		2016	David	DeGhetto		2018
Bradford V.	Washburn, Chair		2016	Robert H.	Norris, V-Chair		2018
EMERGENCY COMMUNICATIONS CENTER				James	Kelliher		2018
Theodore J.	Ross Police Chief			Nancy	McBride		2017
T. Andrew	Reardon, Chief			Noel	Ripley, Chair		2017
EMERGENCY MANAGEMENT				Patricia	Shepherd, Treas.		2016
T. Andrew	Reardon, Chief			Katharine	Campbell, Sec.		2016
ENERGY COMMITTEE			1 YR	Wendy	Bawabe		2015
Robert A.	McMackin, Chair		2016	HUMAN RESOURCES MANAGER			
Harry	Solis		2016	Barbara	Childs		
Matthew	DeCoursey		2016	INSPECTOR OF ANIMALS			1 YR
Mary	Cole		2015	Paul W.	Murphy		4/30/16
Peter	Smellie		2015				
FACILITY MANAGER							

INSPECTOR OF BUILDINGS			3 YRS	Carol	Brzuszek	Deputy Chief	
Timothy J.	FitzGerald		2016	Marion	Kaskiewicz	Admin. Assistant	
Judy	Ockerbloom	Admin. Ass't		Bruce	Melanson	Custodian	
INSPECTOR OF WIRES			1 YR	SERGEANT			
Charles	Palmeri		2016	Ronald C.	Fries		
John C.	Lunn, Alternate		2016	William	Lynch		
LIBRARY / TOWN HALL STUDY COMMITTEE			1 YR	Urpo J. E.	Nummenniemi		
Jeanne	Hagelstein-Ivas, Chair		2016	Timothy P.	O'Brien		
David	Sutton, Clerk	duration		John	Suurhan		
Jill	O'Loughlin	2016		PERMANENT OFFICERS:			
Frank	White	2016		Kenneth	Camerota		
Jamie	Crystal-Lowry	2016		John	Cames III		
Robert	Molla	2016		William	Crowley		
Scott	Brodsky	2016		Daniel	Dooley	Detective	
MAPC			Duration	Joseph	Esposito		
Peter	Morin	Town Administrator		Jeffrey	Johnson		
MBTA ADVISORY BOARD			Duration	John A.	McDevitt	Detective	
Peter	Morin	Town Administrator		Robert M.	Meagher		
MEMORIAL DAY COMMITTEE			Duration	Francis N.	Molla, Jr.		
MOORING BY-LAW COMMITTEE			duration	Nathan	Morena		
Robert	Molla, Jr., Chairman	duration		William R.	Pasteis		
Ronald	Mott	duration		Edward	Phelps		
Edward	Pecoraro	duration		Kayla	Puricelli	Student Officer	
William G.	Arnold, Clerk	duration		Bryan	Resnick		
David Lee	Turner	duration		Sean M.	Sutton		
MUNICIPAL HEARING OFFICER			Duration	Scott S.	Keene		2015
Peter	Morin	Town Administrator		SPECIAL POLICE OFFICERS:			
NORTH RIVER CLEANUP			Duration	Ernest	Anastasio		2016
John G.	Marshall			Michael A.	Brenton		2016
NORTH RIVER COMMISSION			3 YRS	Robert	Clark		2016
Dennis J.	Mahoney		2016	Sean M.	Doherty		2016
Timothy	Simpson		2016	Katelin	Jenkins		2016
NORTH RIVER PATROL			1 YR	Matthew R.	Luccarelli		2016
Joseph	Strazdes		2016	Todd W.	McAnnaugh		2016
OPEN SPACE RECREATION IMPLEMENTATION COMMITTEE			Duration	Shawn	Murphy		2016
Nancy	Hemingway	Duration		Maureen	Shirkus		2016
George	Grey	Duration		CROSSING GUARDS:			
Marynel	Wahl	Duration		Jill	O'Laughlin		
Steve	Ivas	Duration		Virginia	Maree		
Chris	Dilorio	Duration		DISPATCHERS/MATRONS:			
Shana	Hallman	Duration		Heather	Collins		
OVERHEAD WIRE COMMITTEE			Duration	Donna	Galvin		
David	DeGhetto			Mary	Merritt		
Arthur	Joseph, Jr.			Thomas	Paola		
PERMANENT BUILDING & MAINTENANCE			3 YRS	Barbara	Papile		
Laurence	Gogarty, Chair		2018	Kimberly	Papile		2015
Scott	Brodsky		2018	Nicole	Flaherty		2015
Thomas F.	O'Neill		2017	PUBLIC LIBRARY EMPLOYEES			
Gary	Osborn		2017	Rebecca	Freer	Director	
Robert	Molla		2017	Judy	McConarty	Systems Manager	
Robert	Kourafas		2017	Nancy	Perry	Children's Librarian	
David	DeCoste		2016	Diane	Rodriguez	Adult Librarian	
Jeff	Fabrizio		2016	Emily	Goodwin	Technical Librarian	
PERMANENT DRAINAGE COMMITTEE			3 YRS	Pam	Achille	Circulation Ass't	
Paul M.	Foulsham	H/T Surveyor	2017	Donna	Keene	Circulation Ass't	
PERSONNEL BOARD			3 YRS	Mary	Kustka	Circulation Ass't	
Barbara	Childs	HR Manager	Duration	Kathie	Lawrence	Circulation Ass't	
Piper	Sheer		2017	Vicki	Rankin	Circulation Ass't	
Adrienne	Vavpetic		2018	Tom	Fabrizo	Custodian	
Jane	Stout		2015	RECREATION COMMISSION			
POLICE DEPARTMENT			Chief	George	Grey	Director	3 YRS
Theodore J.	Ross			Judy	Volpe	Program Coord	duration
RECYCLING COMMITTEE			3 YR	Aleta	Scully		n/a
Holly Mayer	Wenger		2018	Andrea	Warren		2018
Marjorie J.	Domey		2018	Shana	Hallman		2017

Carole P.	McCarthy	2018
Susan	Davis	2018
Anne	Fridgen-Traft	2017
Vicky E.	Spillane, Chair	2016
Susan	Powell	2015

SCHOOL CROSSING GUARD

Virginia M.	Maree
Jill M.	O'Loughlin

SEALER WEIGHTS & MEASURES	1 YR
Robert Egan	2016

SENIOR TAX RELIEF COMMITTEE	3 YRS
Jill O'Loughlin	2018
Darleen Sullivan	2017
Maureen Clarke	2015

SIGN-ZONING OFFICER

Timothy J.	FitzGerald
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S.S. RECYCLING CO-OP	3 YR
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REGIONAL VOCATIONAL SCHOOL DIST.	3 YRS
Robert L. Molla, Jr.	2018

STATE ETHICS COMMISSION	Duration
Robert W. Galvin, Esq., Asst	

STORM WATER PHASE II COMMITTEE	Duration
---------------------------------------	-----------------

Paul M.	Foulsham, Chair	Highway
Greg	McBride	
Jack R.	McGinnis, Alt.	Water
Neil	Merritt, Alt	

STORM WATER COMMITTEE	Duration
------------------------------	-----------------

Paul M.	Foulsham	Highway
John R.	Mcinnis	Water

TOWN ADMINISTRATOR

Peter	Morin	Town Administrator
Lynda	Allen	Exec Asst to Town Admin.
Denise	Nestor	Admin. Asst

TOWN ACCOUNTANT	3 YRS
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Donna G.	Mangan	Finance Director
Nancy	Dooley	Ass't Accountant
Ellen	Nurmenniemi	Accounts Payable

TOWN CLERK

Patricia M.	Anderson	Town Clerk
Laurie A.	Davis	Ass't Town Clerk
Jean	Valicenti	Clerk

TOWN COUNSEL	Indefinite
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Robert E.	Galvin, Esq.
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Robert W.	Galvin, Esq., Asst
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TOWN TECHNOLOGY COMMITTEE

Peter	Morin	Town Administrator	2016
Warren	MacCullum, Chair		2016
Steven	Peden		2016
Brian	D'Souza		2016
Matthew H.	Power		2016
Frank	White		2016
Marynel	Wahl		2016

TREASURER/COLLECTOR

Darleen	Sullivan	Treasurer	
Mary K.	Merritt	Ass't Treasurer/Collector	
Lindsey	Nash	Deputy Clerk	
Helene	O'Hearn	Payroll Admin.	
Juli	Bethony	Benefits Admin.	
Maureen	Clarke		2015

TRAFFIC STUDY COMMITTEE

John A.	Micek		3 YRS
T. Andrew	Reardon	Fire Chief	2017
Theodore J.	Ross	Police Chief	
Ellen	Moshier		2017

TRENCH INSPECTOR

Paul M.	Foulsham-Highway Dept.	Duration
Timothy J.	FitzGerald, Blg. Insp.	

VETERAN'S AGENT

David M.	Osborne	1 YR
		2016

VETERAN'S GRAVE OFFICER

David M.	Osborne	1 YR
		2016

WATER DEPARTMENT EMPLOYEES

Jack	McInnis	Water Supt.
Donna	Snow	Admin. Asst
Amanda	Kayiales	Meter Reader
John	McGloin	

WATER SUPPLY STUDY COMMITTEE

Paul M.	Foulsham
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ZONING BY-LAW REVIEW COMMITTEE

Jason	Brown	duration
Patrick	Campbell	duration
Bruce	Humphrey	duration
Lois S.	Barbour	duration
John	Litchfield	duration
Sally	Turner	duration
Skip	Joseph	duration

REPORT OF THE BOARD OF SELECTMEN

In May of 2015, the Board of Selectmen welcomed new members Alison Demong and Peter Smellie, who replaced David DeCoste and Tammie Garner. Gregg McBride was elected as Chairman, Ellen Allen as Vice Chairman and Peter Smellie as Clerk. The Town also welcomed Peter Morin as our new Town Administrator who replaced Jim Boudreau. Jim served Norwell for 17 years and his many contributions to the Town were recognized. We all wished him continuing success in his career.

The Board's areas of focus for the year included:

- Developing new revenue sources- The Board updated the mission for the Economic Development Committee for creating new commercial tax, worked on a new sign bylaw to allow billboards near Route 3. The Board is reviewing and will consider any opportunity to increase revenues other than residential property taxes. The Board also applied for and was awarded a grant under the Governor's Community Compact program to assist with economic development planning.
- Leadership to management of Town buildings and capital items- Peter Morin assumed the lead role in completing a Green Communities application which will give access to grants. Peter and Facilities Manager David Sutton also worked on completion of a town-wide inventory or capital improvements for the buildings.
- Develop a Town 40B strategy- The Board has continued discussions with our state legislators about changes to the law but has supported our own development efforts by the Community Housing Trust. Town Meeting voted to use the former police station for affordable senior housing and an RFP was issued to prospective developers.
- Develop long-range plans for employee contracts- This effort is on-going and the Board is working cooperatively with the School Committee and department heads to control growth and the cost of healthcare.
- Improve communication with residents- A new Town's website was introduced, which is easier to navigate with greater functionality. We thank the employee committee that took the lead on the effort. The Board revived the Cable Committee in an effort to increase access and it's use by the Town. The Board also initiated an effort to visually communicate revenues and expenditures by the Town on the Town website.

Norwell is very fortunate that it has many devoted residents who serve on elected, appointed and voluntary Boards and Committees. The Selectmen thank them for sharing their time and talents so generously. Likewise, we are fortunate to have many dedicated, hard-working employees. In particular, the Selectmen are grateful to Town Administrator Peter Morin for his efforts, as well as his support staff, Assistant to the Town Administrator Lynda Allen and Administrative Assistant Denise Nestor. Our goals could not be achieved without your insight, guidance and support.

Respectfully submitted,
Gregg McBride
Chairman, Board of Selectmen

REPORT OF THE TOWN ADMINISTRATOR

There were a number of changes that took place during 2015. After serving as Town Administrator for sixteen years, Jim Boudreau left to take the same position in the Town of Lynnfield. Peter Hechenbleikner served as the Interim Town Administrator following Jim's departure and ably guided the Board of Selectmen through Town Meeting. Both Jim and Peter should be commended for their exceptional work and for leaving Norwell in an excellent condition.

Following the decisions of both Tammie Garner and State Representative David DeCoste not to seek re-election, Alison Demong and Peter Smellie were elected to the Board of Selectmen. We thank Tammie for her outstanding work as a Selectman and are fortunate to have continued input from David DeCoste as he represents Norwell's interests on Beacon Hill. Alison Demong brings her energy and expertise in the Community Preservation Act to the Board while Peter Smellie provides invaluable institutional memory to assist in informing the Board's decisions. Gregg McBride was elected Chairmen of the Board, while Ellen Allen was elected Vice Chair and Peter Smellie Clerk.

The Annual Town Meeting convened on May 4, 2015 to consider ten articles on the Special warrant and 51 on the Annual. After two days of passionate and well informed debate, a \$48.5 million budget and a \$633,000 capital budget was approved. A Solar Energy Overlay District was approved as well as "Stretch Code" and "Complete Streets." Each of these articles provide opportunities for future state grants and economic development. The transfer of the former River Street Police Station to the Community Housing Trust was approved, and plans to develop the property into senior housing are moving forward.

The Town Meeting also approved an article that proposed to use Community Preservation funds to build pathwalks from South Street to the Town Center. Subsequently, a ten taxpayer law suit was successful in challenging the use of Community Preservation funds for this purpose.

In June, I was hired as the new Town Administrator. I feel fortunate to have been chosen to work in Norwell, and have benefitted greatly from the patience and guidance of the members of the Board of Selectmen, the Advisory Board, the Department Heads and so many other volunteers and residents. I am particularly grateful for the assistance of Fire Chief Andy Reardon, Police Chief Ted Ross and School Superintendent Matt Keegan. Last and most importantly, words cannot adequately express my appreciation for the dedication of Executive Assistant to the Town Administrator Lynda Allen and Administrative Assistant Denise Nestor. Their diligence and focus on keeping the Town Administrator's Office productive through tumultuous transition cannot be understated. I will forever be in their debt.

Respectfully submitted,
Peter J. Morin
Town Administrator

REPORT OF TOWN COUNSEL

To the Citizens of Norwell and the Honorable Board of Selectmen:

I am pleased to submit this Annual Report for 2015 to the residents of the Town of Norwell and to the officials who volunteer, are appointed or elected serve on Norwell various boards, commissions and departments.

The Office of Norwell Town Counsel is staffed by Town Counsel Robert W. Galvin and Assistant Town Counsel Robert E. Galvin. Each year this office strives to provide the Town of Norwell, its boards, commissions and officials the highest quality municipal legal advice in the most cost-effective and efficient manner.

The Town continues also to be ably represented Paul Hodnett, Esq. of Rubin & Rudman, LLP, the Town's Labor Counsel and other special counsel to the School Committee in education matters.

Each year the experience and dedication of the Town's administration, boards and commissions and their staffs has been a crucial element in the efficient management of the town's legal affairs.

The Office of Town Counsel first and foremost is most notably involved in cases where the Town of Norwell is subjected to legal action of one sort or another by persons who claim they are owed money, have had

their legal rights infringed by the town, or otherwise where the town must take legal action to prevent a violation of local bylaws or protect and assert its own position. There are typically ten to fifteen cases involving litigation at any given time. The following is a summary list of pending/recently disposed matters:

<u>Name of Case:</u>	<u>Nature of Case:</u>	<u>Status:</u>
Allen v. Planning Board	ANR Appeal	Inactive
MacDonald v. Zoning Board	Zoning Appeal (relating to 40B)	Pending
Mauch, et al. v. Norwell	10 Taxpayer Suit	Judgment
Micciantuono v. Zoning Board	40A Appeal	Pending
Murphy v. Planning Board	ANR Appeal	On Appeal
Simon Hill v. Zoning Board	Abutters Appeal	Pending
Webb v. Planning Board	ANR Appeal	On Appeal
White Barn Lane v. Zoning Board	40B Appeal	Pending
White Barn Lane v. Planning Board	Declaratory Judgment	Pending
Williams v. Zoning Board	Zoning Appeal	On Remand

Cost of Settled or Judgment Cases against Town: \$333.00.

The other duties of a Town Counsel are often not well known to the public since they are frequently set forth in our charter which is not often read; however, in general, the office of Town Counsel provides three types of services: (a) prosecution of claims and defenses on behalf of the town; (b) advisory services designed to guide officials and boards through the intricacies of legal system and legal requirements in order to prevent litigation; (c) review of policies, procedures and bylaws; (d) review of all contracts for form and substance; and, (d) issuance of advisory opinions and ethical opinions to public officials and employees.

During the last year, I assisted the Town in acquiring parcels of land which were gifted or donated, advised the town related to town properties, attended Selectmen' liquor license hearings and advised the Selectmen and Moderator before, during and after Town Meetings, rendered advisory opinions, consulted on proceedings before the Selectmen, and responded to inquiries on a variety of other municipal issues including bylaw changes, historical preservation, wetland regulations, subdivision control law, property rights, open meeting issues, ethics, and other various municipal issues. I am also called to draft, review and approve municipal contracts and have done so, again, on many occasions during the year.

I was also very fortunate to be asked to assist the town as a member with its Town Administrator Screening Committee which sorted through dozens of applications and made recommendations concerning the finalists for the new Town Administrator. The Selectmen subsequently selected one of the finalists, Peter

Morin, to succeeded long time Town Administrator, Jim Boudreau, who I was fortunate to work with during his entire term as Town Administrator.

During the Fall of 2015, I was invited by Ms. Allen to speak to the Massachusetts Selectmen's Association concerning Open Meeting Law and Public Records Law at seminar attended by many new selectmen around Massachusetts.

In conclusion, I wish to express my gratitude in particular to the Board of Selectmen, Town Administrators, Jim Boudreau and Peter Moring, Interim Town Administrator, Pete Hechenbleikner, Police Chief and Fire Chief, Zoning Board of Appeals, Planning Board and Town Planner, Conservation Agent, Highway Surveyor, Board of Health, Building Inspector, Finance Director, our Town Clerk and the Community Preservation Committee and all of their staffs for their support, as well as the various other town officials and employees who support the office of Town Counsel.

It is a privilege to be of assistance with your legal matters.

Respectfully Submitted,
Robert W. Galvin, Town Counsel
Robert E. Galvin, Asst. Town Counsel

REPORT OF THE INSPECTOR OF BUILDINGS/ZONING OFFICER

In 2015, the Building Department was inundated with building permit applications, which were attributable to the severe winter we had. There was a larger than normal issuance of permits for roof and deck repairs/replacements as well as water damage repairs. Aside from this, the Building Department continues to be extremely busy. Remodeling of kitchens and bathrooms as well as solar and energy upgrades keep increasing. The Town adopted the "Green Community" designation, affecting the energy provisions of the Building Code. Some 40B projects have started and more are expected to start. We are very grateful and thankful to the seniors that volunteer their time to assist the department.

RESIDENTIAL PERMITS

New Dwellings	23
Alteration/Renovations	139
Additions	11
Roofs	122
Decks	26
Barns	5
Siding/Windows	63
Energy Upgrades	52
HVAC/Mechanical	30
Tents	9
Fireplace/Stoves	15
Chimneys	6
Sheds	23
Demo	8
Solar	37
Pools	16

COMMERCIAL PERMITS

Buildings	3
Alterations/Renovations	25
Roofs/Siding	8
Foundations	1
Signs	30
Sprinklers	12
HVAC/Mechanical	9
Tenant Fit-up	5
Cell Tower Work	5
Demo	1
Solar	1
Tents	3
Misc: Boardwalk, Bridge, Pavilion, Platform, PT Loading Dock	5

Foundations	2
Garage	7

Respectfully Submitted,
 Timothy J. FitzGerald, Inspector of Buildings/Zoning Officer
 Michael B. Simpson, Alternate Building Inspector

PLUMBING AND GAS DEPARTMENT

The office of the Plumbing and Gas Inspector issued the following permits for the year 2015: 219 plumbing permits, 221 gas permits and 19 hot water heater permits. These various permits were for residential renovations as well as new construction; conversions from electric to gas and/or propane; commercial fit-ups; and permits for generators. Each permit requires at least two inspections, a rough and a final.

Respectfully Submitted,
 Edward J. Geswell, Plumbing & Gas Inspector
 Michael Hoadley, Alternate Plumbing & Gas Inspector

WIRING INSPECTOR

The Office of the Inspector of Wires processed approximately 550 electrical permits during calendar year 2015. This represents a slight decrease from calendar year 2014. Requests for inspection included but were not limited to new construction, renovations, additions, service installations, appliance upgrades, fire and security alarms, voice data and video, swimming pools, septic systems, and standby generators. The Town has added approximately 25,000 watts of renewable energy in the form of photovoltaic installations, this past year. The Office of the Inspector of Wires also responds to emergency requests from the Town of Norwell's Police and Fire Departments. The Inspector of Wires holds office hours at the Town Offices Mondays thru Thursdays, 1:30 to 3:00 PM.

We wish to thank the entire Building Department as well as the other offices throughout the Town of Norwell for their continued assistance throughout the calendar year.

Respectfully Submitted,
 Charles J. Palmieri, Inspector of Wires
 John Lunn, Alternate Inspector of Wires

BOARD OF APPEALS

The stated *Purpose and Authority* of the Zoning Bylaw is “. . . to promote the general welfare of the Town of Norwell, to protect the health and safety of its inhabitants, to encourage the most appropriate use of land throughout the Town . . .” The Board of Appeals in its defined, quasi-judicial role endeavors to provide consistent and fair consideration of all matters that may come before it, while serving the best interests of the citizens of the Town of Norwell in upholding the Norwell zoning bylaw. The Town's zoning bylaw and all changes thereto must be approved by a two-thirds vote of Town Meeting.

During calendar year 2015, the Board of Appeals scheduled seventeen regular and special meeting dates to conduct its business and public hearings on a total of fifteen (15) applications under M.G.L. c. 40A and the Norwell Zoning Bylaw. Most residential applications were closed in one evening with public hearings on certain

commercial applications continued over one or more meeting nights. The year's applications included the following requested zoning relief:

Comprehensive Permit modifications (including insubstantial)	Approved	4
Special Permit: Business District C	Approved	1
Sign Variance	Approved	1
Special Permit and Section 6 Finding	Approved	5
	Withdrawn	1
Special Permit – In-law Apartment	Approved	1
Variance: Residential – Medical	Approved	1
Appeal of Denial by Building Inspector	Suspended	1

The Town holds escrow provided by each 40B and commercial developer, as allowed by applicable regulations, to engage a qualified peer review consultant and/or construction monitor under individual scopes of service contracts to review plans and oversee construction of all approved projects on behalf of the Town.

Construction continues at 239 Washington Street on the 40B project permitted in October 2003, for thirty-nine (39) homeownership units of which ten (10) are affordable. The project is almost completed with Final As-Built plans expected to be submitted for approval in early 2016.

The Comprehensive Permit decision for the Damon Farm 40B project, located at Queen Anne's Corner, was filed with the Town Clerk on November 7, 2008. Construction on the Hingham portion of the project is completed. Six (6) of the twenty-four (24) units permitted in the Norwell portion of the project are to be affordable. In November 2015, the Norwell Inspector of Buildings issued the first foundation only permit for three units.

Construction of the Tiffany Hill 40B project, located off Tiffany Road, under a Comprehensive 40B Permit, filed with the Town Clerk on June 21, 2004, with subsequent modifications, for a total of twenty-four (24) units of which six (6) are to be affordable, commenced in Fall 2014 continues on infrastructure, including stormwater management and access roadways. No building permit was issued for this project during 2015.

The litigation relating to the Simon Hill LLC Comprehensive Permit decision, filed with the Town Clerk on October 21, 2013, for the proposed One Hundred twenty-six (126) rental units, located off Prospect Street, has been resolved between the developer and abutters. As of the writing of this report, no final construction plans have been submitted to the Town.

The Comprehensive Permit decision for the White Barn Village 40B project, located off Circuit and Forest Streets, was filed with the Town Clerk on May 19, 2008. Eleven (11) of the proposed forty-four (44) unit condominium project are to be affordable. All parties appealed the HAC decision of July 18, 2011, to the Superior Court, where litigation continues unresolved.

The Board also has outstanding litigation with appeals of its decisions on properties located at Stony Brook Lane, 281 Main Street, 12 Grove Street, and 59 Pond Street.

The Board's application filing fees collected during 2015 totaled \$2,350 and were added to the Town's general funds to help offset application review costs. The Board manages escrow funds for consultant review and construction monitoring of 40B projects, as well as monitoring of commercial Site Plan Review projects under construction. The Board returned \$287 of its allocated FY 2015 budget of \$1,810 to the Town's general funds.

The Board of Appeals appreciates the loyal services provided by its administrative assistant, Judy Ockerbloom, who carefully monitors deadlines and keeps the business of the Board of Appeals running smoothly. The Board also wishes to thank the Inspector of Buildings, Town boards, commissions, and departments for the technical

assistance and recommendations provided on applications that come before it. Finally, many thanks to Town Counsel Robert W. Galvin who continues to offer timely advice and counsel.

Respectfully submitted,
 Lois S. Barbour, Chair
 Philip Y. Brown, Vice-Chair
 David Lee Turner, Clerk
 Thomas P. Harrison (Associate)
 Ralph J. Rivkind (Associate)

2015 BIRTHS RECORDED IN NORWELL IN 2015

Total number of births: 95

Number of boys: 53

Number of girls: 42

2015 MARRIAGES RECORDED IN NORWELL IN 2015

<u>Date</u>	<u>Name of Party A</u>	<u>Name of Party B</u>
January		
10	John Joseph Walsh Jr. of Dover	Lisa Agnes Costantino of Norwell
24	Douglas Paul Schreiber of Norwell	Kristen Mary West of Norwell
February		
10	Eireann James Connolly of Norwell	Maureen Brigid Ford of Norwell
April		
9	Michelle Leigh Krieger of LA	Tara Lynn Millburn of LA
25	Craig Granville Whitney of Rockland	Jennifer Mae Allen of Norwell
25	Todd Edgar Costa of Norwell	Jenna Elizabeth Berg of Norwell
May		
2	Patrick Eugene Kelly of CA	Samantha Ann Noble of CA
10	Stephen Thomas Gorman of Hingham	Andrea Leone Holleran of Norwell
June		
12	Brian Milton McSharry of Norwell	Christina Marie Pothier of Norwell
13	Kris Robert LaLiberte of Boston	Chelsea Rose Lara of Boston
20	Kin Sang Yun of Norwell	Nicole Elizabeth Lizine of Norwell
27	Jeffrey David McPherson of NH	Katelyn Debra Stravinsky of NH
27	Richard Michael Price of Norwell	Karin Marie Lawlor of Norwell
28	Steven Allan Forti of Norwell	Penny Jean Scola of Norwell
28	Ethan Marc Stone of MD	Rebecca Fae Sherman Sheff of NY
30	Gerald Andrew Pini Jr. of Norwell	Tracy Jo Conley of Norwell
July		
18	Daniel Connor Matchullis of Canada	Gail Elizabeth Ferguson of Canada
31	Brian Christopher Naymie of Norwell	Lauren Ristuccia of Marshfield
August		

23 Brian Daniel Costa of Norwell
 29 Paul Logan Walsh of NJ
 29 Joseph Michael Elliott of Norwell

Nancy Jeanne Quinlan of S. Boston
 Erika Rose Bartholomew of NJ
 Carrie Anne Letham of Norwell

September

6 Samuel Max Farber of NY
 6 James Thomas Folkard of Scituate
 12 David D'Amore of Quincy
 19 Matthew John Powers of Braintree
 19 Matthew Charles Kanelos of Dedham
 25 Justin Phillip Soares of Norwell
 26 Adriano Marcelino de Oliveira of Norwell

Melanie Ann Doukas of NY
 Christine Ann Dowd of Scituate
 Jillian Lima of Quincy
 Stephanie Nicole Simpson of Braintree
 Kathleen Grace Clancy of Norwell
 Meghan Elisabeth O'Reilly of Norwell
 Giovana Gomes Brandao of Norwell

October

3 Douglas Patrick Kellogg of Boston
 11 Matthew David Simonelli of Rockland
 17 Mary A. Connolly of Norwell
 18 Robert Nicholas Kumbatovic of Norwell
 23 David Joseph Wuori of Norwell
 24 Douglas Wayland McPherson of S.Boston

Abigail Pettrone of Boston
 Caitlyn Marie Guilfooy of Rockland
 Catherine Lynn of Norwell
 Eva Gimena Ignacio of Norwell
 Leigh-Anne Walsh of Norwell
 Kathleen Brigid Kelly of S.Boston

November

26 Christopher John Andersen of GA

Glorianne Mary-Margaret Meacock of GA

December

12 Seamus John Reedy of Norwell
 14 John William Costa of Braintree
 26 Richard James Flynn of Marshfield

Jennifer Marie McEachern of Norwell
 Paula Mary Spring of Braintree
 Racquel Silvia Fredie of Marshfield

2015 DEATHS RECEIVED IN NORWELL IN 2015

<u>Date</u>	<u>Name</u>	<u>Age</u>	<u>Residence</u>
January			
2	John F. Hilson	85	Holbrook
3	Irene Eva Rockett	84	Quincy
5	Stephen G. Landry	68	Hull
6	Gwendolyn Dawson	88	Quincy
6	Gloria P. Goodspeed	93	Abington
7	Eric Alfred Lundquist	80	Weymouth
7	Leon G. Tougas	83	Brockton
9	Joseph T. Brennan	76	Norwell
9	Betty Spitler	89	Norwell
12	David Gary Papuga	77	Norwell
13	Ruth E. Graceffa	94	Norwell
14	Margaret Gregson	87	Norwell
15	Dorothy Ann Sullivan	74	Weymouth
16	Vicki L. Reven	69	Norwell
17	Virginia Lonie	100	Braintree
19	Anne Pellegrini	100	Quincy
21	Priscilla Hughes	86	Duxbury
25	Stephanie D. St.Ours	98	Norwell
26	Joseph L. Casagrande	100	Rockland
26	Rose M. Russo	86	Norwell
27	Edward Elliot Reiser	78	Sharon
28	Patricia A. D'Ambrosia	83	Weymouth

29	John F. Carey	87	Boston
31	Clarissa E. Hurley	91	Weymouth
February			
1	Barbara Mae Brenner	93	Norwell
2	Willem Visser	92	Norwell
3	Roy Hunton Robinson, Sr.	94	Weymouth
3	Anne Josephine Libby	78	Weymouth
4	Malcolm N. Johnston	83	Norwell
4	Theresa Mary Campbell	88	Scituate
4	Audrey M. Rice	97	Norwell
4	Paul Brown	79	Marshfield
5	Morris Alpert	92	Norwell
8	Angelo G. Makkas	74	Whitman
11	Martha Ann Mancino	92	Carver
15	Ruth M. Mitchell	92	Norwell
15	Adele G. Harris	87	Norwell
22	Donald E. Genthner	66	Norwell
22	Joyce Ann Will	87	Norwell
25	Patricia A. Slattery	90	Marshfield
28	Dolores M. Liotta	83	Duxbury
March			
2	Theresa M. Bailow	86	Norwell
3	Beverly Woodward	88	Hanover
5	Diane D. Mason	68	Norwell
6	Margaret M. Scully	57	Rockland
6	Jane A. Phillips	74	Marshfield
7	Marie A. Rubano	60	Norwell
13	Louise M. Tropea	89	Quincy
13	Peter L. Vitello	84	Weymouth
14	Mary E. Kirkland	94	Plymouth
16	Gloria M. Hawkins	92	Norwell
16	Joseph A. Buonopane	73	Rockland
17	Robert W. Trabish	79	Weymouth
17	Harold Y. Jones	86	Norwell
20	Donald Vincent Maguire	87	Norwell
24	Robert F. Dwyer	86	Norwell
26	Delia Marie Antonellis	92	Norwell
27	Mary Virginia Welch	88	Norwell
27	Robert D. Sheehan	71	Hanson
30	Francis X. Gilpin Sr.	91	Norwell
31	Charles Douglas Kiely, Jr.	83	Boston
April			
3	Sabrina M. Kelley	19	Norwell
3	Joseph V. Forti	91	Norwell
5	Kathryn A. Reynolds	90	Hingham
6	Robert W. Gallagher	92	Weymouth
7	Anna Humeniuk	92	Norwell
8	Anne D. Tzamos	96	Braintree
11	Alfreda M. Gifford	94	Hanover
12	Katherine T. Sniger	94	Abington
13	Madelyn A. Geary	58	Weymouth
13	John Paul Sullivan	64	Hull
14	Cecelia Frances Lynn	90	Weymouth
20	Ernest A. Dicristofaro	86	Quincy

23	Ruth Maria Pistorino	54	Weymouth
24	Dennis Hart	62	Norwell
25	Robert R. Detwiler	85	Norwell
25	Thomas R. Slavin	33	Norwell
29	Patrick R. Shamaly	84	Pembroke
29	James Michael Manning	74	Norwell

May

6	Richard John Seibert	77	Norwell
10	Barbara M. Fagan	85	Norwell
10	Arthur E. Yacubian	84	Norwell
10	Hubert E. Baxter	77	Marshfield
14	Anna T. Monahan	97	Norwell
15	Vitena Binder	96	Rockland
16	Philip C. Moloney	80	Hull
17	William K. Archer	88	Norwell
17	Jennifer A. Delucia Burtner	49	Norwell
23	Patricia Frances Kenney	83	Marshfield

June

4	Mary Martha Marchesiani	90	Norwell
5	James A. Doyle	88	Norwell
6	Robert Leo Mahoney	71	Norwell
7	Robert J. Leavitt, Sr.	84	Norwell
8	Ralph James Bonfanti	85	Quincy
10	Georgina A. Meschini	90	Norwell
11	Barbara Sacchetti	82	Brockton
15	William J. Guiney	67	Norwell
19	Rosemary A. Keaveney	90	Norwell
21	Robert F. Comeau	77	Weymouth
23	Richard L. White, Jr.	88	Norwell
26	Arlene E. Harrison	89	Rockland

July

5	Alice Catherine Hegarty	96	Hingham
7	Santa Colagiovanni	90	Norwell
8	Shirley Mae Carlson	87	Norwell
10	Paul C. Coolidge	94	Norwell
12	Betty Lindstrom	95	Rockland
12	Beverly J. Malcolm	77	Hanson
17	Marlene M. O'Leary	83	Norwell
19	George Paul Draheim	83	Hanover
23	Marie T. Dobson	89	Weymouth
23	Norma Wier	77	Hull
26	Jeanne M. Liberatore	68	Norwell
31	James Merton Drew, Sr.	94	Norwell
31	Erik M. Anderson	41	Norwell

August

3	Walter E. Clapp	85	Norwell
3	Priscilla Amy Kanter	70	Norwell
3	Audrey Elaine Drummey	83	Norwell
6	Curt L. Alpert	29	Norwell
14	Daniel Ryan Anderson	35	Marshfield
14	Marion Claire Zelms	86	Norwell

September

3	John Keith Warner	86	Norwell
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3	John I. McDonough	81	Plymouth
5	Emily R. Bitsoli	89	Hull
7	Frank A. Everton	86	Norwell
9	Joseph Cugini	89	Weymouth
11	Richard C. Guiney	89	Norwell
13	Anthony B. Viola	78	Norwell
13	Helen M. Coyne	91	Pennsylvania
17	Giuseppi S. Puleio	92	Norwell
17	Joseph T. Kennedy	73	Norwell
23	Barry R. Cormier	75	Hanover
24	Gail E. Shanahan	71	Weymouth
25	Mark C. Toomey, Sr.	65	Norwell
30	Christopher Owen Mullaney	70	Marshfield

October

3	Claire Marguerite Dalco	88	Norwell
5	Robert J. Flynn	72	Halifax
5	Dorothea C. Hirsch	97	Arlington
7	Ulrich Joachim Boehlke	85	Quincy
7	Ralph L. Ripley III	82	Norwell
9	Charles G. Antonakos	90	Braintree
11	Mildred Mary Leahy	88	Norwell
11	Quenton S. Wilder	89	Norwell
17	Amy D. Locke	84	Norwell
19	Ernest E. Santosuosso	93	Braintree
21	Madeline J. Scully	78	Norwell
23	Leslie C. Damon	79	Pembroke
27	James F. Clarke	81	Hanover
27	Rita Patricia Maguire	93	Norwell
29	Robert Elden Simmons	84	Norwell
30	Kathie Lee Dullea	74	Hanover

November

3	Linda Ann MacLeod	59	Norwell
5	Natalie U. Dana	70	Norwell
10	Agnes M. Arnold	89	Norwell
10	Mary L. Plunkett	89	Norwell
12	Henry J. Tegan	87	Marshfield
12	Thomas F. Lydon	64	Norwell
18	Rose Louise Morrell	85	Weymouth
24	John Conrad Lowe	67	Brockton
25	Jean Marie Maher	64	Norwell
29	Raymond Joseph Doucette	88	Norwell

December

3	Roberta Gagan	88	Rockland
7	Robert Lawrence Barry, Jr.	86	Norwell
8	Charles R. Maginnis, Sr.	85	Hanover
9	AnnMarie E. Johnson	74	Hull
13	Ann P. Raupach	87	Norwell
14	Anthony N. Bahros	85	Norwell
15	Elizabeth A. O'Day	87	Norwell
17	Mary L. McDonald	90	Norwell
26	Janice J. Josselyn	92	Hanover
28	Mary Ann G. Kaufman	72	Norwell
28	Ruth Mildred Gilmore	95	Norwell

DEATHS BROUGHT INTO TOWN FOR BURIAL IN 2015

<u>Date of Death</u>	<u>Name</u>	<u>Place of Death</u>	<u>Place of Burial</u>
Nov. 7, 2014	Mary C. Eliot	Weymouth	First Parish
Feb. 6, 2015	Lorraine Alice MacKenzie	Brockton	Washington St.
Feb. 16, 2015	Mary Louise Smith	Dartmouth	Washington St.
Feb. 21, 2015	Helen Conover Harrow	Hopkinton	Washington St.
Feb. 22, 2015	John F. Gillis	Bourne	Washington St.
April 11, 2015	Barbara Anne Slupski	Brockton	Washington St.
April 23, 2015	Cathleen A. Wyman	Brockton	Washington St.
May 3, 2015	Thelma M. Newton	Kingston	Washington St.
May 20, 2015	James F. Ryan	Marshfield	Washington St.
June 13, 2015	Janet E. Steffens	Weymouth	First Parish
June 25, 2015	Jessie A. Bradlee	Weymouth	Washington St.
July 22, 2015	Charlotte M. Knowles	Weymouth	Washington St.
July 27, 2015	Michael T. Craven	Springfield	Washington St.
July 28, 2015	Eva Frances Devereaux	Middleboro	Washington St.
Aug. 1, 2015	Jeanne G. Scothorne	Hanover	Washington St.
Sept. 17, 2015	D. Catherine Cushing	New York	Washington St.
Oct. 31, 2015	Ethel V. Crowley	Norton	Washington St.
Nov. 8, 2015	Anna Mae Brennan	Plymouth	Washington St.

TOWN OF NORWELL



Transcript of Articles in the Warrant for the
SPECIAL TOWN MEETING
And
ANNUAL TOWN MEETING
Monday, May 4, 2015
At 7:30 p.m.

Please bring this report to the meeting for use in the proceedings at the

NORWELL MIDDLE SCHOOL
Henry E. Goldman Gymnasium
328 Main Street

TOWN OF NORWELL
WARRANT

Special Town Meeting and Annual Town Meeting
Monday, May 4, 2015
At 7:30 o'clock in the evening at Norwell Middle School
Henry E. Goldman Gymnasium

Plymouth, ss

To one of the Constables of the Town of Norwell, in said County of Plymouth, Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Norwell, who being qualified to vote in elections and Town affairs, to meet at the Norwell Middle School, Henry E. Goldman Gymnasium, 328 Main Street, in said Norwell, on Monday, the fourth day of May, 2015 at 7:30 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, May 4, 2015, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Anyone requiring a Sign Language Interpreter should call the Town Clerk's office at least two weeks before the Special Town Meeting at 781-659-8072.

Town of Norwell
Report of the Advisory Board
2015 Special and Annual Town Meeting

To the Citizens of Norwell:

On Monday, May 4, 2015, the Town of Norwell will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2015. During the Annual Town Meeting, the citizens of Norwell will vote on a budget for Fiscal Year 2016, as well as many other matters affecting the Town. These matters include significant capital investments, consideration of a Pay as You Throw rubbish program, disposition of the former Police Station at 40 River Street, several petitioned articles, and a number of requests from the Community Preservation Committee. Given the significant impact Town Meeting decisions have on the services and infrastructure of our Town, we strongly encourage you to attend and participate.

Voters attending Town Meeting, Norwell's legislative body, discuss, debate and determine Norwell's budget for the upcoming year. The Advisory Board's role is to represent all residents as it evaluates and makes recommendations on each article contained in this Warrant. Your elected and appointed officials also will present their recommendations to help with this process. The Advisory Board recommendations contained in this Warrant were made after several months of hearings with town departments and careful deliberation of all the facts. This year you will note that the recommendations from the Advisory Board are more detailed than in the past, in an effort to give the residents of Norwell a little bit more of the flavor of the Advisory Board's discussions when it considers the important business before it.

The proposed FY16 budget is balanced and does not rely on any non-recurring revenues. Outgoing Town Administrator Jim Boudreau did a superb job in developing the proposed 2016 budget before he left to take a new job in Lynnfield. Interim Town Administrator Peter Hechenbleikner worked with the Board of Selectmen and the Town's management team to improve and present the budget and Warrant articles to the Advisory Board. The result is a well-balanced and progressive budget which maintains the Town's fiscal health and improves the investment in the Town's infrastructure while improving services to the community.

The School Department has continued to work closely with the Town Administrator and Board of Selectmen to ensure a cooperative approach regarding the budget. Of note, there have been continued Town-School collaborate initiatives in the areas of Human Resources management, Technology, Facilities and Energy Management that have resulted in effective resource sharing and cost savings.

We thank the employees and volunteers across all Departments, Boards, and Committees for the information they prepared and the hearings they attended.

We look forward to seeing you at Town Meeting on May 4th.

Sincerely,

The Norwell Advisory Board

Roger Hughes, Chairman

Spencer A. Joseph

Jacquelyn McClean

Mark Maiellano, Vice-Chair

Chad Forman

Frances Molla

Karen Reynolds, Clerk

David McEachern

Ralph Gordon

TOWN BUDGET

Glossary of Terms

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated receipts for the next fiscal year and the estimated state and county government charges payable. These amounts are used by the assessors in setting the tax rate. The actual receipts and charges may vary from the estimates.

Community Preservation Act (CPA): The Town adopted the Community Preservation Act (CPA) in 2002. This Act allows the town to collect a 3% surcharge on property tax bills (the funds can be matched up to 100% by the state when funds are available), which creates the Community Preservation Fund, to use for Community Preservation purposes. Each year, the town must appropriate, or reserve (but not necessarily spend), 10% of the funds for each of the three Community Preservation purposes: Open Space, Historic Resources, and Community Housing. The remaining 70% of the funds can be appropriated or reserved used for any of the three purposes and for Recreation and for administration.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example FY13 is the fiscal year ended June 30, 2013.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves reduced also by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town owned fund which is created with town receipts and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for overlay is added to the appropriations and other charges. The "Overlay Surplus" is the portion of each year's overlay account no longer required to cover property tax abatements.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by vote of the Town, to the reserve account or used for extraordinary items.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed "per thousand dollars" of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Advisory Board for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures.

Terms associated with Proposition 2½:

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base, but does allow the Town to assess taxes for a specific period of time in excess of the limit for payment of debt service costs or for payment of capital expenditures.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town.

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR SPECIAL TOWN MEETING

Monday, May 4, 2015

At Seven-Thirty O'clock in the Evening
At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will raise and appropriate, or transfer from available funds a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2 of the 2014 Annual Town Meeting, or act on anything relative there to.

Requested by the Board of Selectmen

The Advisory Board recommends this article in the amount of \$30,000 by a vote of 8-0. The Board reconsidered its vote but ultimately the initial decision to recommend this article was upheld.

The majority of the funding in this article is available as a transfer from available funds to fund the FY 15 cost of implementing personal services contracts negotiated by the Board of Selectmen with 7 senior Department managers. The FY 2015 portion of the contracts "re-set" the salaries to try to make them more in line with the average of FY 2014 levels paid to similar positions in neighboring and benchmark communities. In all cases, in spite of significant increases, the positions still fall short of these averages.

The Advisory Board struggled with the level of increases granted, but ultimately agreed that these individuals are dedicated employees who work hard on behalf of their community, and that based on objective measures the salary increases granted are justified.

The FY 2016 budget reflects the reset salaries in the FY 2015 column, and the FY 2016 budget reflects the rates set in their contracts.

ARTICLE 2: To see if the Town will vote to raise and appropriate, or transfer from available funds a certain sum of money to meet obligations for health insurance stipends, said sum to be apportioned by the Finance Director to the applicable line items in Article 2 of the 2014 Annual Town Meeting, or act on anything relative thereto.

Requested by the Finance Director

The Advisory Board voted 7-0 to recommend this article in the amount of \$60,000. This article transfers funds for the health insurance "opt out" program from the FY 2015 health insurance line item to the various budget lines where the program has been paid out during the fiscal year. This will result in approximately \$140,000 in savings in health insurance costs

ARTICLE 3: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be added to the Building Department Inspector Fees account # 1-241-117, or act on anything relative thereto.

Requested by the Finance Director

The Advisory Board voted to recommend this article in the amount of \$13,500 by a vote of 7-0. For FY 16, this budget line is more appropriately funded and therefore a spring transfer will be less likely in the future.

ARTICLE 4: To see if the Town will raise and appropriate, or transfer from available funds a certain sum of money to be added to line item 1-420-211-5532, Snow Removal and Sanding, or act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board will make a recommendation on this article immediately before Town Meeting when the final cost of Snow and Ice removal is known. At the beginning of April the amount of Snow and Ice deficit was approximately \$550,000. It is possible that a Federal disaster declaration will be made, making Norwell eligible for Federal aid. If that happens, the reimbursement will not happen until after July 1, 2015, and any funds received will go to replenish the free cash that is used to pay for this deficit.

ARTICLE 5. To see if the Town will vote to transfer the sum of \$28,757 from the Insurance Recovery Fund greater than \$20,000 to reimburse the Police Department for expenditures in connection with replacement of a police cruiser, or act on anything relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article in the amount of \$28,757 by a vote of 7-0. This represents the insurance settlement for replacement of a Police cruiser which was totaled in an accident earlier this FY. State statute requires an appropriation by Town Meeting of any insurance settlement over \$20,000.

ARTICLE 6: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the payment of bills incurred from prior years; or act on anything relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article in the amount of \$1000 by a vote of 8-0. These funds are needed to pay a contractor for the repair of a light pole at the Library. The work was completed in FY 2014. The \$1000 represents the insurance deductible for this work.

ARTICLE 7: To see if the Town will raise and appropriate, or transfer from available funds the sum of \$190,000 and to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise for historic resource purposes under the Community Preservation Act the fee or other interests in land and structures, which may be a historic preservation restriction, located at 166 Norwell Ave, shown as Assessors Map 44, Block 26, containing 2.5 acres, more or less, in the Town of Norwell, Massachusetts, and more fully described in deeds recorded in the Plymouth County Registry of Deeds in Book 14315, Page 230, said restriction to be held, managed and controlled by the Historical Commission and/or Board of Selectmen, or act on anything relative thereto.

Requested by the Community Preservation Committee and
The Historical Commission

The Community Preservation Commission has recommended, at the request of the Historical Commission, the transfer of \$190,000 for the acquisition of historic covenants on the Norwell house and its 2.5 acre parcel of land at 166 Norwell Avenue. While the Advisory Board may be in favor of this project, the details of the covenants are

still under negotiation and the Advisory Board therefore took no action on this article. The Advisory Board stands ready to vote its recommendation if the negotiations are concluded before Town Meeting.

ARTICLE 8: To see if the Town will raise and appropriate, or transfer from available funds the sum of \$48,000 from the Community Preservation Fund for the purpose of recreation. Such funds along with an estimated \$30,000 of FY 15 School Department funds shall be expended by the Norwell School Department to construct a playground at the Vinal School. Expenditures under this article shall be approved by the Superintendent of Schools and the Recreation Commission, or act on anything relative thereto.

Requested by the Community Preservation Committee and
the Norwell School Department

By a vote of 8-0 the Advisory Board recommends the transfer of \$48,000 from Community Preservation Act funds for the replacement of the Vinal School playground. The School Department has committed an additional \$30,000 from the School Facility Revolving Fund for this project. The playground has been taken out of use due to safety concerns, and immediate replacement is a priority.

ARTICLE 9: To see if the Town will vote to transfer from available funds or otherwise provide a certain sum of money to be added to the Stabilization Fund as established in accordance with the provisions of Massachusetts General Law, Chapter 40, Section 5B, or act on anything relative hereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to be deposited into the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or act on anything relative thereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

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TOWN OF NORWELL



Commonwealth of Massachusetts

WARRANT FOR ANNUAL TOWN MEETING

Monday, May 4, 2015

At Seven-Thirty O'clock in the Evening

At the Norwell Middle School, Henry E. Goldman Gymnasium, Main Street

ARTICLE 1: To see if the Town will accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2014 Annual Report, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends the subject matter of this article by a vote of 8-0.

ARTICLE 2: To see if the Town will raise and appropriate, or appropriate from available funds, sums of money to defray the charges, expenses and salary obligations of the Town, including debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund and to fix salaries and compensation for all Elected Officers of the Town, or act on anything relative thereto.

Requested by the Advisory Board

I am pleased to present the following FY 2016 budget for the Town of Norwell, and want to acknowledge the strong role that former Town Administrator Jim Boudreau, the Board of Selectmen and especially Chair Ellen Allen, all Department Heads and especially Finance Director Donna Mangan, the School Department headed by Superintendent Matt Keegan, and the Advisory Board played in shaping this budget. Everyone's patience with the Interim Town Administrator was appreciated.

There are several structural changes included in the FY 2016 budget which should advance the efficiency of operations, as well as promoting community values of transparency:

- The budget format is largely unchanged, but lines of the budget that have not been used for a number of years have been eliminated. In addition, the left hand column lists numbers next to certain lines, and it is those lines that will be considered for voting. In the interest of transparency, other lines are shown, but these are wrapped into the voted lines. This gives Town Meeting transparency, but gives the Department managers more flexibility in managing their budgets, will reduce reserve fund transfers, and will result in more accurate accounting for expenses within budgets.
- Rather than doing internal billing among the various Town Hall departments for postage, all postage has been moved to one line in the Selectmen's budget, and the various Town Hall budgets have been reduced by the postage amounts.
- For several of the budgets where there are Personal Services contracts with the senior managers, the "FY 16 Department request" column does not reflect these contracts because they were not negotiated prior to the submission of their budgets.

The following are highlights of the FY 16 budget:

Selectmen	New Town Hall postage account (various departmental budgets cut by postage line amount requested); transfer of Town Hall copier, and telephone expenses from the 192 Town Hall budget.
Reserve Fund	Increased by \$35,000 to 5% of budget per Board of Selectmen policy
Treasurer/Collector	Increased hours for both part time positions to full time, reflecting workload issues;
Info. Technology	Decreased pending contracting with School Department for this service for Town Hall and COA – dependent on \$48,000 capital appropriation for capital (Article 3)
Town Clerk	Increased PT hours to assist primarily with registrar of voters workload.
Conservation Com.	Continued funding of routine annual trails maintenance.
Facilities	New Department (formerly "Town Hall") with all building maintenance salaries and expenses for Town Hall and the COA. Other general government items that were formerly in the "Town Hall" budget have been moved to the Selectmen's budget – photocopy, phone, postage, etc.
PBMC	Facilities Director moved to Facilities Department
Town Reports	Elimination of mass printing of reports – report is available at Town Hall in limited copies and is available on the Town's web site.
Emergency Mgt.	Provides for the acquisition of a reverse calling system (Code Red) which can be used for emergency and non-emergency notifications to the community – things like delays in rubbish collection, notice of water main flushing or water main breaks, temporary traffic changes like institution of 1 way streets, etc.
Building	Accurately funds sub-code inspectors eliminating the need for every year reserve fund and budget transfers; Increased clerical assistance to address workload and deposit issues. .
Schools	+ 3.75%, less impact of moving "opt out" program to Health Insurance.
S.S. Vocational	Reduced assessment based on enrollment
Highway	Includes one additional employee;
Snow and Ice	\$30,000 (15%) increase.
Street Lighting	Reduced to reflect actual expenses which are reduced because of credits applied from PV investment.
Health	The budget has increased considerably to provide for increased disposal fees, and to make allowances for a new collection and recycling contract which will need to be put in place effective July 1, 2015.
COA	Building maintenance expenses shifted to Facilities Department.

Library	Includes funding to the Municipal Appropriations Requirement (MAR) level required by the State so as to no longer require waivers. This will make the library eligible for grants (including construction grants), reciprocal borrowing privileges, etc. The funding level will be adequate for the library to begin to provide Sunday hours.
Debt	Includes modest short term interest for temporary borrowing for Main Street in FY2015. Due to the creativity of our Finance Director, it appears that the Town will be able to avoid this short term interest cost in FY 2016.
Health Insurance	This budget reflects modest rate increases and now includes all of the anticipated costs of the Health Insurance "opt out" program for all departments including the School Departments. Department budgets have been reduced by the amounts previously budgets for the "opt out" program..
Town Insurance	The insurance budget reflects the elimination of the Insurance Consulting line item, reflects quoted rates beginning July 1, 2015, and includes money for payment of up to 2 major deductibles which will not be paid from the Department budgets.

Peter Hechenbleikner
Interim Town Administrator

The Advisory Board took various votes on the individual line items in the budget. The Board supports the entire budget as represented in the *FY15 Advisory Board Recommends* column. The Advisory Board feels that the budget as recommended is a fair and balanced budget that addresses the needs of the community within the limits of the financial resources available.

Line item to be voted		FY15 Appropriated	FY16 Requested	FY16 Town Administrator Recommends	FY16 Advisory Board Recommends
113-TOWN MEETING & ELECTION					
1	Salaries	\$ 13,702	\$ 10,310	\$ 10,310	\$ 10,310
2	Expenses	\$ 20,100	\$ 14,600	\$ 14,000	\$ 14,000
	Total: Town Meeting & Election	\$ 33,802	\$ 24,910	\$ 24,310	\$ 24,310
122-SELECTMEN					
	Town Administrator Salary	\$ 144,330	\$ 144,330	\$ 144,330	\$ 144,330
	Human Resource Mgr Salary	\$ 60,000	\$ 65,000	\$ 74,000	\$ 74,000
	Clerical Salaries	\$ 76,569	\$ 86,935	\$ 90,533	\$ 86,935
3	Total Salaries	\$ 280,899	\$ 296,265	\$ 308,863	\$ 305,265
4	Expenses	\$ 21,200	\$ 21,200	\$ 59,400	\$ 59,400
	Total: Board of Selectmen	\$ 302,099	\$ 317,465	\$ 368,263	\$ 364,665
131-ADVISORY BOARD					
5	Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Advisory Board	\$ 500	\$ 500	\$ 500	\$ 500
132-RESERVE FUND					
6	Total: Reserve Fund	\$ 200,000	\$ 250,000	\$ 235,000	\$ 235,000
135-ACCOUNTING					
	Finance Director Salary	\$ 101,000	\$ 101,000	\$ 106,063	\$ 106,063
	Clerical Salaries	\$ 98,775	\$ 102,723	\$ 102,723	\$ 102,723
7	Total Salaries	\$ 199,775	\$ 203,723	\$ 208,786	\$ 208,786
8	Expenses	\$ 37,843	\$ 42,843	\$ 37,593	\$ 37,593
	Total: Accounting	\$ 237,618	\$ 246,566	\$ 246,379	\$ 246,379
141-ASSESSORS					
	Asst. Assessor/App Salary	\$ 70,912	\$ 72,317	\$ 72,317	\$ 72,317
	Clerical Salaries	\$ 47,964	\$ 49,088	\$ 49,088	\$ 49,088
9	Total Salaries	\$ 118,876	\$ 121,405	\$ 121,405	\$ 121,405
10	Expenses	\$ 22,635	\$ 23,135	\$ 22,135	\$ 22,135
	Total: Assessors	\$ 141,511	\$ 144,540	\$ 143,540	\$ 143,540
145-TREAS/COLLECTOR					
	Treasurer/Collector Salary	\$ 74,000	\$ 74,000	\$ 83,000	\$ 83,000
	Clerical Salaries	\$ 159,403	\$ 192,926	\$ 192,926	\$ 192,926
11	Total Salaries	\$ 233,403	\$ 266,926	\$ 275,926	\$ 275,926
	Bonding Costs	\$ 3,600	\$ 25,000	\$ 15,000	\$ 15,000
	General Expenses	\$ 69,769	\$ 72,979	\$ 57,916	\$ 57,916
	Tax Liens Expenses	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
12	Total Expenses	\$ 81,369	\$ 105,979	\$ 80,916	\$ 80,916
	Total: Treasurer/Collector	\$ 314,772	\$ 372,905	\$ 356,842	\$ 356,842
151-LEGAL SERVICES					
13	Legal Expenses	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Total: Legal Services	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000

Line item to be voted		<i>FY15 Appropriated</i>	<i>FY16 Requested</i>	<i>FY16 Town Administrator Recommends</i>	<i>FY16 Advisory Board Recommends</i>
152-PERSONNEL BOARD					
14	Expenses	\$ 500	\$ 500	\$ 500	\$ 500
	Total: Personnel Board	\$ 500	\$ 500	\$ 500	\$ 500
155-INFORMATION TECHNOLOGY					
15	Expenses	\$ 104,950	\$ 105,000	\$ 90,000	\$ 90,000
	Total: Information Technology	\$ 104,950	\$ 105,000	\$ 90,000	\$ 90,000
161-TOWN CLERK					
	Town Clerk Salary	\$ 73,001	\$ 75,921	\$ 75,921	\$ 75,921
	Clerical Salaries	\$ 60,841	\$ 72,284	\$ 72,284	\$ 72,284
16	Total Salaries	\$ 133,842	\$ 148,205	\$ 148,205	\$ 148,205
17	Expenses	\$ 5,600	\$ 6,575	\$ 5,550	\$ 5,550
	Total: Town Clerk	\$ 139,442	\$ 154,780	\$ 153,755	\$ 153,755
163-BD OF REGISTRARS					
18	Clerk of Board Salary	\$ 450	\$ 450	\$ 450	\$ 450
19	Registrars Expenses	\$ 5,000	\$ 5,100	\$ 4,500	\$ 4,500
	Total: Board of Registrars	\$ 5,450	\$ 5,550	\$ 4,950	\$ 4,950
171-CONSERVATION COMM.					
	Conservation Agent's Salary	\$ 65,881	\$ 70,014	\$ 70,014	\$ 70,014
	Conservation Clerical	\$ 21,460	\$ 22,344	\$ 22,344	\$ 22,344
20	Total Conservation Salaries	\$ 87,341	\$ 92,358	\$ 92,358	\$ 92,358
21	Conservation Expenses	\$ 21,750	\$ 33,190	\$ 22,650	\$ 22,650
	Total: Conservation	\$ 109,091	\$ 125,548	\$ 115,008	\$ 115,008
175-PLANNING BOARD					
	Town Planner Salary	\$ 70,262	\$ 71,917	\$ 71,917	\$ 71,917
	Planning Bd. Clerical	\$ 21,460	\$ 22,344	\$ 22,344	\$ 22,344
22	Total Salaries	\$ 91,722	\$ 94,261	\$ 94,261	\$ 94,261
23	Planning Bd. Expenses	\$ 4,590	\$ 4,590	\$ 4,380	\$ 4,380
	Total: Planning Board	\$ 96,312	\$ 98,851	\$ 98,641	\$ 98,641
176-BOARD OF APPEALS					
24	Salaries				
25	Expenses	\$ 1,810	\$ 1,810	\$ 1,647	\$ 1,647
	Total: Board of Appeals	\$ 1,810	\$ 1,810	\$ 1,647	\$ 1,647
190-COMM. ON DISABILITIES					
26	Expenses	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
	Total: Comm. On Disabilities	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000

Line item to be voted		FY15 Appropriated	FY16 Requested	FY16 Town Administrator Recommends	FY16 Advisory Board Recommends
191-CUSHING MEMORIAL					
27	Salaries	\$ 33,016	\$ 34,492	\$ 34,492	\$ 34,492
28	Expenses	\$ 31,063	\$ 31,063	\$ 31,063	\$ 31,063
	Total: Cushing Memorial	\$ 64,079	\$ 65,555	\$ 65,555	\$ 65,555
192-FACILITIES DEPARTMENT					
	Facilities Director Salary (71%)		\$ 55,000	\$ 55,000	\$ 55,000
	Custodians' Salaries	\$ 35,198	\$ 35,983	\$ 44,891	\$ 44,891
29	Total Salaries	\$ 35,198	\$ 90,983	\$ 99,891	\$ 99,891
30	Expenses	\$ 86,050	\$ 62,550	\$ 72,300	\$ 72,300
	Total: Facilities Department	\$ 121,248	\$ 153,533	\$ 172,191	\$ 172,191
193-P.B.M.C.					
31	Salaries	\$ 50,000		\$ -	\$ -
32	Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total: P.B.M.C.	\$ 51,500	\$ 1,500	\$ 1,500	\$ 1,500
194-Community Preservation Admin.					
33	Salaries	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
34	Expenses	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000
	Total: Comm. Preservation Admin.	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000
195-TOWN REPORTS					
35	Town Reports	\$ 6,000	\$ 6,000	\$ 3,000	\$ 3,000
	Total: Town Reports	\$ 6,000	\$ 6,000	\$ 3,000	\$ 3,000
199-BEAUTIFICATION					
36	Expenses	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
	Total: Beautification	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
TOTAL GENERAL GOVERNMENT					\$ 2,182,983
210-POLICE DEPARTMENT					
	Police Chief's Salary	\$ 115,000	\$ 118,450	\$ 128,838	\$ 128,838
	Deputy Chief Salary	\$ 90,490	\$ 90,490	\$ 101,000	\$ 101,000
	Police Officers' Pay	\$ 1,754,473	\$ 1,856,966	\$ 1,814,160	\$ 1,814,160
	Police Other Payroll	\$ 61,318	\$ 62,514	\$ 62,514	\$ 62,514
	Clerical	\$ 253,823	\$ 269,279	\$ 269,279	\$ 269,279
37	Total Salaries	\$ 2,275,104	\$ 2,397,699	\$ 2,375,791	\$ 2,375,791
	Police General Expense	\$ 191,696	\$ 207,246	\$ 207,200	\$ 207,200
	Police Cruiser Expenses	\$ 95,000	\$ 95,000	\$ 95,000	\$ 95,000
38	Total Expenses	\$ 286,696	\$ 302,246	\$ 302,200	\$ 302,200
	Total: Police Department	\$ 2,561,800	\$ 2,699,945	\$ 2,677,991	\$ 2,677,991

Line item to be voted		<i>FY15 Appropriated</i>	<i>FY16 Requested</i>	<i>FY16 Town Administrator Recommends</i>	<i>FY16 Advisory Board Recommends</i>
220-FIRE DEPARTMENT					
	Fire Chief's Salary	\$ 108,150	\$ 108,150	\$ 119,384	\$ 119,384
	Perm. Firefighters' Payroll	\$ 1,734,291	\$ 1,878,152	\$ 1,803,123	\$ 1,803,123
	Call Salary	\$ 15,300	\$ 15,750	\$ 15,750	\$ 15,750
	Fire Department Clerical	\$ 44,257	\$ 45,310	\$ 45,310	\$ 45,310
39	Total Salaries	\$ 1,901,998	\$ 2,047,362	\$ 1,983,567	\$ 1,983,567
	Fire Dept. General Expense	\$ 140,000	\$ 151,500	\$ 151,500	\$ 151,500
	Call Expense	\$ 22,150	\$ 22,150	\$ 22,150	\$ 22,150
40	Total Expenses	\$ 162,150	\$ 173,650	\$ 173,650	\$ 173,650
	Total: Fire Department	\$ 2,064,148	\$ 2,221,012	\$ 2,157,217	\$ 2,157,217
231-AMBULANCE SERVICE					
	Ambulance General Exp.	\$ 60,900	\$ 66,700	\$ 66,700	\$ 66,700
	Unmanned Ambulance Exp.	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
41	Total Expenses	\$ 62,400	\$ 68,200	\$ 68,200	\$ 68,200
	Total: Ambulance	\$ 62,400	\$ 68,200	\$ 68,200	\$ 68,200
232-EMERGENCY MANAGEMENT					
42	Salaries	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
43	Expenses	\$ 2,000	\$ 3,000	\$ 10,500	\$ 10,500
	Total: Emergency Management	\$ 3,000	\$ 4,000	\$ 11,500	\$ 11,500
233-REGIONAL DISPATCH SERVICES					
44	Regional Dispatch Expense	\$ 355,159	\$ 395,417	\$ 395,417	\$ 395,417
	Total: Regional Dispatch	\$ 355,159	\$ 395,417	\$ 395,417	\$ 395,417
241-BUILDING INSPECTOR					
	Building/Zoning/ADA Inspector	\$ 71,234	\$ 81,581	\$ 72,581	\$ 72,581
	Building/Zoning Clerical	\$ 44,457	\$ 63,042	\$ 54,738	\$ 54,738
	Inspector Fees	\$45,500	\$ 80,000	\$79,500	\$79,500
45	Total Salaries	\$ 89,957	\$ 143,042	\$ 206,819	\$ 206,819
46	Expenses	\$ 10,900	\$ 17,000	\$ 12,150	\$ 12,150
	Total: Building Dept.	\$ 100,857	\$ 160,042	\$ 218,969	\$ 218,969
244-SEALER WGHTS/MEASURES					
47	Salaries	\$ 6,388	\$ 6,678	\$ 6,678	\$ 6,678
48	Expenses	\$ 1,515	\$ 1,515	\$ 1,515	\$ 1,515
	Total: Weights & Measures	\$ 7,903	\$ 8,193	\$ 8,193	\$ 8,193
292-ANIMAL CONTROL					
49	Salaries	\$ 7,500	\$ 8,352	\$ 8,352	\$ 8,352
50	Expenses	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
	Total: Animal Control	\$ 9,500	\$ 10,852	\$ 10,852	\$ 10,852

Line item to be voted		<i>FY15 Appropriated</i>	<i>FY16 Requested</i>	<i>FY16 Town Administrator Recommends</i>	<i>FY16 Advisory Board Recommends</i>
295-HARBORMASTER					
51	Salaries	\$ 5,306	\$ 5,548	\$ 5,548	\$ 5,548
52	Expenses	\$ 2,500	\$ 2,500	\$ 2,300	\$ 2,300
	Total: Harbormaster	\$ 7,806	\$ 8,048	\$ 7,848	\$ 7,848
TOTAL PUBLIC SAFETY					\$ 5,556,187
301-SCHOOL DEPARTMENT					
53	School Budget	\$ 23,783,676	\$ 24,735,023	\$ 24,595,564	\$ 24,587,972
	Total: Norwell School Dept.	\$ 23,783,676	\$ 24,735,023	\$ 24,587,972	\$ 24,587,972
390-SO. SH. REG'L SCHOOL					
54	Total: Regional School Assessment	\$ 180,700	\$ 135,000	\$ 123,333	\$ 123,333
TOTAL EDUCATION					\$ 24,711,305
420-HIGHWAY DEPT.					
	Highway Surveyor's Salary (50%)	\$ 51,521	\$ 53,787	\$ 53,787	\$ 53,787
	Highway Dept. Payrolls	\$ 286,442	\$ 336,070	\$ 333,450	\$ 333,450
	Highway Department Clerical	\$ 56,266	\$ 54,968	\$ 54,968	\$ 54,968
55	Total Salaries	\$ 394,230	\$ 444,825	\$ 442,205	\$ 442,205
	Highway General Expense	\$ 189,252	\$ 188,352	\$ 188,252	\$ 188,252
	Highway Signs & Road Marking	\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000
	Operation & Maint. of Equip.	\$ 23,200	\$ 23,200	\$ 23,200	\$ 23,200
	Highway Town Gasoline	\$ 185,000	\$ 195,000	\$ 185,000	\$ 185,000
	Highway Water Services	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
56	Total Expenses	\$ 444,452	\$ 453,552	\$ 443,452	\$ 443,452
57	Total Snow Removal & Sanding	\$ 200,000	\$ 250,000	\$ 230,000	\$ 230,000
	Total: Highway Dept.	\$ 1,038,682	\$ 1,148,377	\$ 1,115,657	\$ 1,115,657
421-TREE & GROUNDS					
	Tree Director's Salary (50%)	\$ 51,521	\$ 53,787	\$ 53,787	\$ 53,787
	Tree Department Salaries	\$ 315,311	\$ 320,415	\$ 317,795	\$ 317,795
58	Total Salaries	\$ 366,832	\$ 374,202	\$ 371,582	\$ 371,582
	General Expenses	\$ 125,178	\$ 124,478	\$ 124,478	\$ 124,478
	Tree Insect Control	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Tree Cemetery Care	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
59	Total Expenses	\$ 128,678	\$ 127,978	\$ 127,978	\$ 127,978
	Total: Tree & Grounds Dept.	\$ 495,510	\$ 502,180	\$ 499,560	\$ 499,560
424-STREET LIGHTING					
60	Total: Street Lighting Expenses	\$ 90,000	\$ 90,000	\$ 60,000	\$ 60,000

Line item to be voted		FY15 Appropriated	FY16 Requested	FY16 Town Administrator Recommends	FY16 Advisory Board Recommends
450-WATER DEPARTMENT					
	Superintendent Salary	\$ 94,621	\$ 104,620	\$ 104,620	\$ 104,620
	Treatment Manager	\$ 63,154	\$ 67,698	\$ 67,698	\$ 67,698
	Water Clerical	\$ 73,857	\$ 79,092	\$ 79,092	\$ 79,092
	Water Salaries	\$ 292,724	\$ 309,946	\$ 309,946	\$ 309,946
61	Total Salaries	\$ 524,356	\$ 561,356	\$ 561,356	\$ 561,356
	Water General Expenses	\$ 619,175	\$ 619,175	\$ 619,175	\$ 619,175
	Water Well Cleaning	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
62	Total Expenses	\$ 634,175	\$ 634,175	\$ 634,175	\$ 634,175
	Total: Water Department	\$ 1,158,531	\$ 1,195,531	\$ 1,195,531	\$ 1,195,531
491-TOWN CEMETERY					
63	Salaries	\$ 4,800	\$ 8,000	\$ 4,800	\$ 4,800
64	Expenses	\$ 5,200	\$ 5,200	\$ 5,200	\$ 5,200
	Total: Town Cemetery	\$ 10,000	\$ 13,200	\$ 10,000	\$ 10,000
TOTAL PUBLIC WORKS					\$ 1,685,217
512-BOARD OF HEALTH					
	Health Agent Salary	\$ 76,478	\$ 77,997	\$ 77,997	\$ 77,997
	Health Clerical	\$ 44,157	\$ 45,210	\$ 45,210	\$ 45,210
65	Total Salaries	\$ 120,635	\$ 123,207	\$ 123,207	\$ 123,207
	Hazardous Waste	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
	General Expenses	\$ 49,600	\$ 49,600	\$ 49,100	\$ 49,100
	Solid Waste/Semass Disposal	\$ 689,100	\$ 798,226	\$ 828,226	\$ 828,226
	Recycling	\$ 17,000	\$ 17,000	\$ 17,000	\$ 17,000
66	Total Expenses	\$ 763,200	\$ 872,326	\$ 901,826	\$ 901,826
	Total: Board of Health	\$ 883,835	\$ 995,533	\$ 1,025,033	\$ 1,025,033
541-COUNCIL ON AGING					
	Director Salary	\$ 87,634	\$ 89,811	\$ 89,811	\$ 89,811
	Council on Aging Salaries	\$ 129,242	\$ 128,878	\$ 124,538	\$ 124,538
67	Total Salaries	\$ 216,876	\$ 218,689	\$ 214,349	\$ 214,349
68	Expenses	\$ 25,479	\$ 27,912	\$ 19,662	\$ 19,662
	Total: Council on Aging	\$ 242,355	\$ 246,601	\$ 234,011	\$ 234,011
543-VETERANS					
	Veterans' Agent Salary	\$ 4,454	\$ 4,527	\$ 4,527	\$ 4,527
	Vets. Service Officer's Salary	\$ 4,111	\$ 4,252	\$ 4,252	\$ 4,252
69	Total Salaries	\$ 8,565	\$ 8,779	\$ 8,779	\$ 8,779
	Veterans' General Expenses	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Memorial Day Expenses	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
70	Total Expenses	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
71	Total Veterans' Benefits	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
	Total: Veterans	\$ 36,065	\$ 36,279	\$ 36,279	\$ 36,279
TOTAL HEALTH AND HUMAN SERVICES					\$ 1,295,323

Line Item to be voted		FY15 Appropriated	FY16 Requested	FY16 Town Administrator Recommends	FY16 Advisory Board Recommends
610-LIBRARY					
	Library Director's Salary	\$ 87,434	\$ 89,611	\$ 89,611	\$ 89,611
	Library Salaries	\$ 296,826	\$ 325,174	\$ 308,924	\$ 308,924
72	Total Salaries	\$ 384,260	\$ 414,785	\$ 398,535	\$ 398,535
	Old Colony Network	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
	Library General Expenses	\$ 157,950	\$ 169,050	\$ 171,501	\$ 171,501
73	Total Expenses	\$ 187,950	\$ 199,050	\$ 201,501	\$ 201,501
	Total: Library	\$ 572,210	\$ 613,835	\$ 600,036	\$ 600,036
630-RECREATION DEPT.					
74	Recreation Supt. Salary	\$ 64,123	\$ 65,519	\$ 65,519	\$ 65,519
	Total: Recreation	\$ 64,123	\$ 65,519	\$ 65,519	\$ 65,519
691- HISTORICAL COMM.					
75	Expenses	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Total: Historical Comm.	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
TOTAL CULTURE AND RECREATION					\$ 669,555
710-DEBT RETIREMENT					
Borrowing Costs					
Water Bonds					
	Principal - Town	\$ 656,832	\$ 655,434	\$ 655,434	\$ 655,434
	Water	\$ 255,000	\$ 255,000	\$ 255,000	\$ 255,000
751- INTEREST ON LONG TERM DEBT					
	Interest - Town	\$ 110,950	\$ 79,275	\$ 79,275	\$ 79,275
	Water	\$ 63,392	\$ 57,000	\$ 57,000	\$ 57,000
752-INTEREST ON SHORT TERM DEBT					
	Town		\$ 28,600	\$ 28,600	\$ 28,600
	Water				
76	Total: Under Levy Debt Service	\$ 1,086,174	\$ 1,075,309	\$ 1,075,309	\$ 1,075,309
710, 751 - DEBT EXCLUSION					
	Vinal, Cole & High School Interest	\$ 184,165	\$ 155,315	\$ 155,315	\$ 155,315
	Vinal, Cole & High School Principal	\$ 585,000	\$ 585,000	\$ 585,000	\$ 585,000
	Police Station Principal	\$ 250,000	\$ 255,000	\$ 255,000	\$ 255,000
	Middle School Interest	\$ 367,625	\$ 324,375	\$ 324,375	\$ 324,375
	Middle School Principal	\$ 865,000	\$ 865,000	\$ 865,000	\$ 865,000
	Police Station Interest	\$ 157,978	\$ 155,925	\$ 155,925	\$ 155,925
77	Total: Debt Exclusion	\$ 2,409,768	\$ 2,340,615	\$ 2,340,615	\$ 2,340,615
TOTAL DEBT SERVICE					\$ 3,415,924

Line item to be voted		<i>FY15 Appropriated</i>	<i>FY16 Requested</i>	<i>FY16 Town Administrator Recommends</i>	<i>FY16 Advisory Board Recommends</i>
911-PENSIONS					
	Plymouth County Ret. Fund	\$ 1,997,369	\$ 2,158,588	\$ 2,201,362	\$ 2,201,362
78	Total: Pensions	\$ 1,997,369	\$ 2,158,588	\$ 2,201,362	\$ 2,201,362
913-UNEMPLOYMENT COMP.					
79	Total: Unemployment Comp.	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000
914, 915, 916-GROUP INSURANCE					
80	Total: Group Insurance Inc. "opt out"	\$ 4,850,000	\$ 5,044,000	\$ 5,067,932	\$ 5,067,932
912, 919, 945-TOWN INSURANCE					
81	Total: Town Insurance	\$ 405,000	\$ 460,000	\$ 374,300	\$ 374,300
TOTAL UNCLASSIFIED/EMPLOYEE BENEFITS					\$ 7,698,594
990-Transfers Out					
	Transfer to OPEB Trust	\$ 120,000	\$ 200,000	\$ 120,000	\$ 120,000
82	Total: OPEB	\$ 120,000	\$ 200,000	\$ 120,000	\$ 120,000
TOTAL OPEB					\$ 120,000
GRAND TOTAL TOWN					\$ 48,583,619

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the recommended sums, or any other sum or sums, for Capital Outlay as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination of the foregoing, or act on anything relative thereto.

Capital - Article 3				
Project Description		Projects Requested	Projects Recommended by CBC	Advisory Board Recommendation
Highway, Parks/Grounds, Cemetery				
	Dump Truck	\$ 200,000	\$ 200,000	\$ 200,000
	Pick-up Truck	\$ 49,500	\$ 49,500	\$ 49,500
	Mower	\$ 25,000	\$ 25,000	\$ 25,000
	Overseeder	\$ 7,500	\$ 7,500	\$ 7,500
	Synthetic Turf Sweeper	\$ 14,000	\$ -	\$ -
	Synthetic Turf Line Painter	\$ 5,000	\$ -	\$ -
Public Safety - Fire				
	AED Monitors	\$ 9,000	\$ 9,000	\$ 9,000
	Heart Monitors	\$ 30,000	\$ 30,000	\$ 30,000
	Center Fire Sta. Build Repair.	\$ 50,000	\$ 50,000	\$ 50,000
	Fire Radios		\$ 26,250	\$ 26,250
Public Safety - Police				
	Radios - Police and Fire	\$ 103,000	\$ 26,250	\$ 26,250
	Tasers	\$ 33,000	\$ 32,000	\$ 32,000
Town Facilities/services				
	Library Roof Repair or Replace.	\$ 237,500	\$ 7,500	\$ 7,500
	Voting Equipment	\$ 25,000	\$ 25,000	\$ 25,000
	COA Van	\$ 30,000	\$ 30,000	\$ 30,000
	Town Hall Generator	\$ 30,000	\$ -	\$ -
	Vehicle for Fac. Dir.	\$ 30,000	\$ -	\$ -
	Technology Replacement TH	\$ 48,000	\$ -	\$ -
	Conservation -Donovan Barn	\$ 15,000	\$ 15,000	\$ 15,000
Schools				
	HVAC	\$ 100,000	\$ 100,000	\$ 100,000
	Insulation - Cole School	\$ 40,000		
	Dark Fiber Wide Area Network	\$ 180,000	\$ -	\$ -
	Replace Generator - Sparrell	\$ 50,000	\$ -	
TOTAL		\$ 1,311,500	\$ 633,000	633000

Requested by the Capital Budget Committee

The Advisory Board recommends this article in the amount of \$633,000 by a vote of 8-0. The Board recognizes that the money spent under this article does not address all of the capital needs of the Departments, but does continue significant investment in the capital needs of the community.

ARTICLE 4: To see if the Town will vote to raise and appropriate, or appropriate from available funds a sum of money to meet obligations for union and personal contracts, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board unanimously (8-0) recommends this article in the amount of \$15,000. This Article seeks a sum of money to meet obligations for union and personal contracts for FY 16.

ARTICLE 5: To see if the Town will raise and appropriate, or appropriate from available funds a sum of money to meet obligations for the compensation schedule under the Personnel Plan, said sum to be apportioned by the Finance Director to the applicable line items in Article 2, or act on anything relative thereto.

Requested by the Personnel Board

The Advisory Board recommends article 5 in the amount of \$29,000, by a vote of 8-0.

This reflects funding of salary increases of 2% for the employees covered by the Personnel Plan. The 2% mirrors the various union settlements for FY 2016. The Water Department budget pays for its \$4,000 share of this expense.

While the Advisory Board debated whether the funds appropriated under this article should actually be included in the appropriate line items in the FY 2016 budget, the Advisory Board acquiesced to the recommendation of the Board of Selectmen and the Finance Director to fund the salary increases for those employees in the Personnel Plan through this article for FY 2016.

The Advisory Board recommends a discussion in the fall of 2015 between the new Town Administrator, the Finance Director, the Advisory Board, and the Board of Selectmen, as to whether this practice should be used in the future.

ARTICLE 6: To see if the Town will vote pursuant to the provisions of Massachusetts General Laws, Chapter 39, section 10 to accept Birchwood Lane as a public way, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board voted 7-0 with one abstention to recommend this article. The Town has been working with the residents of Birchwood Lane to clear all hurdles and requirements to get this road in a position to be accepted as a public way.

ARTICLE 7: To See if the Town will vote to authorize the Treasurer/Collector with the approval of the Selectmen, to accept on behalf of the Town a deed to Norwell Assessor's Parcel 36-36; Fieldstone Way, in which all persons who have an interest in title join as grantors, in lieu of foreclosure of a tax title on such parcel. Provided however, that such deed in lieu shall only be accepted where there are no liens or encumbrances on the land other than those of the Town. (MGL Ch.60 s.77C)

Requested by the Board of Selectmen

The Advisory Board recommends this article by a vote of 8-0. The Town has been challenged in working with the residents to get Fieldstone Way accepted as a public way. The Treasurer Collector has come up with a mechanism used in other communities that allows the Town to accept a deed in lieu of foreclosure for the property and thereby clear the title to the property. This would be done with the approval of the Board of Selectmen. Then Fieldstone Way could then be considered for acceptance at the 2016 Annual Town Meeting

ARTICLE 8: To see if the Town will vote pursuant to the provisions of Massachusetts General Laws, Chapter 39, section 10 to accept Clapp Brook Road as a public way, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article by a vote of 7-0. This road was on the warrant last year for acceptance, and the residents of the street and Town staff and volunteers have been working diligently to get all approvals done so that this could be accomplished in 2015.

ARTICLE 9: To see if the Town will vote to raise and appropriate or transfer from available funds the sum of two hundred and fifty thousand dollars (\$250,000) for the purpose of developing schematic designs for a combined Library/Town Hall, or a Town Hall and/or a Library, said sum to include the cost of architectural, engineering, site inspection, appraisal, cost estimation, advertising, and all other things necessary to carry out the purpose of this article, said sum to be spent under the direction of the Library/Town Hall Study Committee; and to see if the Town will vote to authorize the Board of library Trustees, the Board of Selectmen, and/or the Permanent Building and Maintenance Committee or any other Board or officer of the Town to apply for a grant or grants to defray all

or any part of the cost of the construction of a library or a Town Hall and/or Library and to authorize the acceptance of said grant or grants when received without any further appropriation; or act on anything relative thereto.

Requested by the Library/Town Hall Study Committee

The Advisory Board took no action under this article, as the Board was informed by the Library/Town Hall Study Committee that the anticipated schedule for the availability of Library Construction Grants is actually a year later than anticipated, and that the Committee would continue to work on refining plans and making a recommendation on a selected site during the next year, with a recommendation and request for funding coming in the 2016 Town Meeting.

The Library/Town Hall Study Committee may make a report of progress to Town Meeting under this article.

ARTICLE 10: To see if the Town will raise and appropriate, transfer from available funds or borrow the sum of \$500,000 or any other sum to be expended under the direction of the Fire Chief for the purpose of purchase of a new fire pumper truck, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends by a vote of 8-0 that this article be approved in the amount of \$500,000. The amount would be bonded for an anticipated period of 5 years.

The Fire Department will trade in 2 existing trucks:

- Engine 3 - 1988 GMC (out of service, needs new engine)
- Engine 4 - 1992 KME (operational in reserve status)

Both vehicles are well beyond the anticipated 20 year life of these vehicles. The Chief anticipates that the total cost including the trade-ins of the above 2 vehicles will be within the \$500,000 authorized by this article.

Revolving Fund	Authorized To Spend	Revenue Source	Use of Fund	FY16 Spending Limit	Disposition of FY16 Fund Balance	Spending Restrictions
Stetson Ford House	Historical Commission	Rental charged for property use	Property maintenance	\$21,000	Balance available for expenditure	Fund may not be spent for salaries
Student Parking Fees	School Department	Fees charged for student parking	Maintenance and Security of the Student Parking Lot	\$14,000	Balance available for expenditure	Fund may not be spent for salaries
Recycling	Board of Health	Bag fees	Maintenance and Improvements Recycling Center	\$50,000	\$50,000 of balance available for expenditure, remainder to revert to General Fund	Fund may not be spent for salaries

ARTICLE 11: To see if the Town will vote to authorize the Board of Health to establish Pay as You Throw regulations, in order to increase solid waste recycling and to reduce the costs related to solid waste disposal or act on anything relative thereto.

Requested by the Board of Health

The Advisory Board recommends by a vote of 4-2 that the "Pay as You Throw" program be initiated in Norwell. Projections based on experience in many other Massachusetts communities indicate that the recycling rate for residential waste in Norwell will go from the current rate of 24%, to 35% or 40%. The program as proposed will provide that one 32 gallon barrel (or 1 bag) per household per week will be included in the rubbish collection paid for under the tax rate. Additional bags will be available at local stores at \$2 per bag. The program will provide for unlimited single stream recycling collected weekly.

This change is especially important from a financial perspective, because the tipping fees at SEMASS are increasing considerably starting this year. An increase in the rate of recycling, and the resultant decrease in rubbish that goes to SEMASS will help control costs..

If approved by Town Meeting, it is anticipated that the new rubbish/recycling program will take effect on or about July 1, 2016. Approval of this article now is necessary in order to begin the planning process to transition to the new rubbish/recycling program by that date.

If article 11 is approved by Town Meeting, a revolving fund will be established under Article 12 to set up the proceeds from the sale of bags in a fund that will fund improvements to the recycling center.

ARTICLE 12: To see if the Town will vote to authorize or reauthorize the following revolving funds, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53 E 1/2, for the fiscal year beginning July 1, 2015, or act on anything relative thereto

Requested by the Historical Commission,
School Committee, and Board of Health

The Advisory Board voted 6-0 to recommend the establishment/renewal of 3 revolving funds. The format of this article is new and reflects the recommendations of the MADOR and the Finance Director. The new format is clear and completely describes all of the necessary details of each of the revolving funds. If article 11 is not approved by Town Meeting then the Recycling Revolving Fund will not be included in this article.

ARTICLE 13: To see if the Town will transfer from Overlay Surplus the sum of for \$4,000 for Fiscal Year 2016, to be added to the existing amount appropriated under Article 22 of the May 5 2014 Annual Town Meeting for a Senior Real Estate Tax Work Off Program established pursuant to an agreement with the Council on Aging, the Board of Selectmen and the Board of Assessors, or act on anything relative thereto.

Requested by the Board of Assessors

The Advisory Board recommends by a vote of 7-1 the appropriation of \$4000 released by the Board of Assessors from the Overlay to fund 4 more positions in the Senior Tax Work program. This supplements \$46,000 approved by Town Meeting at the 2014 Annual Town Meeting for this purpose.

In the future, funding of this program will not be a Town Meeting article – the funds will be released directly by the Board of Assessors each year, upon consultation with the Board of Selectmen and Town staff. This revised methodology is in concert with the process as recommended by the State, and as practiced in most other communities that have a Senior Tax Work program.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for School based Medicaid services, or act on anything relative thereto.

Requested by the Finance Director

The Advisory Board recommends this article in the amount to \$3,000, by a vote of 7-0. These funds are used to pay for the services of an outside vendor to process claims for Medicaid reimbursement to the School Department. The School Department is entitled to Medicaid reimbursement for certain School Special Needs cases.

ARTICLE 15: To see if the town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$14,000 to be expended under the direction of the Board of Health for the care and maintenance of the brush pile at the Recycling Center, or act on anything relative thereto.

Requested by the Board of Health

The Advisory Board recommends approval of this article in the amount of \$14,000 by a vote of 7-0. These funds are spent by the Board of Health to chip and remove brush that is brought to the recycling center by residents. This has not been funded since FY 2014.

If the Pay as You Throw program is instituted, it is likely that the recycling revolving fund can be used for this purpose and separate funding would not then be required.

ARTICLE 16: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$30,000.00, or any other sum, to be expended under the direction of the Conservation Commission for the purposes of trail repair and widening in places to accommodate access for the gator, an for badly needed repair and upkeep of some of the bridges and boardwalks on the trails, or act on anything relative, thereto.

Requested by the Conservation Commission

The Advisory Board by a vote of 6-1 recommends this article in the amount of \$30,000. The Advisory Board has recommended narrowing the scope of the work somewhat, and the proponents have agreed.

The Board discussed and broadly support the need to develop a comprehensive system of trail and pathway maintenance, and that the Town needs to properly fund this maintenance on an ongoing basis. The Interim Town Administrator has agreed that those involved in trails and pathways need to work together to develop such a program and that it should be considered for funding at the 2016 Annual Town Meeting.

ARTICLE 17: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$30,000, or any other sum to be expended under the direction of the Highway Surveyor for engineering, installation and or maintenance of Town drainage.

Requested by the Highway Surveyor

The Advisory Board recommends Article 17 in the amount of \$30,000 by a vote of 7-0. This article funds needed drainage work on projects as they arise during the year. Drainage work done as part of a roadway improvement project is separately funded through that project.

ARTICLE 18: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$30,000 or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2016 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit or act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends Article 18 in the amount of \$30,000 by a vote of 7-0. This work is needed in order for the Town to comply with the EPA storm water regulations.

ARTICLE 19: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$100,000 or any other sum to be expended under the direction of the Highway Surveyor for the purpose of debris removal, engineering, stormwater, and Highway yard facility rehabilitation, or act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends Article 19 in the amount of \$100,000 by a vote of 7-0. These funds are required in order for the Highway Surveyor to do debris removal at the Highway and Recycling sites, and establish a site plan whereby encroachment into sensitive environmental areas is permanently eliminated.

ARTICLE 20: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$300,000, or any other sum, to be expended under the direction of the Highway Surveyor for resurfacing and related construction/maintenance of Town Ways, or act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends this article in the amount of \$300,000 by a vote of 7-0. Particularly given the severity of this winter, additional local funds are needed to keep up with resurfacing and reconstruction of the Town's roads.

ARTICLE 21: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$300,000, or any other sum, to be expended under the direction of the Highway Surveyor for demolishing the

existing salt shed, constructing a new salt shed with all of its appurtenances, and making other improvements to the Highway garage and yard, including all expenses related thereto, or to act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board recommends by a vote of 5-2 the sum of \$300,000 for the purpose of replacing the salt shed at the Highway yard. The existing salt shed is undersized and at the end of its useful life. Currently, salt deliveries are dumped outside of the shed and moved by Highway personnel into the shed, because the shed is not a size to accommodate delivery vehicles.

There are a couple of possible designs for this project, both of which require demolition of the existing shed. Constructing a traditional salt shed that has eaves of a dimension to cover sanders during the off season is one option, and providing the undercover storage for the sanders is desirable. A second option used in neighboring Situate, is a Quonset hut style of construction, with a fabric roof. The second option is less expensive but the roof has a 10 year useful life. The Highway surveyor and the Facilities Director are evaluating options as to the most effective least cost option. Those who voted in the negative on this article wanted to see which design was the preferred design, and what the final cost would be.

The source of funds would be \$297,833 from the sale of Real Estate, and the remainder from free cash.

ARTICLE 22: To see if the Town will appropriate \$674,894.00 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment, for State and Highway purposes under the provisions of General Laws Chapter 90, Section 34, Clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or meet the appropriation by taxation, by transfer or by borrowing, or any combination of the foregoing, or act on anything relative thereto.

Requested by the Highway Surveyor

The Advisory Board voted to recommend this article by a vote of 7-0. The estimate is that the State will make available the sum of \$674,894 in Chapter 90 assistance for roads. This money is very badly needed to improve many local roads throughout the community.

ARTICLE 23 To see if the Town will vote to authorize the Board of Selectmen to sell under such terms and conditions that they deem to be in the best interest of the Town, the parcel known as the Circuit/Barrel parcel identified as parcel 59-001 on the tax maps of the Town of Norwell, consisting of .3 acres of land, or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article by a vote of 7-0. This .3 acre parcel is owned by the Town, is not adequate in size for a building lot, and the Board of Selectmen has declared it surplus to the Town's needs. The abutters are interested in purchasing the property, and putting it back on the tax rolls.

If the article is approved, the Board of Selectmen will establish the terms and conditions of the sale that they feel are in the best interest of the Town.

ARTICLE 24: To see if the Town will vote to authorize the Board of Selectmen to execute the necessary documents, including without limitation, a written release of a reserved restriction, easement and agreement included in a deed dated August 9, 1971 by the Town of Norwell to Raymond T. McKeever, et ux. requiring that the parcel of land being conveyed identified as Lot 120 on a plan of land entitled "JACOBS LAKE SHORES NORWELL, MASS." prepared by Ernest W. Branch, C.E. dated March 11, 1939, recorded in the Plymouth County Registry of Deeds in Plan Book 5, Page 934. Said restriction, easement and/or agreement required that the parcel of land being sold be merged with the abutting Lots 118 and 119 to form one parcel and that Lot 120 not be available for use as the site for a dwelling house or other structure without Board of Appeals approval, or to take any other action relative thereto.

Requested By the Board of Selectmen

The Advisory Board recommends this article by a vote of 6-0. The Board agrees that the restrictions put on the sale of a parcel of Town owned land in 1971 are no longer relevant, and the property owner has asked the Board of Selectmen to eliminate those conditions. The Board of Selectmen has declared that the property interest held by the Town, if any, as represented by those conditions of sale are surplus to the Town's needs.

ARTICLE 25: To see if the Town will vote to transfer control of the land currently housing the Norwell Police Station at 40 River Street, on Assessor's Map Sheet 21A, Lot 64, Block 58 from the Board of Selectmen to the Community Housing Trust for the purpose of providing Affordable Housing, or act on anything relative thereto.

Requested by the Community Housing Trust

The Advisory Board recommends this article by a vote of 7-0.

This Article seeks to transfer control of the land at 40 River Street to the Community Housing Trust for the purpose of providing 14 units of over 55 affordable rental housing. This program is designed to address the critical housing needs in Norwell. The 2010 Census confirms up to 34% of Town households would qualify. A mix of one and two bedroom units are planned to attract downsizing seniors with preference to individuals with Norwell connections. The affordability will be in perpetuity and all 14 units will count on the Norwell Subsidized Housing Inventory tracked by the Commonwealth. The development will pay property taxes, estimated at \$50,000 per year.

ARTICLE 26: To see if the Town will vote to transfer the land and improvements currently housing the "old" Norwell Police Station at 40 River Street following the completion and occupancy of the "new" Police Station, on Assessor's Map Sheet 21 A, Lot 64, Block 58 from the Board of Selectmen for the purpose of sale, and to authorize the Board of Selectmen to sell said parcel to a federally chartered 501 (c) 3 Veterans organization in Norwell for the sum of \$1.00 for the public purpose of constructing a new Veterans Hall for the purpose of the general welfare of the town's veterans, which said Veteran's Hall shall be transferred on the condition that said Veteran's Hall when not being used by the town's veterans may be used as a Community Center for many of the towns non-profit organizations or act on anything relative thereto.

Requested by the Norwell American Legion Post 192

The Advisory Board did not recommend this article by a vote of 2-6.

The proposal is to construct an American Legion building that is also a community center. The capacity would be 200 people, and 70 parking spaces would be available through structured (deck) parking. There would be a bar in the building with access controlled so that it is not in operation when youth activities are taking place on site. The project anticipates that a KENO license would be sought for the property.

The construction of the shell of the building would be contracted out, with a lot of the materials to be donated. The finishing of the interior of the building would be done largely by volunteers. The total cost is estimated at \$950,000, and fund raising has committed \$180,000 in cash donations, plus a lot of donations of time and materials. Other Veterans groups would be welcome to use the facility if/when they exist in Norwell. The project could not pay property taxes.

The Advisory Board is supportive of the creation of a veteran's facility in Norwell, and applauds the efforts of the American Legion to advance such a project. The Board feels in large part that this is not an ideal site for such a facility, that there may be other sites that the Town could assist the American Legion with, and that the 40 River Street site was better suited to the Community Housing Trust proposal.

ARTICLE 27: To see if the Town will vote to authorize the Board of Selectmen to sell the former Police Station at 40 River Street shown on the Assessor's Map as Sheet 21 A, Lot 64, Block 58 under such terms and conditions that the Board of Selectmen determines to be in the best interest of the Town, or act on anything relative thereto.

Board of Selectmen

The Board of Selectmen put this article on the warrant to give Town Meeting the option of selling the old Police Station property in the event that article 25 or 26 fails to secure the necessary 2/3 vote at Town Meeting.

Because the Advisory Board has recommended approval of article 25 to dispose of the former Police Station property at 40 River Street to the Community Housing Trust for redevelopment, the Advisory Board did not make a recommendation on this article. If both article 25 and 26 do not achieve the necessary 2/3 vote at Town Meeting, the Advisory Board will then make a recommendation on this article.

ARTICLE 28: To see if the Town will vote to amend fees collected for a personal kennel from \$30 for 4 dogs or less to \$35 for 4 dogs or less, and from \$60 for 10 dogs or less to \$65 for 10 dogs or less; and to add commercial kennels for an annual fee of \$250, or act on anything relative thereto.

Requested by the Town Clerk

The Advisory Board recommends article 28 by a vote of 7-0. This article slightly increases the fee for private kennel licenses, and establishes a fee for commercial kennels. The Town Clerk has requested this article.

ARTICLE 29: To see if the Town will vote to amend Article XI of the General Bylaws of the Town of Norwell "Community Preservation Commission" by amending Section 1 so that it read as follows in its entirety (cross-outs indicates deleted language, BOLD indicates added language):

1. Establishment

There is hereby established a Community Preservation Committee, consisting of nine (9) voting members pursuant to M.G.L. Chapter 44B. The composition of the Committee, the appointment authority and the term of office for the Committee members shall be as follows:

One (1) member of the Conservation Commission as designated by the Commission for a term of three (3) years;

One (1) member of the Historical Commission as designated by the Commission for a term of three (3) years;

One (1) member of the Planning Board as designated by the Board for a term of three (3) years;

One (1) member of the Recreation Commission as designated by the Commission for a term of three (3) years;

One (1) member of the Housing Authority as designated by the Authority for a term of three (3) years;

~~One (1) member of the Board of Assessors as designated by the Board for a term of three (3) years;~~

~~Three (3) Four (4) members to be appointed by the Board of Selectmen: one (1) member to be appointed for a term of one (1) year and thereafter for a term of three (3) years; one (1) member to be appointed for a two (2) year term and thereafter for a term of three (3) years; and one (1) member to be appointed for a term of three (3) years. appointed for 3 year terms so that as even number of terms as practicable expire each year.-~~

Should any of the Commissions, Boards, Authorities or Committees who have appointment authority under this section of the Bylaw be no longer in existence for whatever reason or for whatever reason fail to appoint an individual to the committee, the appointment authority for that Commission, Board, Authority or Committee shall become the responsibility of the Board of Selectmen.

or act on anything relative thereto.

Requested by the Board of Selectmen

The Advisory Board recommends this article by an 8-0 vote.

The Board of Selectmen have requested that the make-up of the Community Preservation Committee be changed. The 9 member Committee has required representation for 5 of its positions. The Norwell bylaw creating the Committee has designated one additional position to be held by a member of the Board of Assessors. The remaining 3 positions are appointed by the Board of Selectmen, and are considered "at large" positions. The Board of Selectmen have requested that the bylaw be changed so that the position designated to be the Assessor's position would become a 4th "at large" position, giving greater flexibility in establishing the make-up of the Committee.

ARTICLE 30: To see if the Town will vote to adopt "Stretch Energy Code" set forth in the State Building Code at 780 CMR 120.AA (i.e., Appendix 120.AA), as may be amended from time to time, and to amend the Town of Norwell's General By-laws by inserting a new Article XXI, entitled "Stretch Energy Code" as set forth below:

ARTICLE XXI - Stretch Energy Code

Section 1. Acceptance/Adoption.

The Town of Norwell has accepted and adopted the provisions of 780 CMR 120.AA (i.e., Appendix 120.AA of the State Building Code or the "Stretch Energy Code"), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00, 61.00 and 93.00.

Section 2. Purpose. The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code otherwise set forth under the State Building Code.

or act on anything relative thereto.

Requested by the Board of Selectmen and
The Energy Committee

The Advisory Board voted 4-2 to recommend this article.

The Stretch Energy Code is an option given to communities who desire to create a requirement of greater energy efficiency in buildings in the community. This then becomes part of the Building Code that applies to the community. To date, 146 Massachusetts communities have adopted the Stretch Code.

The evidence shows that adopting the Stretch Code does not place the community at any risk of detracting from economic development, and does not disadvantage building or property owners. In our immediate area, Situate, Hanover, Pembroke, Rockland, Hanson, Plympton, Halifax, and Lakeville have all adopted the code. No community in Massachusetts has revoked the code once accepted.

Adopting the Stretch Code is one element needed to become a Green Community. Being a Green Community makes a community eligible for some automatic grants, as well as some competitive grants to install energy efficient improvements to public buildings and lands. These grants are in the 10's of thousands of dollars – neighboring Hanover has received over \$2 million to date.

Those who voted against this recommendation were concerned about additional layers of regulation imposed on builders and homeowners.

ARTICLE 31: To see if the Town will vote to establish Zoning By-Law § 4550 Solar Photovoltaic Overlay District (SPOD) by incorporating the following proposed new language, or take any action with respect thereto:

Article V Definitions:

Ground mounted solar photovoltaic installations: Installations not located on the roof of a *building* as defined by Article V of the zoning by-law.

Small scale ground mounted solar photovoltaic installations: Ground mounted solar photovoltaic installations that contain solar modules of 500 square feet or less (calculation is based on combined square footage of all ground-mounted modules located on a lot).

Medium scale ground mounted solar photovoltaic installations: Ground mounted solar photovoltaic installations that contain solar modules of greater than 500, but less than 43,560 square feet (calculation is based on combined square footage of all ground-mounted modules located on a lot).

Large scale ground mounted solar photovoltaic installations: Ground mounted solar photovoltaic installations that contain solar modules of greater than 43,560 square feet (calculation is based on combined square footage of all ground-mounted modules located on a lot).

4550. Solar Photovoltaic Overlay District (SPOD)

1.0 Purpose

The purpose of this bylaw is to authorize in accordance with this section of the bylaw and provide standards for the placement, design, construction, operation, monitoring, modification and removal of *large scale ground mounted solar photovoltaic installations* that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning of all such installations.

2.0 Applicability

The SPOD shall be construed as an overlay district. All requirements of the underlying district(s) shall remain in full force and effect, except where the requirements of the SPOD are more restrictive or provide for uses or structures not otherwise available in the underlying district.

3.0 Use Regulation

Large Scale Ground Mounted Solar Photovoltaic Installations as a principal or accessory use shall be allowed by right within the SPOD subject to the requirements of this by-law.

4.0 General Requirements

The following requirements shall apply to all ground-mounted solar photovoltaic installations to be sited under this section unless specifically exempted:

4.1 Compliance with Laws, Ordinances and Regulations

All ground-mounted solar photovoltaic installations shall be constructed and operated in compliance with all local, state and federal requirements, including but not limited to all applicable safety, construction, electrical, and communications requirements. All buildings and fixtures forming part of a solar photovoltaic installation shall be constructed in accordance with the current Massachusetts State Building Code.

4.2 Building Permit and Building Inspection

All ground-mounted solar photovoltaic installations shall obtain all necessary construction permits prior to construction, installation or modification.

4.3 Site Plan Review

All ground-mounted solar photovoltaic installations shall obtain Site Plan Review Approval under §1500 prior to construction, installation or modification as provided in this section.

The Board of Appeals may waive documentary requirements as it deems appropriate.

Required Documents

Pursuant to the site plan review process, the project proponent shall provide the following documents:

- (a) A site plan showing:
 - i. Property lines and physical features, including roads, for the project site;
 - ii. Proposed changes to the landscape of the site, grading, vegetation clearing and planting, exterior lighting, screening vegetation or structures;
 - iii. Drawings of the solar photovoltaic installation signed by a registered Professional Engineer licensed to practice in the Commonwealth of Massachusetts showing the proposed layout of the system and any potential shading from nearby structures
 - iv. Electrical line diagram detailing the solar photovoltaic installation, associated components, and electrical interconnection methods, with all National Electrical Code compliant disconnects and overcurrent devices;
 - v. Documentation of the major system components to be used, including the PV panels, mounting system, and inverter;
 - vi. Name, address, and contact information for proposed system installer;
 - vii. Name, address, phone number and signature of the project proponent, as well as all co-proponents or property owners, if any;
 - viii. The name, contact information and signature of any agents representing the project proponent; and
- (b) Documentation of actual or prospective access and control of the project site;
- (c) An operation and maintenance plan (see also Section 4.5);
- (d) Proof of liability insurance; and
- (e) Description of financial surety that satisfies Section 8.3.
- (f) Any other information requested by the Planning Board and/or Zoning Board of Appeals during the review process.

4.4 Operation & Maintenance Plan

All ground-mounted solar photovoltaic installation proponents shall submit a plan for the operation and maintenance of the solar photovoltaic installation, which shall include measures for maintaining safe access to the installation, storm water controls, as well as general procedures for operational maintenance of the installation.

4.5 Utility Notification

All ground-mounted solar photovoltaic installation proponents shall provide evidence that the utility company that operates the electrical grid where the installation is to be located has been informed of the solar photovoltaic installation owner or operator's intent to install an interconnected customer-owned generator. Off-grid systems shall be exempt from this requirement.

4.6 Payment in Lieu of Taxes (PILOT)

All ground-mounted solar photovoltaic installation proponents shall execute a PILOT agreement with the Board of Selectmen prior to construction of the installation.

5.0 Dimensional Requirements

The following dimensional requirements for ground-mounted solar photovoltaic installations and their accessory structures supersede the dimensional requirements in the zoning by-law. Requirements not superseded in this section still apply.

5.1 Setbacks

There shall be no construction or installations within the following required property boundary setbacks:

	Residence A & B	Business B ¹	Business C ¹
Front Yard	150 feet	50 feet	50 feet
Side Yard	150 feet	25 feet	25 feet

Rear Yard	150 feet	25 feet	25 feet
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¹Where a property within the Business Districts B or C abuts a residential property; a setback of 150 feet from the residential property line shall be required.

5.2 Vegetation Buffers and Screening

- 5.2.1 Clearing of natural vegetation shall be limited to what is necessary for the proper construction, operation and maintenance of the facility. Use of previously disturbed land is encouraged in siting of all such installations.
- 5.2.2 In Residential Districts, land within the required setback areas shall not be disturbed other than for what is necessary to access the facility and for any installed vegetation for screening purposes.
- 5.2.3 All installations shall be screened from all public ways and any surrounding residences with existing natural vegetation, or, in the case where such natural vegetation is not satisfactory for screening the installation, a dense vegetated buffer shall be installed and maintained.

5.3 Height

No ground –mounted solar photovoltaic installation or accessory structures shall exceed 15 feet in height as measured from the ground directly to the highest point of the installation.

Existing grade shall not be affected anywhere on the site by more than five (5) feet through excavation or with fill materials.

The Board of Appeals may waive these requirements if the applicant demonstrates a necessity to exceed 15 feet in height, but under no circumstances shall heights exceed 25 feet

5.4 Exemptions

Ground –mounted solar photovoltaic installations are not subject to §2420 Lot Area, §2450 Lot Shape, §2430 Lot Frontage and Width and §2471 Building Coverage by-law requirements.

6.0 Design Standards

6.1 Lighting

Lighting of ground-mounted solar photovoltaic installations shall be the minimum required to provide security, safety and operations of the facility. Lighting of the installation shall be directed downward, away from surrounding properties and incorporate full cut-off fixtures to reduce light pollution.

6.2 Signage

7.2.1 A sign consistent with §3300 Signs shall be required to identify the owner and provide a 24 hour emergency contact phone number.

7.2.2 No portion of the installation or property shall be used for displaying any advertising except for reasonable identification of the operator of the facility.

6.3 Utility Connections

Best efforts shall be made to locate all utility connections from the facility underground. Electrical transformers for utility interconnections may be above ground if required by the utility provider.

6.4 Emergency Services

- 6.4.1 Prior to approval from the Board of Appeals, the Operator shall provide a copy of the project summary, electrical schematic, and site plan to the Fire Chief, and if requested, assist in the development of an emergency response plan.

6.4.2 The owner or operator shall identify a responsible person for public inquiries throughout the life of the installation.

6.4.3 All means of shutting down the ground-mounted solar photovoltaic installation shall be clearly marked.

6.5 Fencing

The installation shall be securely fenced around the entire perimeter of the installation with a fencing type satisfactory to the Board of Appeals.

6.6 Accessory Structures

Structures accessory to the installation shall be confined to inverters, transformers and equipment boxes necessary for the operation of the facility and buildings which enclose that equipment.

Other structures proposed shall conform to District Regulations Article II of the underlying zoning district.

7.0 Modifications

All changes or modifications to a solar photovoltaic installation made after issuance of the required building permit shall require approval by the Board of Appeals.

8.0 Abandonment or Decommissioning

8.1 Removal Requirements

Any ground-mounted solar photovoltaic installation which has reached the end of its useful life or has been abandoned consistent with Section 3.12.2 of this bylaw shall be removed. The owner or operator shall physically remove the installation no more than 150 days after the date of discontinued operations. The owner or operator shall notify the Board of Appeals by certified mail of the proposed date of discontinued operations and plans for removal. Decommissioning shall consist of:

- (a) Physical removal of all ground-mounted solar photovoltaic installations, structures, equipment, security barriers and transmission lines from the site.
- (b) Disposal of all solid and hazardous waste in accordance with local, state, and federal waste disposal regulations.
- (c) Stabilization or re-vegetation of the site as necessary to minimize erosion. The Board of Appeals may allow the owner or operator to leave landscaping or designated below-grade foundations in order to minimize erosion and disruption to vegetation.

8.2 Abandonment

Absent notice of a proposed date of decommissioning or written notice of extenuating circumstances, the ground-mounted solar photovoltaic installation shall be considered abandoned when it fails to operate for more than one year without the written consent of the Board of Appeals. If the owner or operator fails to remove the installation in accordance with the requirements of this section within 150 days of abandonment or the proposed date of decommissioning, the Town shall have the right, but not the obligation, through easement or license to enter the property and physically remove the installation.

8.3 Financial Surety

Proponents of a ground-mounted solar photovoltaic projects shall provide a form of surety, either through escrow account, bond or otherwise in a form acceptable to the Town of Norwell acting by its Board of Appeals, to cover the cost of removal in the event the town must remove the installation and remediate the landscape, in an amount and form determined to be reasonable by the Board of Appeals. Such surety may not be required for municipally- or state-owned facilities. The project proponent shall submit a fully inclusive estimate of the costs associated with removal, prepared by a qualified engineer and reviewed by the town engineering consultant. The amount shall include a 50% contingency for increased removal costs due to inflation.

6900. Solar Photovoltaic Overlay District (SPOD)

The SPOD shall include that portion of land within the Business District C-1 (Section 6510) and Business District C-2 (Section 6520). The district shall also include the land as shown on Assessors Map, Block 64 Lot 13 and described in a deed dated 1/17/1990; Land Court Certificate #79659.

Requested by the Planning Board

The Advisory Board voted to recommend this article by a vote of 7-0.

The article seeks to establish a Solar Photovoltaic Overlay District (SPOD) to allow large scale (greater than one acre) ground mounted solar photovoltaic installations. The SPOD would include the two business parks as well as an upland section of Water Department lands south of Route 3. This bylaw provides standards for placement, design, construction, operations, maintenance, monitoring, and removal of solar panels. Adopting this bylaw allowing for renewable energy generation is one element needed in order for Norwell to become a Green Community.

ARTICLE 32: To see if the Town will vote to amend Article IV, Section 5 of the Town of Norwell Bylaws, Rules and Regulations, by adding a third sentence as follows, or take any action relative thereto:

"On any article where persons entitled to vote at Town Meeting may be influenced in their vote by reason of the public nature of a voice or standing vote, the Moderator may, upon motion approved by Town Meeting, require a vote by written ballot."

Requested by the Board of Selectmen

By a vote of 0-8 the Advisory Board voted not to recommend both this article and article 33. While the Board of Selectmen and the petitioner of article 33 came together in support of article 32 as written, the Advisory Board felt that the use of the written or secret ballot as proposed would not be used by the moderator, and it could make Town Meeting more cumbersome and create lengthened sessions of Town Meeting.

ARTICLE 33: To see if the Town will vote to amend Article IV, Section 5 of the Town of Norwell Bylaws, Rules and Regulations, by adding a third sentence as follows, or any action related thereto:

If the Moderator believes in his sole discretion that sufficient reason exists in which any number of voters may be influenced, hesitant, or discouraged to vote publicly by either a voice or standing vote on any motion, the Moderator may then call for a secret ballot."

By Petition

By a vote of 0-8 the Advisory Board voted not to recommend this article. See write-up for article 32

ARTICLE 34: To see if the Town will vote to add the following language to Section 6, Compensation Plan of the Personnel Plan to pay a flat shift compensation rate for eligible exempt employees of the Norwell Public Library working any Sunday hours:

An exempt status employee of the Library Department, assigned to work 37.5 hours per week, shall be compensated as follows for any work performed on a Sunday:

An employee who works a minimum four (4) hours on a Sunday shall be eligible to receive a flat compensation rate for the work shift. The rate will be based on the employee's step.

<u>Step</u>	<u>Rate</u>
1	\$140.00
2	\$147.00
3	\$154.00
4	\$161.00
5	\$168.00
6	\$175.00

The flat compensation rate will not be affected by any Cost of Living Adjustments to a base step rate. The position of Library Director is not eligible to receive additional Sunday compensation. This form of compensation shall continue to be reported to the Personnel Board as special compensation and therefore compensation earnable pursuant to the Town of Norwell Personnel By-Law.

or act on anything relative thereto.

Requested by the Personnel Board

The Advisory Board voted unanimously (8-0) to recommend this article. The article seeks to add language to the Compensation Plan of the Personnel Plan to pay a flat shift rate for eligible exempt employees of the Norwell Library working Sunday hours. The funds are in the FY 16 Library budget and this language clarifies the rate of pay for eligible employees. The Library Director and Board have pledged that Sunday hours will not increase the number of benefitted employees in the Library.

ARTICLE 35: To see if the Town will vote to add the following language to Section 6, Compensation Plan of the Personnel Plan to pay eligible employees to receive out of classification pay for any work performed due to any positions vacated due to illness, an approved leave of absence, or a termination:

The Town may work employees out of classification for up to ten (10) consecutive working days without additional compensation.

- 1) Working Out of Class assignments shall only be made for positions vacated due to illness, an approved leave of absence or termination. To qualify for working out of class pay, an employee assigned by the Town Administrator or by his Department Head with the approval of the Town Administrator, must perform the primary duties of the higher classification and satisfy the requirements of the qualifying period. Notification of the approval of a Working Out of Class assignment shall be provided to the Human Resources, Accounting, and Payroll departments.
- 2) During the ten (10) consecutive days qualifying period before an employee is eligible to receive out of class pay, an absences of more than two (2) days for any reason including the authorized use of compensatory, vacation, sick, or personal time, shall break consecutiveness and cause the qualifying period to start again. The Town Administrator may approve absences exceeding the two (2) days, on a case by case basis, and has the final authority to determine when the number of consecutive days has been broken for the purposes of an employee(s) meeting the qualifying period.
- 3) Any employee who is assigned to work out of class and satisfies the requirements of the qualifying period shall receive out of class pay at Step 1 of the higher class or 5% above the employee's regular salary, whichever is greater, for work performed in the higher classification on the eleventh (11th) day of working out of class and for each day thereafter an employee works out of class.
- 4) In instances where it benefits the Town to assign more than one employee to share the performance duties of the higher level classification while continuing to perform the duties of their regularly assigned positions and the employees assigned to share the duties of the higher classification satisfy the requirements of the qualifying period, those employees shall receive out of class pay equal to 2.5% above the employee's regular salary.

or act on anything relative thereto.

Requested by the Personnel Board

The Advisory Board voted to recommend this article by a vote of 8-0. This article seeks to add language to the Compensation Plan of the Personnel Plan to pay eligible employees out of classification pay for work performed due to any positions vacated due to illness, approved leave of absence or termination. After 10 days, the eligible employee would receive out of classification pay at Step 1 of the higher classification or 5% above the employee's regular salary, whichever is less. In the case of two people sharing the same job, they would receive 2.5% above their regular salary.

ARTICLE 36: To see if the Town will approve updates and modifications recommended by the Personnel Board to the Personnel By-Laws as included in Appendix A to this warrant, or act on anything relative thereto.

Requested by the Personnel Board

The Advisory Board voted 8-0 to recommend this article. The article seeks to have the Town approve updates and modifications recommended by the Personnel Board to the Personnel By-Laws. This includes the content of articles 34 and 35, previously approved changes that were never incorporated into the printed bylaw, and various other housekeeping changes. The marked-up version of the Personnel Bylaw showing additions and deletions is included in Appendix A of this report.

ARTICLE 37: To see if the Town will raise and appropriate, or transfer from available funds the sum of \$500,000 the Community Preservation Fund to the Town of Norwell Community Housing Trust for affordable housing purposes, or act on anything relative thereto.

Requested by the Community Preservation Committee and
Requested by the Norwell Community Housing Trust

By a vote of 7-0 the Advisory Board recommends this article in the amount of \$500,000. These funds are to be used by the Community Housing Trust to help to subsidize an over-55 affordable housing development at the 40 River Street site, pursuant to a vote by Town Meeting under Article 25.

ARTICLE 38: To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$1,400,000 from the Community Preservation Fund for recreation purposes. Such funds shall be expended by the Highway Surveyor and Board of Selectmen for the design, permitting, and construction of or improvements to any pedestrian or bicycle pathways on Main Street in the Town of Norwell. Such expenditures may include the purchase of land, an interest in land or easements by the Board of Selectmen if the Highway Surveyor determines it advisable, or act on anything relative thereto.

Requested by the Community Preservation Committee and
The Board of Selectmen

The Advisory Board, with only 6 members attending, had voted 2-2 with 2 abstentions, to not approve this project. Subsequently the Advisory Board voted to reconsider this article and to have further discussion (hopefully with the full Board present) with the Highway Surveyor and proponents of the project. The Advisory Board will have a recommendation on this project at Town Meeting.

ARTICLE: 39 To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$205,000 from the Community Preservation Fund for recreation purposes. Such funds shall be expended by the Norwell Pathways Committee for the design, permitting, and construction of or improvements to any pedestrian or bicycle pathways in the Town of Norwell. Such expenditures may include the purchase of land, an interest in land or easements by the Board of Selectmen if the Pathways Committee determines it advisable. Proposed projects under this article shall be subject to review by the Norwell Planning Board. Expenditures under this article shall be approved by the Norwell Pathways Committee and the Norwell Planning Board, or act on anything relative thereto.

Requested by the Community Preservation Committee and
the Pathways Committee

The Advisory Board voted 7-1 to recommend this article in the amount of \$205,000. The Advisory Board makes this recommendation with the understanding that this will fund the completion of this path project from its currently funded terminus at Gaffield Park to Main Street in the Town Center. The Advisory Board reiterates its comment that no further path or trail projects should be funded until a comprehensive town-wide maintenance plan is developed and implemented. Additionally the Advisory Board strongly recommends that a comprehensive master plan for pathways and trails should be developed.

ARTICLE 40 To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$9,000.00 from the Community Preservation Fund for the purpose of historic preservation. Such Funds shall be expended by the Norwell Historical Commission for the restoration of the Jacobs Farmhouse property. The restoration project shall include the preservation and restoration of the Cider Room, or act on anything relative thereto.

Requested by the Community Preservation Committee and
the Norwell Historical Commission

By a vote of vote of 8-0 the Advisory Board voted to recommend this article in the amount of \$9,000. This Article seeks to restore the Cider Room at the Jacobs Farmhouse for a sum of \$9,000. The CPC contacted a restoration firm for an estimate to preserve and restore windows, floorboards, sills, foundation, posts etc.

ARTICLE 41 To see if the Town will vote, pursuant to Massachusetts General Laws, Chapter 44B, to reserve the sum of _ from Community Preservation Fund FY2016 revenues for the creation, preservation and support of affordable housing; to reserve the sum of _____ from Community Preservation Fund FY2016 revenues for the acquisition, reservation, rehabilitation and restoration of historic resources; and to reserve the sum of _____ from Community Preservation Fund FY2016 revenues for the acquisition, creation, and preservation of open space, or act on anything relative thereto.

Requested by the Community Preservation Committee

The Advisory Board took no action on this article because the Community Preservation Act Committee has not at the time of printing of the warrant, determined the exact amount required to fund each of the reserves. That determination is dependent on the articles to be funded from the CPA under other articles in this warrant. The Community Preservation Committee will make the determination of the required funding of the 3 reserve accounts at Town Meeting and the Advisory Board will then make its recommendations.

ARTICLE 42: To see if the Town will vote to amend Zoning By-Law §4850 by making the amendments indicated below. Sections to be removed are indicated by strike out and new sections proposed to be included in the by-law are *italicized and underlined*.

Some sections of the bylaw have been retained but relocated and others have been renumbered. These changes are not indicated, but are incorporated into the language below.

4850. Open Space Residential Design (Special Permit)

1) Purpose and Intent

a. **Primary Purposes.** The primary purposes for Open Space Residential Design (OSRD) are the following:

1. To allow for greater flexibility and creativity in the design of residential developments;
2. To encourage the permanent preservation of public open space, agricultural land, forestry land, wildlife habitat and other natural resources including aquifers, water bodies and wetlands, and historical and archeological resources in a manner that is consistent with Norwell's Master Plan and Open Space Plan;
3. To encourage a less sprawling and more efficient form of development that consumes less open land and conforms to existing topography and natural features better than a conventional subdivision;
4. To minimize the total amount of disturbance on the site;
5. To further the goals and policies of Norwell's Master Plan and Open Space & Recreational Plan;
6. To facilitate the construction and maintenance of housing, streets, utilities and public service in a more economic and efficient manner;
7. To facilitate the construction and maintenance of public trails and associated amenities to enhance the pedestrian experience.

b. **Secondary Purposes.** The secondary purposes for OSRD are the following:

1. To preserve and enhance the Town's character;
2. To protect and enhance the value of real property;
3. To protect the Town's water supplies;
4. To provide for a diversified housing stock;
5. To protect agriculturally significant land.

2) **Special Permit Required.** *All OSRD developments require Special Permit approval.* The Planning Board, acting as the special permit granting authority (SPGA), may authorize an OSRD Special Permit for OSRD subdivisions pursuant to *the requirements and procedures outlined in this bylaw below.*

3) Eligibility for OSRD Special Permit Approval

a. **Applicability.** Special permits for OSRD Definitive Subdivisions are allowed in all residential districts.

b. **Minimum Size of Subject Property.** To be eligible for consideration for an OSRD Special Permit, the subject property shall contain a minimum of five (5) acres.

The Planning Board may ~~consider proposals on smaller parcels~~ *waive this requirement* if the land offers opportunities for contiguous open space and the Planning Board deems that the design satisfies the purpose and intent of this Bylaw.

- c. **Contiguous Parcel.** The Planning Board may determine that two (2) or more parcels separated by a road or other man-made feature are "contiguous" for purposes of this section if they satisfy the purpose and intent of this Bylaw.

4) Pre-Application Conference

- a. **Pre-Application Conference.** The applicant is required to attend a pre-application conference, which may occur at one or more regular meetings of the Planning Board. The parties at the pre-application conference shall discuss the OSRD design process and criteria set forth in this Bylaw. The Planning Board shall invite to the pre-application conference the Conservation Commission, Board of Health and any other Town officers or representatives whose input is deemed by the Planning Board to be necessary and in the Town's best interest. The purpose of a pre-application conference is to attempt to minimize the applicant's costs of engineering and other technical experts, and to discuss the proposal with the Planning Board at the earliest possible stage in the development.
- b. **Timetable.** At the pre-application conference, the applicant shall outline the proposed OSRD project *and seek preliminary feedback from the Planning Board and/or its technical experts*, ~~and set a timetable for submittal of the pre-application conference submittals.~~
- c. **Technical Expert.** The Planning Board shall discuss engaging technical experts at the expense of the applicant to review the submittals required for the OSRD Special Permit.
- d. **Pre-Application Site Visit.** *Prior to the Pre-Application Conference,* the Planning Board may require a site visit in order to better understand the site and facilitate pre-application review of the OSRD proposal.
- e. **Pre-Application Conference Submittals** (*Voted ATM 5/10/2011; approved by AG 8/24/2011*)
 1. **Site Context Plan.** This plan shall identify the subject parcel in connection to its surroundings. Based on existing data sources (including all state and local natural resource maps such as the National Heritage Endangered Species Program Priority and Estimated Species maps), field inspections and the evaluation of the Norwell 2005 Master Plan Maps (including the "Natural Resources with Priorities" map) or those of any succeeding master plan, the Site Context Plan shall identify Primary and Secondary Conservation Areas, as described in Section F) within the proposed parcel and show all major natural resource areas or features, including those that cross parcel lines and those that are located on adjoining lands. All on-site local, state and federal regulatory resource boundaries and buffer zones shall be clearly identified. This plan will enable the Planning Board to understand the site in relation to adjacent properties.
 2. **Order of Resource Area Delineation (ORAD).** The applicant shall submit a valid ORAD from the Conservation Commission and still be responsible for maintaining said ORAD throughout the subdivision approval process.
 3. **Existing Conditions/Site Analysis Plan.** This plan shall identify all easements and visible features on the property. Based upon existing ORAD, data sources and field inspections, this plan shall locate and describe noteworthy resources that could be protected through sensitive subdivision layouts. These resources shall include but are not limited to wetlands, vernal pools, wetland buffer zones, riverfront areas, floodplains, existing topography, slopes over twenty (20%) percent, mature non-degraded woodlands, trees over twelve (12) inches in diameter, hedgerows, farmland, unique or special wildlife habitats, historical or cultural features (such as old structures or stone walls), geologic formations, solar orientation and scenic views into and out from the property, and any other significant natural features. By overlaying this plan onto a development plan, the parties involved can clearly see where conservation priorities and desired development overlap or conflict.
 4. **Enhanced NRCS Soils Map.** This map will identify the suitability of the soils and soil types for the stormwater treatment areas and, if proposed, the location of any communal or off-lot septic systems. All previously completed percolation test results, depth to groundwater test holes and soil logs shall be shown on the map. The information depicted on Site Context Plan and the Existing Conditions/Site Analysis Plan may be consolidated onto the Enhanced NRCS Soils Map, if practical.

5. Photographs. Photographs of the site and significant resources shall accompany the pre-application conference submittals if the Planning Board requests them to garner a better understanding of the subject property.

5) Application for OSRD Special Permit and Submittals

- a. **Application.** An application for an OSRD Special Permit shall be submitted on the Norwell Planning Board "Form O." Seven (7) total copies of the application and the Yield Plan shall be required. In addition, the applicant shall also submit seven (7) copies of the Site Context Plan, the Existing Conditions/Site Analysis Plan and the Enhanced NRCS Soils Map, showing any changes requested during the ~~Section D~~ Pre-Application Conference.

Whenever an application for an OSRD Special Permit is filed with the Planning Board, the applicant shall also file, within five (5) working days of the filing of the completed application, copies of the application, accompanying development plan and other documentation with the Board of Health, Conservation Commission, Historical Commission, Building Inspector, Highway Department, Police and Fire for their consideration, review and report. The applicant shall furnish the copies necessary to fulfill this requirement. Reports from other boards and officials shall be submitted to the Planning Board within thirty-five (35) days of receipt by the reviewing party of all the required materials; failure of the reviewing parties to make recommendations after having received copies of all such required materials shall be deemed a lack of opposition thereto. In the event that the public hearing by the Planning Board is held prior to the expiration of the thirty-five (35) day period, the Planning Board shall continue the public hearing to permit the formal submission of reports and recommendations within that thirty-five (35) day period. The decision/findings of the Planning Board shall contain, in writing, an explanation for any departures from the recommendations of any reviewing party.

- b. **Yield Plans.** Two yield plans shall be submitted to the Planning Board:

1. Traditional Subdivision Yield Plan. A Plan showing the layout of the maximum allowable number of house lots under the Planning Board Rules and Regulations for a traditional subdivision. The plan shall include an area of upland satisfactory to the Planning Board as a drainage parcel.

2. OSRD Yield Plan. A Plan showing the layout of the maximum allowable number of house lots in an OSRD Definitive Subdivision. Plan shall be shown on a Yield Plan. The calculated number of lots shall be a guide, and the Planning Board using the following guidelines shall determine the total number of lots. The maximum number of lots shall be calculated using the following approach:

Determine total land area expressed in square feet, then

Subtract all wetland areas expressed in square feet, then

Multiply this subtotal by 0.9, then

Divide this subtotal by 43,560 (any non-integer number shall be rounded down the nearest integer)

The equation for this calculation is:

$(\text{Total land area} - \text{area of wetlands}) \times .9 / 43,560 = \text{allowable lots}$ *areas expressed in square feet

- c. **Development Plan.** The development plan shall bear the seal and certification of a registered Landscape Architect, or a multidisciplinary team of which one member is a registered Landscape Architect. The plan shall show the general features existing conditions of the subject parcel, ~~and~~ identify the proposed open space and developable areas, and adhere to plan design components defined by Section 6 of this Bylaw.

The Landscape Architect shall include a brief narrative on the plan that describes the characteristics of the planned open space and how the planned development preserves grades, vegetation and natural features in the development areas.

The Development Plan shall also contain the information required for a Preliminary Subdivision Plan, as set forth in Section 5.0 of the Planning Board's most current Subdivision Rules and Regulations.

The Planning Board shall vote to formally acknowledge that the submitted ~~ed~~ of a Development Plan that is ~~determined to~~ is be substantially complete.

6) OSRD Development Plan Design

- a. **Design.** Applicants shall demonstrate to the Planning Board that the following OSRD design process was followed in determining the layout of proposed open space, streets and house lots:
 1. Conservation Areas. First, Primary Conservation Areas (such as wetlands, riverfront areas and floodplains regulated by local, state and federal law) and Secondary Conservation Areas (including unprotected elements of the natural landscape such as steep slopes, mature woodlands, prime farmland, meadows, wildlife habitats and cultural features such as historic and archeological sites and scenic views) shall be identified and delineated. Second, the potentially developable area will be identified and delineated. Land identified as potentially developable shall not be located in any Primary Conservation Areas, or to the maximum extent feasible, in any identified Secondary Conservation Areas.
 2. Locate House Sites. Locate the approximate sites of individual houses within the potentially developable area and include the delineation of private yards and shared amenities, so as to reflect an integrated community. The shared amenities should be located so that the number of homes enjoying the amenities shall be maximized.
 3. Align the Streets and Trails. Align the streets to access the house lots. Additionally, new trails should be laid out to create internal and external connections to existing and/or potential future streets, sidewalks and trails on and abutting the subject parcel.
 4. Lot Lines. Draw in the lot lines.
- b. **Reduction of Dimensional Requirements.** In an OSRD development, the Planning Board may authorize a reduction in any of the Intensity of Use and Dimensional requirements in the Zoning Bylaw. The following standards shall apply:
 1. Lot frontage shall not be less than fifty (50) feet.
 2. Lot size shall not be less than one-half (1/2) acre of upland. No area within the fifty (50) foot wetlands buffer strip may be included in determining compliance with this requirement.
 3. No building or structure shall be erected, placed or added so as to extend within twenty-five (25) feet of the front property line, nor within ten (10) feet of the side or rear property line.
 4. No two (2) points on lot lines shall be less than fifty (50) feet apart except where the shortest distance between such points, measured along the perimeter of the lot, is less than or equal to one hundred fifty (150) feet.
 5. Lot shall be exempt from Sections 2432 and 2450 of the Zoning Bylaw.
 6. Only lots on the street to be created by the OSRD subdivision Special Permit are to benefit from the reduced area, setback and frontage requirements. No reductions of frontage, setbacks and area shall be allowed on any lot that fronts on an existing way not created via OSRD Special Permit.
 7. The applicant shall submit a document outlining proposed methods of reducing the visual scale and massing of structures to create a development that adheres to the rural character of the town.
- c. **Open Space Requirements.** A minimum of fifty (50%) percent of the upland on the subject property shown on the approved development plan shall be permanently protected as open space. Any proposed open space, unless conveyed to Norwell's Conservation Commission, shall be subject to a recorded conservation restriction, providing that such land shall be perpetually kept in an open state and be preserved exclusively for the purposes set forth herein, and that it shall be maintained in a manner consistent with its intended purpose as open space.

1. The upland open space shall be contiguous. ~~Open space may still be considered contiguous if a roadway or an accessory amenity separates it. The Planning Board may also determine open space contiguous if separated by wetlands or other Primary Conservation Areas.~~

The Planning Board may waive the contiguous ~~this~~ requirement for all or part of the required open space within the OSRD Definitive Subdivision where it is determined to the satisfaction of the Planning Board that allowing non-contiguous open space will promote the goals of this Bylaw and/or protect identified Primary and Secondary Conservation Areas.

2. The open space shall be used for wildlife habitat and conservation and any of the following additional purposes: historic preservation, recreation, walking trails, bike paths, view vistas, parklands, agriculture, horticulture, forestry or a combination of these uses. Whatever use is proposed shall be served by suitable access for such purposes. The Planning Board may allow open space uses not specified in this section if the Planning Board considers the use consistent with the purpose and intent of this Bylaw.
3. Disturbed Areas within Open Space: not more than one-half (1/2) of dedicated open space shall be disturbed or altered. A disturbed area is any land not left in its natural state. At the option of the Planning Board, other areas may be considered as contributing towards this requirement where the development plan includes the restoration of the area to a more natural condition, for example, where an abandoned gravel pit will be regraded and replanted with vegetation consistent with its surroundings.
4. Open space shall not include land set aside for the road's right-of-way.
5. Subject to the approval of the Board of Health, as otherwise required by law, the Planning Board may permit a portion of the dedicated open space to be used for components of sewerage disposal systems serving the subdivision, when the Planning Board finds that such use will not be detrimental to the character or quality of the open space or wetlands. "Decentralized Cluster Wastewater Systems" or communal sewerage disposal systems shall not be allowed within the dedicated open spaces if they have mounding that does not comport with the surrounding grades.
6. Engineered drainage systems such as retention, detention and infiltration ponds, shall not be allowed within the open space except where specifically permitted by the Planning Board under Section 6.e.6. Underground infiltration systems or other low impact drainage systems (as defined by Section 6.f) shall be allowed within the open space subject to an agreement that the proposed road and drainage system will remain private in perpetuity.
7. Communal buildings and structures that are accessory to the open space shall not be allowed within the dedicated open space unless the Planning Board deems that their location therein satisfies the purpose and intent of this Bylaw.
8. Ownership of the Open Space: the open space shall, at the applicant's election and subject to the approval of the Planning Board, be conveyed to either the Town's Conservation Commission, or a nonprofit organization or land trust whose principal mission is the conservation and protection of open space, or to a corporation or trust owned jointly or in common by the owners of lots within the proposed OSRD Definitive Subdivision. If conveyed to a trust, maintenance of such open space and facilities shall be permanently guaranteed by such trust, which shall provide for mandatory assessments for maintenance expenses for each lot and unit.
9. Maintenance Easement: if the open space is not conveyed to the Town, the Town shall be granted an easement over such land sufficient to ensure its perpetual maintenance. Such easement shall provide that in the event the trust or other owner fails to maintain the open space in reasonable condition, the Town may, after notice to the lot owners and public hearing, enter upon such land to provide maintenance. The cost of such maintenance by the Town shall be assessed against the properties within the development and/or to the owner of the open space. The Town may file a lien against the lot or lots to ensure payment of such maintenance.
10. The protected open space must be clearly delineated on the ground with permanent markers before any building permits are issued. The Planning Board may require the installation and maintenance of reasonable measures in order to delineate such areas and ensure that open space areas are not encroached upon by abutting lot owners.

- d. **Roadway Design and Construction.** Streets in OSRD Definitive Subdivisions shall meet adhere to the typical ~~traditional~~ subdivision cross-section requirements as set forth in the most recent Planning Board Rules and Regulations except as superseded by the following standards 1-5.

The Planning Board reserves the right to waive strict compliance with the ~~typical cross-section~~ any part of this section if the specific waivers comply with the purpose and intent of this Bylaw and are in the public's interest.

1. Street Design. Streets shall be designed and located in such a manner as to maintain and preserve natural topography, significant landmarks and trees; to minimize cut and fill; and to preserve and enhance views and vistas on or off the subject parcel. ~~Street design and the proposed cross section, including all requested waivers, shall be a part of the Development Plan and be referenced in the Special Permit decision.~~
2. Dead-end Roads. ~~Dead-end roads with Streets shall not exceed~~ a maximum length of up to one thousand (1,000) feet measured from the centerline of the nearest intersecting through street to the end of the subdivision way (farthest extent of right-of-way). ~~are allowed in OSRD Definitive Subdivisions~~
3. Dead-end Road Length and Buffer. When OSRD dead-end roads exceed five hundred fifty (550) feet in length, measured from the centerline of the nearest intersecting through street to the end of the subdivision way, dedicated open space should be provided at a depth of one hundred (100) feet, along the entire length of the existing street from which the subdivision derives its frontage.

When OSRD dead-end roads do not exceed five hundred fifty 550 feet in length, dedicated open space should be provided at a depth of twenty five (25) feet, along the length of the existing street from which the subdivision derives its frontage.

4. Cross Section. Typical subdivision cross-section requirements as set forth in the most recent Planning Board Rules and Regulations shall apply with the exception that dead-end roads shall have a minimum 24 foot width with a 12 inch berm.
5. Common/Shared Driveways. ~~A common or shared driveway may serve a maximum number of three (3) single family units. Common driveways shall be permitted as per Section 2318 of the Norwell Zoning Bylaw.~~
5. Pedestrian and Bicycle Circulation. Walkways and bicycle paths shall be provided to link residences with recreation facilities (including parkland and open space) and adjacent land uses where appropriate. The Planning Board will strongly encourage that such amenities be designed so as to link to like facilities adjacent to the subject parcel. If no such facilities exist and the property abuts land that may be further developed in the future, the Planning Board may require that a reserve access strip be created to facilitate connection to future developments.

- e. **Screening, Landscaping and Buffer Areas.** In addition to the stated requirements elsewhere in the Zoning Bylaw, the following shall be required for OSRD Definitive Subdivisions.

1. All surface stormwater management facilities shall be accompanied by landscape plan, signed and sealed by a registered Landscape Architect. The landscape plan shall screen surface stormwater management facilities from both dwelling and roadside views.
2. Roadside and Adjacent Property Buffer Areas. A vegetated buffer of a depth of at least one hundred (100) feet is required along the entire length of existing ways abutting the proposed subdivision as per §6.d.3. The subdivision roadway and ~~any common driveways necessary for access and egress to and from the subject property~~ may cross such buffer areas.

A vegetated buffer of a depth of at least seventy-five (75) feet is required along developed residential property adjacent to the subdivision.

None of the existing vegetation in these buffer areas should be disturbed, destroyed or removed, except for normal maintenance of structures and landscapes approved as part of the project.

The Planning Board may waive this buffer requirement when it determines that doing so is not inconsistent with the purpose and intent of this Bylaw. The Planning Board may require additional plantings in a buffer area if the existing vegetation does not provide adequate screening.

3. **Resource Buffer Areas.** A natural vegetated buffer at least one hundred (100) feet deep shall be preserved along ponds, wetlands, vernal pools, streams and riverfront areas on or adjacent to the property.

The Planning Board may waive this buffer requirement when it determines that doing so is not inconsistent with the purpose and intent of this Bylaw.

4. The landscape shall be preserved in its natural state, insofar as practicable, by minimizing tree cutting and the alteration of natural grades. The orientation of individual building sites shall be such as to maintain maximum natural topography and cover.
 5. The removal, disturbance or disruption of historic or cultural structures, or architectural elements shall be minimized insofar as practicable, whether these exist on the site or on adjacent properties. If such elements exist, the applicant shall submit a narrative explaining how said interests are being preserved or how removal, disturbance or disruption is being minimized.
 6. Subject to the approval of the Planning Board, wastewater and stormwater management systems may be located within buffer areas.
- f. **Stormwater Management.** The Planning Board encourages the use of non-structural stormwater management techniques such as swales, bio-retention areas, rain gardens and other Low Impact Development drainage techniques that reduce impervious surface and promote groundwater recharge. Drainage requirements for OSRD Definitive Subdivisions shall meet the requirements of the Planning Board's Rules and Regulations and current DEP Stormwater Management Requirements.

The approximate number and location of any stormwater management detention/retention basins shall be shown on the plan and accompanied by a conceptual landscaping plan. A narrative explanation prepared by a certified Professional Engineer proposing systems for stormwater drainage and its likely impacts on-site and to any abutting parcels of land shall be submitted in the application.

- g. **Utilities.** Official soil percolation tests for the purpose of siting wastewater treatment options shall be required as determined by the Planning Board. A narrative explanation shall be prepared by a certified Professional Engineer detailing the proposed wastewater systems to be utilized by the development.

A narrative explanation prepared by a certified Professional Engineer shall detail the proposed drinking water supply system.

- h. **Site Visit.** Whether or not conducted during the pre-application stage, the Planning Board may conduct a site visit during the project review process. The applicant and/or its agents shall accompany the Planning Board and/or its agent if a site visit was not performed during the pre-application process.
- i. **Compliance with Rules and Regulations.** OSRD Definitive Subdivision Plans shall adhere to all of the Planning Board's current Rules and Regulations unless provisions of such regulations are specifically addressed within this Bylaw.

7) Decision of the Planning Board: OSRD Special Permit

- a. **Special Permit Approval.** The Planning Board will hold a public hearing within sixty-five (65) days of receiving an OSRD Special Permit and acknowledged Development Plan and approve, approve with conditions, or disapprove an OSRD Special Permit within ninety (90) days of said public hearing in accordance with M.G.L. Chapter 40A, Section 9. Upon the written mutual agreement of the applicant and the Planning Board, the ninety (90) day Special Permit decision period may be extended at any time. The OSRD Special Permit Decision and the corresponding Development Plan shall be filed with the Town Clerk and the decision shall be provided to the applicant via regular mail. Upon receipt of the Planning Board's written decision regarding the Development Plan, the applicant may submit an OSRD Definitive Subdivision Plan. Planning Board approval of an OSRD Special Permit requires that any OSRD Definitive Subdivision Plan be substantially compliant with the Special Permit and corresponding Development Plan.

- b. *Waivers. The Planning Board may vote on any or all waivers requested by the applicant that the Planning Board is given the authority to waive under this OSRD bylaw. Remaining waiver requests shall be addressed in the Definitive Subdivision decision.*
- c. The Planning Board may approve the OSRD Special Permit if it finds that the proposed development has less detrimental impact on the subject property and the abutting neighborhood than a conventional definitive subdivision, after considering the following factors:
 - 1. The Development Plan achieves greater flexibility and creativity in the design of residential developments than a conventional subdivision.
 - 2. The Development Plan promotes permanent preservation of open space, agricultural land, forestry land, and other natural resources including water bodies and wetlands, and historical and archeological resources.
 - 3. The Development Plan promotes a less sprawling and more efficient form of development that consumes less open land and conforms to existing topography and natural features better than a conventional subdivision.
 - 4. The Development Plan reduces the total amount of disturbance land on the site.
 - 5. The Development Plan furthers the goals and policies of Norwell's Open Space and Master Plan.
 - 6. The Development Plan facilitates the construction and maintenance of streets, utilities and public service in a more economical and efficient manner.
 - 7. The Development Plan facilitates the construction and maintenance of trails along with connections to existing or planned trails within the town ~~associates amenities~~ to enhance the pedestrian experience.
 - 8. The Development Plan complies with the purpose, ~~and intent~~ and design standards outlined ~~of~~ in this Bylaw.
 - 9. No waiver requests have been denied by the Planning Board.
- d. Any OSRD Special Permit approval must be followed by the submittal of an OSRD definitive subdivision plan in accordance with the Norwell Planning Board's Rules and Regulations. The OSRD Definitive Subdivision Plan shall not be approved unless the plan is substantially consistent with the approved Development Plan. A determination of substantial inconsistency will be based on the following conditions:
 - 1. An increase in the number of building lots;
 - 2. A material decrease in the open space acreage or lot layout;
 - 3. A material change in the general development pattern which adversely affects natural landscape features and open space preservation.
 - 4. Material changes to the stormwater or wastewater management facilities.
- e. The Planning Board may modify an existing OSRD Special Permit when the subsequent OSRD Definitive Subdivision Plan, in the opinion of the Planning Board, more fully satisfies the purpose and intent of this Bylaw. The Planning Board may also require that the Development Plan be modified so as to comply with the material changes identified by the Planning Board before the modified OSRD Special Permit is approved.
- f. The Planning Board, in its discretion, shall have the authority to adopt rules and regulations consistent with this Bylaw.
- g. If any provision of this Bylaw, in whole or part, shall prove to be invalid for any reason, such invalidity shall only affect the part of such provision found invalid. In all other aspects, all provisions of this Bylaw will remain in full force.

ARTICLE 43: To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 90-I, Section 1, as amended, the Complete Streets Program, to allow the Town to participate in, apply for, and receive funding pursuant to said section and Section 6121-1318 of the Session Laws, Chapter 79 of the Acts of 2014; or take any other action relative thereto.

Requested by the Planning Board

The Advisory Board voted 5-2 to recommend this article. Complete Streets are roadways that safely facilitate all users including pedestrians and bicyclists. This article is for the Town to accept the Complete Streets Act MGL Ch90i, which will make the Town eligible for funding from a \$5 million pool of funds. The Board understands that accepting the Complete Streets Act does not require the Town to make any investments or changes to roadways, but merely obligates the Town when doing road construction to consider in addition to vehicular traffic, improvements to other modes of transportation – walking and bicycling. Those voting in opposition were concerned that this program may delay the implementation of local road projects.

The agreement for participating in the Complete Streets program is included in Appendix B of this report.

ARTICLE 44: To ask the Town of Norwell to vote to raise or appropriate, or transfer from available funds, the sum of \$4000 to contract with South Shore Women's Resource Center for domestic violence intervention and prevention services for its residents.

By Petition

The Advisory Board voted unanimously (7-0) to recommend this article. The Town and its residents benefit greatly from this contract for services.

ARTICLE 45: Shall the Town of Norwell vote to amend certain provisions of the Acceptance by the Town of the Community Preservation Act, known as Chapter 44B of the Massachusetts General Laws, by reducing the surcharge from three percent (3%) to one percent (1%) and further to submit such reduction of the surcharge, if approved by the Town Meeting, for acceptance by the voters of the Town of Norwell at the next qualifying Town or State Election, or take any action thereto?

By Petition

The Advisory Board voted unanimously (0-8) not to recommend this article. The Advisory Board feels that the Community Preservation Act has generated excellent results for the community over the years that it has been in place.

ARTICLE 46: Shall the Town of Norwell vote to (1) revoke (effective Fiscal Year 2016) Article 28 of the Norwell Annual Town Meeting held on May 15, 2001 and reject sections 3 to 7, inclusive, of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act, that established a dedicated funding source to acquire, create and preserve open space, historic resources, land for recreational use and community housing; thereby removing the surcharge of 3 percent (3%) on the annual real estate tax levy on real property which has been utilized in Norwell, together with matching funds from the Massachusetts Community Preservation Trust Fund, to fund the Community Preservation Act projects – which surcharge excluded (a) the first \$100,000 of value on each taxable parcel of residential real property and (b) property owned and occupied by any person who qualifies for low income housing or low or moderate income senior housing – and (2) revoke (effective Fiscal Year 2016) Article 31 of the Norwell Town Meeting held on May 13, 2002 removing the need for the Community Preservation Committee that makes recommendations on the use of the Community Preservation Act funds to Town Meeting, and further to submit such revocation, if approved by the Town Meeting, for acceptance by the voters of the Town of Norwell at the next qualifying Town or State Election or take any other action in relation thereto?

By Petition

The Advisory Board voted unanimously (0-8) not to recommend this article. The Advisory Board feels that the Community Preservation Act has generated excellent results for the community over the years that it has been in place.

ARTICLE 47: Shall the town of Norwell vote to amend the Town of Norwell Rules, Bylaws, and Regulations by inserting therein a new section, Article XXI, Elections and Appointments, as follows or take any action relative thereto?

ARTICLE XXI ELECTIONS AND APPOINTMENTS

A. Residency

1. No person shall be eligible for an elected town office, or appointed board, committee or commission membership who is not at the time of such election or appointment a bona fide resident or inhabitant of the Town of Norwell, (town), and any person ceasing to be a bona fide resident or inhabitant of said town shall thereupon cease to hold elective town office or appointed board, committee or commission membership in the town.
2. A bona fide "resident" or "inhabitant", shall pursuant to M.G.L. C. 62 s. 1 (f), mean (1) any natural person domiciled in the town, or (2) any natural person who is not domiciled in the town but who maintains a permanent place of abode in the town and spends in the aggregate more than one hundred eighty-three days of the town's taxable year, including days spent partially in and partially out of the town. Where the term "commonwealth" is used in M.G.L. C. 62 s. 1 (f), for the purpose of this sub-section 2., the term "town" shall be substituted therein.

B. Eligibility

1. No person may be a candidate for election to town office or appointment to a town board, committee, or commission in the town of Norwell (town), who at the time that he/she files his/her statement of candidacy or makes himself/herself available for appointment, shall be delinquent in any tax, fee, fine, penalty, charge or any other financial obligation or liability of any kind or nature to the town.
2. No candidate who is duly elected to public office or person appointed to a town board, committee, or commission in the town shall be administered the oath of office nor be allowed to serve as an elective official or member of a board, committee, or commission, who on the day of election or appointment shall be delinquent in any tax, fee, fine, penalty, charge or any other financial obligation or liability of any kind or nature to the town.

C. Forfeiture

1. An elected town officer or appointed member of a board, committee, or commission shall, during his/her term, pay, when due, all taxes, fees, fines, penalties, charges or other financial obligations or liabilities of any kind or nature due to the town.
If an elected town officer or appointed member of a board, committee, or commission shall fail to pay, when due, any tax, fee, fine, penalty, charge or other financial obligation or liability of any kind or nature due to the town, the Town Treasurer/Collector shall immediately notify the Board of Selectmen (Board), and the Board or the Town Administrator, or their designee, shall demand, in writing, that he/she a) pay same or b) establish a payment plan through the Town Treasurer/Collector that would bring same current within sixty (60) days, by not later than fourteen (14) days from date of demand.
3. Except for good cause shown, if said elected town officer or appointed member of a board, committee, or commission shall fail to pay said delinquent tax, fee, fine, penalty, charge or other financial obligation or liability of any kind or nature not later than fourteen (14) days from the date of demand, or become delinquent in any previously established payment plan, he/she shall forthwith forfeit his/her elected office or appointment.
4. If the last date for doing an act provided for herein falls on a Saturday, Sunday or holiday or a day on which the offices of the town are closed for business, then said act may be performed on the next succeeding regular business day on which the town offices are open for business following the date on which said act was due to be performed.
5. Whether such violation has occurred shall be determined solely by the members of the Board and their decision shall be final.

D. Procedure

1. If any elected town officer or appointed member of a board, committee, or commission shall knowingly and intentionally violate any section of this Article XXI, any member of the Board, or the Town Administrator, upon information and belief, may file a petition in the nature of quo warranto with the Board, which shall put the question, as to whether or not said elected town officer or appointed member of a board, committee, or commission shall be cited to show cause why he/she shall not be held to have forfeited his/her office, before the Board in regular or special session.
The presiding chair of the Board, upon a majority vote of the members of the Board present at the session of the Board, the accused being disqualified from voting on the question, shall issue an order to show cause signed by the Board's presiding chair and directed to the elected town officer or appointed member of a board, committee, or commission, summoning such person alleged to be guilty of violation under any section of this Article XXI, to appear before the Board at a date and time set by the Board thereafter to answer the charge.
3. Such elected town officer or appointed member of a board, committee, or commission shall appear in person at the

time and date set by the Board to answer the charge.

4. The Board shall serve the order to show cause, along with any bill of particulars or accompanying papers in support of said charge, presented to the elected town officer or appointed member of a board, committee, or commission by the charging party, not less than ten (10) days prior to the date set for hearing on the charge.
5. The order to show cause shall be served upon the town officer or appointed member of a board, committee, or commission:
 - a.) Personally, or
 - b.) By leaving same with a resident of the accused's home over the age of fourteen (14), or
 - c.) By posting same on the door of the accused's last known address and by first class certified mail, or
 - d.) By including notice thereof in the agenda of any regular Board meeting and posting thereof on the wall at the Town Offices in the usual course of business.
6. If the elected town officer or appointed member of a board, committee, or commission is present in the meeting at which the charge is presented or at which the order to show cause shall be issued, then the elected town officer or appointed member of a board, committee, or commission shall be served such order to show cause at the time said order to show cause is issued. However, if the elected town officer or appointed member of a board, committee, or commission refuses to accept service of process at said meeting, it shall be noted in the minutes and the elected town officer or appointed member of a board, committee, or commission shall be deemed to have been constructively served and notified of the charge; and the order to show cause and accompanying papers shall be left in his/her mail box in the Board's offices or the office of the Town Clerk.
7. The accused shall have the right to counsel.
8. On hearing of the matter, the Board if it shall adjudge, by a majority vote of the entire Board, the elected town officer or appointed member of a board, committee, or commission to be guilty of violation of any section of this Article XXI, shall punish him/her by declaration of forfeiture and ouster from office or appointment.
9. Payment of the tax, fee, fine, penalty, charge or other financial obligation or liability of any kind or nature later than a) fourteen (14) days from date of demand or b) later than the due date of any payment under any previously established payment plan, shall not mitigate, release nor set aside the forfeiture of office.
10. The decision of the Board shall be final.

By Petition

The Advisory Board voted unanimously (0-8) not to recommend this article. While the Board has some agreement with the concept of requiring public officials to pay their taxes before being appointed or elected, the Board feels that the bylaw as presented is overly complex and would be difficult to administer and enforce.

ARTICLE 48: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide a sum of money to be deposited into the Town's OPEB Trust Fund to offset the cost of retired employee health insurance, or act on anything relative thereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

ARTICLE 49: To see if the Town will vote to transfer from available funds or otherwise provide a certain sum of money to be added to the Capital Expenditure Stabilization Fund as established in accordance with the provisions of Massachusetts General Law, Chapter 40, Section 5B, or act on anything relative thereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

ARTICLE 50: To see if the Town will vote to transfer from available funds or otherwise provide a certain sum of money to be added to the Stabilization Fund as established in accordance with the provisions of Massachusetts General Law, Chapter 40, Section 5B, or act on anything relative hereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

ARTICLE 51: To see if the Town will appropriate a sum of money from available funds and authorize the Assessors to use this sum to decrease the tax rate for FY 2016, or act on anything relative thereto.

Requested by the Board of Selectmen

The Board of Selectmen will determine whether or not to take any action under this article at the time of Town Meeting, and therefore the Advisory Board makes no recommendation on this article at this time.

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of five public places in the Town at least fourteen days before the time for holding and meeting called for in the Warrant. Herefore, fail not and make due return of the Warrant you're your doings thereon to the Town Clerk of said Town on or before the 20th day of April, 2015.

Given under our hands at Norwell this ____ day of April in the year of our Lord, 2015.

BOARD OF SELECTMEN
Norwell, Massachusetts

Ellen Allen, Chairman

Jason Brown, Vice-Chairman

David DeCoste, Clerk

Gregg McBride

Tammie Garner

A TRUE COPY ATTEST: _____

Constable _____ Date _____

APPENDIX A – Personnel Bylaw

SECTION 1 – SCOPE OF THE PLAN

This By-Law shall be known as the Personnel Plan, which has been adopted pursuant to the provisions of the M.G.L. Chapter 41, Sections 108A and 108C, and other enabling acts.

The Plan applies to all employees of the Town except:

- Aa) those selected by popular election
- Bb) those under the control of the School Committee; and
- Cc) those covered by collective bargaining agreements or personal contract.

Pursuant to the authority contained in M.G.L. Chapter 41, Section 108C, this By-law does not required the approval of the attorney general.

SECTION 2 – NON-DISCRIMINATION

The provisions of this/her By-law shall be applied equally to all employees without discrimination as to age, sex, marital status, race, color, creed, national origin, handicap, or political affiliation or any lawfully protected class. All references to

this By-law to employees of the male gender are used for convenience only and shall be construed to include both male and female employees.

SECTION 3 – DEFINITIONS

Aa) "FULL-TIME EMPLOYEE" is a regular employee who works at least 37 ½ hours per week throughout the year.

Bb) "PART-TIME EMPLOYEE" is a regular employee who works fewer than 37 ½ hours per week throughout the year.

Ce) "TEMPORARY EMPLOYEE" is an employee in a full or part-time position which is not likely to require the services of an incumbent on a year-round basis. Seasonal employees and employees hired for a specific project on a short-term basis are considered temporary employees.

Dd) "PROBATIONARY EMPLOYEE" is an employee who has not completed six months of service or successfully passed his probation.

Ee) "REGULAR EMPLOYEE" is an employee who has completed his/her probationary period.

Ff) "EXEMPT EMPLOYEE" is a salaried employee who is employed in an executive, administrative, or professional capacity, and is not generally entitled to overtime pay if he meets the following criteria:

1a) Executive – primary duty is to manage a department

2b) Administrative – primary duty is an office or non-manual work directly related to management policies, or directly assisting an executive; and

3c) Professional – primary duty requires advanced knowledge acquired by specialized study, work is intellectual and the result is not standardized.

Gg) "NON-EXEMPT EMPLOYEE" is an employee, whether paid a salary or hourly wage, whose primary duty is not executive, administrative, or professional in nature. A non-exempt employee is entitled to overtime pay under certain conditions.

Hh) "CONTINUOUS EMPLOYMENT" is full or part-time employee which is uninterrupted except for military service, authorized vacation or sick leave, layoff of less than six (6) months, or other approved leave of absence.

li) "TOWN" is the Town of Norwell.

Jj) "BOARD" is the Personnel Board.

k) ~~"EMERGENCY MEDICAL TECHNICIAN" will be employees who are scheduled to work an average of 18 hours per month for the year and are members for the Fire Department's Civilian Ambulance Squad.~~

~~A complete uniform will be issued to the employee upon start of employment with a maximum of \$100 per year allocated to replace damaged or worn out times, as approved by the supervisor.~~

~~All Emergency Medical Technicians employed by the Town will be required to maintain all certifications required by the Commonwealth of Massachusetts. Emergency Medical Technicians will be reimbursed for the total amount of training hours needed to stay certified. Any persons receiving Town supplied, entry-level Emergency Medical Technician training or re-certification hours will be obligated to serve the Town as outlined, for the duration of their certification or until termination for just cause or elimination of a position.~~

SECTION 4 – PERSONNEL BOARD

This Personnel By-law shall be administered by a Personnel Board, consisting of three (3) members appointed by the Board of Selectmen, who shall have the power to fill all vacancies. Members are appointed for a term of three (3) years. Members shall continue to hold office until their successors have been appointed and qualified. Members of the Personnel Board shall serve without compensation.

The Personnel Board shall meet regularly as necessary to consider such business as may be presented by Town officials, Town employees, and others. The Board shall select a chairman from its membership who shall preside over meetings. At any meeting of the Personnel Board, action by a majority of those Board members present shall be binding. At least two (2) members of the Board shall be present to constitute a quorum.

The Personnel Board is responsible for administering the Personnel Plan and may establish procedures as necessary to fulfill this/her charge. To aid in this function, the Board shall collect data from neighboring towns concerning salaries, wages, fringe benefits, and personnel policies for positions comparable to those in the Town of Norwell. The Personnel

Board may, from time to time, make and issue interpretations and regulations consistent with the provisions of this Personnel By-law and necessary for its administration.

The Board of Selectmen, or their designee(s), shall be responsible for developing and administering a system of personnel administration for employees covered under the Personnel By-law and consisting of the following:

- A4) assisting in the advertising, posting of job openings and initial screening of applicants upon request;
- B2) reassigning employees according to workloads, with the approval of the employee's department head;
- C3) correcting inadequate performance and separating employees whose inadequate performance has not been corrected, provided, the employee's department head agrees with such action;
- D4) approving hours for positions in the Plan; and
- E5) establishing working hours for Town Offices employees, full-time and part-time, within the framework of the public hours set by the Board of Selectmen. Part-time departments within the Town Offices will submit for approval hours of operations which will be publicly posted. Offices outside the Town Offices but open to the public will submit to the Selectmen and/or the Town Administrator the hours of operations, which will be publicly posted.
- F6) establish and maintain such records, forms and procedures as necessary to control personnel transactions.

The salaries which shall be paid to elected Town officials shall be established by vote of the Town. As information for the guidance of the voters, the Board shall have the further power to recommend compensation rates, salary adjustments, and fringe benefits which, in the opinion of the Board, will provide adequate and equitable compensation for elected officers.

The Board shall recommend to the Town each year such amendments to the Personnel Plan and the provisions of this By-law as the Board deems necessary and advisable. The Board shall prepare a written report for the information of the Town in advance of each Annual Town Meeting at which recommendations of the Board will be considered.

SECTION 5 – CLASSIFICATION PLAN

Aa) Titles and Job Description

The Personnel Board shall maintain written job descriptions of all jobs or positions in the Plan, describing the essential characteristics, requirements, and general duties of each position. The job description shall not be interpreted as complete or limiting definitions, but rather serve as a general guideline of the scope and nature or responsibility of the position.

An employee shall be employed and paid according to the job title and position associated with the duties that he actually performs.

Upon recommendation of the Board and subject to approval of the Town, the following offices and positions may be excluded from the Classification Plan:

- 1) Positions for which the compensation is on a fee basis or the incumbents of which render intermittent, casual, or contractual services;
- 2) Positions serving as members of boards and committees;
- 3) Temporary or seasonal positions established in connection with elections, or census taking, or recreation programs;
- 4) Town Counsel; and
- 5) Any other positions which the Board may recommend. The Board shall retain the authority to recommend compensation rates, working conditions, fringe benefits, and other aspects of employment for any positions excluded from the Classification Plan.

Whenever a new position is established, or when an existing position has so changed that, in effect, a new position is created, upon presentation of substantiating data satisfactory to the Board, the Board shall allocate such new or changed position to its appropriate classification.

Except in the case of an emergency, no person shall be employed as an employee of the Town in any position subject to the provisions of this By-law until the Board, or its designee, shall have determined that such employment is consistent with the Personnel Plan.

Bb) Job Description Review

The Personnel Board shall periodically as the need arises review the duties of all positions subject to the Plan, in order to keep them up to date. The Board, upon presentation of substantiating data, may tentatively add a new position into the Classification Plan, or reclassify an existing position to a different grade, subject to subsequent ratification of its action by formal amendment of this Bylaw at Town Meeting. It shall be the responsibility of the department head to notify the Human Resources office or Personnel Board if an employee's duties are substantially changed, in which case the classification shall be reviewed by the Committee Personnel Board.

Aa) Compensation Review

The Personnel Board shall, after consultation with the Board of Selectmen and Advisory Board, each year prepare and recommend to the Town a Compensation Plan for all positions subject to the provisions of this By-law. The Plan shall include, for each position in the Classification Plan, a minimum and maximum pay rate and such intermediate rates as the Board considers necessary and equitable.

Whenever the Personnel Board reviews the wage and salary provisions of this By-law, it shall take into account and give such weight as it may deem desirable to the following:

- 1) Rates of pay for like positions in other Massachusetts towns considered by the Personnel Board to be comparable to Norwell.
- 2) Rates of pay for like jobs (if any) in commercial and business establishments in the area of Norwell and vicinity;
- 3) Other benefits received by Town employees;
- 4) The current level of the Consumer Price Index for the Boston area;
- 5) The financial policy and economic consideration of the Town.

Bb) Status of New Employees

All new non-temporary employees of the Town shall be considered to be probationary employees during the first six (6) months of service. At the end of six (6) months, each employee's status will be reviewed by his department head. If performance is meeting expectations, the employee will be made a regular employee. Should performance expectations not be met, the probationary period may be extended, the probationary period may be extended by no more than ninety (90) days or the employee will leave the service of the town. If the employee leaves the Town's service at the end of six months, without passing probation, he shall not be entitled to any accrued vacation. A probationary employee is entitled to pay for holidays and may use sick leave as earned.

~~New employees are normally hired at the minimum rate of pay for the position unless otherwise authorized in advance by the Personnel Board.~~ New employees shall be paid at the beginning rate of the grade allocated to the class of employment for which he has been hired, except that, upon prior request of the Department Head or Town Administrator, the Personnel Board may approve a starting rate for said employee above the beginning rate for said classification, depending upon the qualifications of the employee.

(Approved at Town Meeting 5/15/2000)

C) Increases Advancement Within the Rate Ranges

~~An increase~~ Following the probationary period, advancement to the next higher step rate may be granted to employees in continuous, meritorious employment as follows:

- 1) ~~Hourly Non-exempt~~ employees placed in Step 1 will be considered for step advancement after six (6) months of service within the grade.
- 2) ~~Salaried Exempt~~ employees placed in Step 1 will be considered for step advancement after one (1) year of service within the grade.
- 3) Employees placed in Steps 2 through 5 will be considered for step advancement after completion of one (1) year of service from the last advancement of placement. Except that part-time employees working fewer than twenty (20) hours per week shall be eligible for advancement in steps 2 through 5 after completion of one-thousand (1,000) hours of service from the last step advancement. The Department Head will provide back-up documentation of the one-thousand (1,000) hours worked by an employee to the Accounting Department prior to step advancement.

~~For advancement purposes The base rate for determining step rate increase shall be known as the employee's anniversary date. The anniversary date shall be: a) the date on which a new employee starts work; or b) thereafter, the date on which an employee's step increase, reclassification or promotion takes effect.~~

Progressions through the rate ~~changes~~ ranges are not mandatory and shall be on the basis of performance

and ability, as recommended by the Department Head or supervisor. All adjustments shall be approved in advance of the effective date by the Personnel Board or its designee. An employee not receiving a step rate increase may appeal the decision, using the Grievance Procedure outlined in Section 9 11.

Dd) Transfers and Promotions

An employee whose position is reclassified or upgraded, or who receives a promotion shall receive the rate in the new compensation grade next above his existing rate. If such a move results in an increase of less than 4%, then he shall move an additional step.

If an employee is transferred to another position in the Town, he shall normally be transferred at the entrance rate of pay. If such a transfer is for the convenience of the Town rather than due to the employee's ability or performance, then he shall be transferred at his existing rate of pay. If his existing rate of pay is above the maximum rate of the new range, it will remain a personal rate, until such time as his personal rate is exceeded by the terms of the wage and salary schedule.

E) Reinstatement

An employee in good standing who leaves town employment by reason of resignation and subsequently re-enters service of the Town within thirty (30) days of his date of resignation shall be eligible for the following benefits provided that the employee is reassigned to the same classification he held at the time of resignation:

- 1) The employee shall be placed in the same salary step in the appropriate compensation range as he was at the time of his resignation.
- 2) The employee shall receive credit for the previous length of service in calculating eligibility for advancement within the salary range and calculation of annual vacation benefits.

In instances involving layoffs or work force reduction an employee rehired within six (6) months of a layoff shall be eligible for reinstatement of service for the purposes of calculating vacation benefits.

No other benefits will be reinstated; the employee shall be eligible for any other benefits as offered to new hires.

F) Overtime

Payment for overtime shall be in accordance with the terms of the Fair Labor Standards Act of 1938, as amended. If an assignment requires work in excess of forty (40) hours per week, such overtime work must be authorized in advance by the department head. Non-exempt employees shall be paid one and one-half times their regularly hourly rate for hours worked beyond the forty (40) hours in the work week. Compensatory time may be taken in lieu of overtime pay, at the rate of time and one-half, only by mutual agreement of both employee and supervisor prior to overtime hours being worked. If such agreement is made, then compensatory time should be taken within a reasonable time of being earned in accordance with the Fair Labor Standards Act. An employee is eligible to be paid for any unused compensatory time upon his termination or retirement. Executive, Administrative, and Professional employees as shown in the Classification Plan are exempt employees and are not eligible for overtime pay.

G) Sunday Pay for Library Duty

An exempt status employee of the Library Department, assigned to work 37.5 hours per week, shall be compensated as follows for any work performed on a Sunday:

An employee who works a minimum four (4) hours on a Sunday, in addition to his regularly scheduled 37.5 hours work week, shall be eligible to receive a stipend for the work shift. The stipend will be based on the employee's step.

<u>Step</u>	<u>Stipend (Per Diem)</u>
<u>1</u>	<u>\$140.00</u>
<u>2</u>	<u>\$147.00</u>
<u>3</u>	<u>\$154.00</u>
<u>4</u>	<u>\$161.00</u>
<u>5</u>	<u>\$168.00</u>
<u>6</u>	<u>\$176.00</u>

The stipend will not be affected by any Cost of Living Adjustments. The position of Library Director is not eligible to receive Sunday Pay for Library Duty.

H) Working Out of Class Compensation

The Town Administrator may direct employees to work up to ten (10) consecutive working days without additional compensation.

- 1) Working Out of Class assignments shall only be made for positions vacated due to illness, an approved leave of absence or termination. To qualify for Working Out of Class Pay, an employee assigned by the Town Administrator or his Department Head (with the approval of the Town Administrator) must perform the primary duties of the higher classification and satisfy the requirements of the qualifying period. The Town Administrator shall, in his sole discretion, determine what the primary duties of the higher classification are. Notification of the approval of a Working Out of Class assignment shall be provided to the Human Resources office and the Accounting Department.
- 2) During the ten (10) consecutive days qualifying period before an employee is eligible to receive out of class pay, an absence of more than two (2) days for any reason including the authorized use of compensatory, vacation, sick or personal time, shall break consecutiveness and cause the qualifying period to start again. The Town Administrator may approve absences exceeding the two (2) days, on a case by case basis, and has the final authority to determine when the number of consecutive days has been broken for the purposes of an employee(s) meeting the qualifying period.
- 3) Any employee who is assigned to work out of class and satisfies the requirements of the qualifying period shall receive out of class pay at Step 1 of the higher class or 5% above the employee's regular weekly salary, whichever is greater, for work performed in the higher classification on the eleventh (11th) day of working out of class and for each day thereafter an employee works out of class.
- 4) In instances where it benefits the Town to assign more than one employee to share the performance duties of the higher classification while continuing to perform the duties of their regularly assigned positions and the employees assigned to share the duties of the higher classification satisfy the requirements of the qualifying period, those employees shall receive out of class pay equal to 2.5% above the employee's regular weekly salary.

I) Premium Pay

All full or part-time employees regularly scheduled to work for four (4) or more hours between the hours of 6:00p.m. and 6:00a.m. shall be paid a premium for all hours worked in addition to their regular straight time hourly rate. The premium shall be added to the regularly straight time hourly rate for each hour and shall be in the amount set forth in the Compensation Plan.

J) Call-Back Pay

If a full-time non-exempt employee is recalled to work from off-duty hours, he will receive a minimum of three (3) hours overtime pay, at the rate of time and one-half.

K) Longevity Pay

All regular employees hired before July 1, 2015 shall receive longevity payments according to the following scheduled:

<u>Length of Service Completed</u>	<u>Annual Amount</u>
5 years	\$150 \$250.00
10 years	\$250 \$350.00
15 years	\$350 \$450.00
20 years	\$450 \$550.00
25 years	\$550 \$650.00

(Changes in longevity pay amounts approved at Town Meeting on 05/10/2004)

This amount shall be paid in one lump sum in the first pay period following the anniversary of the employee's date of hire. The date of hire shall be considered the date when the employee began working for the Town at least twenty (20) hours per week on a continuous basis. The years of service shall be calculated from this date of hire.

All regular part-time employees working at least twenty (20) hours per week are entitled to longevity pay according to the above schedule, with the amount of payment pro-rated to their weekly schedule. Full-time employees hired on or after July 1, 2015, Temporary employees, or employees working fewer than twenty (20) hours per week are not entitled to longevity pay.

SECTION 7 – WORK WEEK

The normal work week for employees shall be 37 ½ hours per week, except as follows:

Salaried Employees.....As Required

SECTION 8 – FRINGE LEAVE BENEFITS**Aa) Vacation Leave**

Full-time employees shall be entitled to paid vacation in accordance with the following schedule:

- 1) Upon completion of six (6) months of service.....1 week
- 2) From one (1) year to four (4) years of service.....2 weeks/year*
- 3) From five (5) years to nine (9) years of service..... 3 weeks/year
- 4) Upon completion of ten (10) years of service..... 4 weeks/year
- 5) Upon completion of twenty (20) years of service5 weeks/year

**NOTE: ten (10) days cumulative after first year provided five (5) days in 1) (A) has not been taken
(Approved at Town Meeting on 05/24/2005)*

An employee shall request vacation leave from his supervisor, giving as much notice as possible.

No employee may take vacation until completing ~~six months of service~~ his probationary period. If a holiday falls during a vacation period, an additional day off will be scheduled, by agreement with the department head.

Part-time employees working at least twenty (20) hours per week are entitled to vacation according to the above schedule, with their vacation pay pro-rated to their weekly schedule. Temporary employees, or employees working fewer than twenty (20) hours per week, are not entitled to vacation pay.

Employees are encouraged to take vacation on a regular basis, to allow for the proper rest from the rigors of work. Vacations should normally be taken in units of at least one week. An employee may, however, take vacation leave in separate days subject to department head approval.

The vacation year will begin on the anniversary of the employee's date of hire. An employee will have one (1) year to take his vacation time. Vacation time shall not be cumulative and employees will not be permitted to carry over vacation days into succeeding years without approval of the Department Head and the Personnel Board. In emergency situations, three (3) days could be carried over to be used within sixty (60) days.

Bb) Holidays

The following holidays (or the day on which they are celebrated) are observed:

New Year's Day	Columbus Day
Martin Luther King Day	Veteran's Day
Washington President's Day Birthday	<u>½ Day Before Thanksgiving*</u>
Patriot's Day	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
Independence Day	<u>½ Day Christmas Eve*</u>
Labor Day	Christmas Day

**NOTE: Holidays were updated to reflect the stated holidays in the SEIU 888 Clerical contract.*

Holidays falling on a Saturday shall be celebrated on the preceding Friday. Holidays falling on a Sunday shall be celebrated on the following Monday. If any of these holidays should fall on a Saturday or Sunday and are not being publicly celebrated (requiring Town Hall to close) the Selectmen, at their discretion, may grant a floating Holiday on another date within the fiscal year of the employee will receive pay for the day or an additional vacation day.

Part-time employees who work at least twenty (20) hours per week are eligible for holiday pay at the rate of 1/5 of their normal work week.

Holiday pay may be denied by a Department Head for employees who are absent from work without prior approval or justifiable cause on the scheduled day of work preceding or following a holiday.

If a non-exempt employee who is not normally scheduled to work on a holiday is called in to work for an emergency, then he shall be paid according to the procedures outlined under Sections 6Fe (Overtime) and 6Jg (Call-Back Pay).

Seasonal, intermittent, temporary, emergency and part-time employees working fewer than twenty (20) hours per week shall not be entitled to holiday pay but shall be paid at their regular rate for all hours worked if required to work.

Ce) Sick Leave Time

Each full-time employee shall accumulate sick leave at the rate of one and one quarter day for each month

of employment (fifteen (15) days/year). Unused sick leave may be accumulated up to a maximum of two-hundred (200) days.

Department heads, may, in their discretion, require medical certification of any illness.

Probationary employees are entitled to sick leave after completing at least one (1) month of service.

Part-time employees who work a minimum of twenty (20) hours per week are eligible to accumulate sick leave on a pro-rated basis.

Employees may use up to two (2) sick days each fiscal year as personal days. Personal days are not accumulated. If no sick days are used as personal days, the sick days may be carried over.

Note: Previously contained in its own section titled Personal Days.

For employees hired before July 1, 2007: Upon retirement as determined, or death of the employee, using a maximum accumulation of one-hundred-twenty (120) days, the Town will buy back all unused sick days accumulated above forty-five (45) days, for a maximum buy-back of seventy-five (75) days. Payment will be made at the current pay scale of the employee at the time of death or retirement.

For employees hired on or after July 1, 2007: ~~An employee hired on or after July 1, 2007~~ shall not be eligible to receive a sick leave buy-back upon death or retirement.

Employees shall be allowed to use up to five (5) days of accumulated sick leave for illness in their family. The Town may require certification of said illness from a medical provider.

(Approved at Town Meeting on 05/14/2007)

Employees may earn up to three (3) personal days in the fiscal year depending on the employee's use of sick leave. An employee who uses no sick leave for six (6) consecutive months shall be eligible for 1.5 personal days. A new six (6) months period will begin to run each time an employee returns to work after using a sick day. A personal day should be used within twelve (12) months of being earned, and is not eligible for redemption in pay in lieu of time off. Authorized paid leaves, other than sick

leave, shall not be counted against an employee in establishing his attendance record.

(Approved at Town Meeting on 05/15/2000)

Dd) Bereavement Leave

Full-time regular employees and part-time employees may be granted up to five (5) days of bereavement leave in the event of the death of spouse, domestic partner, parent, child, or stepchild. Full-time regular employees and part-time regular employees may be granted up to four (4) days of bereavement leave in the event of the death of a brother, sister, grandparent, grandchild, parent-in-law, son-in-law, or daughter-in-law or member of employee's household. Full-time regular employees and part-time employees may be granted up to two (2) days of bereavement leave for the death of a sister-in-law or brother-in-law. Full-time regular employees and part-time employees may be granted one (1) day of bereavement leave for the death of an aunt or uncle.

If the death of one of the above, due to distance and travel time, creates a hardship for the employee to return to work within the time limits outlined, the Department Head and Town Administrator may grant two (2) additional unpaid days.

Ee) Military Leave

Regular employees who are called for temporary military duty shall receive the difference between their military pay (excluding travel allowance) and their regular pay for up to two (2) weeks of such duty. Their vacation allowance shall not be affected by such duty.

Ff) Jury Duty

Any employee required to serve on a jury shall be paid the difference between the compensation received from the jury (excluding travel allowance) and his regular compensation from the Town. Proper evidence of jury pay received must be submitted to the department head.

G) Parental Leave

In accordance with the Massachusetts Parental Leave Law, an employee with at least three (3) months of service may receive up to ninety (90) days of unpaid leave for the purpose of child-bearing, adoption and/or child care. Request for such leave shall be made at least two (2) weeks in advance to the department head. An employee may use available paid time off during the period of the leave requested. The full description of qualifying events, parental leave requirements and benefits outlined in the Parental Leave Law is available and can be requested from the Human Resources office. This summary of the act is not intended as a complete description of the law, nor is it intended to change, add to, subtract from or embellish the Law. If there is any conflict between the Law and this

summary, the Law shall prevail.

H) Workers' Compensation

In accordance with Chapter 152 (Sections 1-86) 52E of the Massachusetts Laws, all employees (except Police and Fire) are entitled to the benefits and provisions of this law. An employee may use his accumulated sick or vacation leave to make up the difference between his regular pay and the amount of pay received under Workers' Compensation. An employee shall receive no more than 100% of his weekly pre-disability earnings after combining Workers' Compensation payments and paid leave. While an employee is placed on Workers' Compensation leave, the employee's benefit accruals (i.e. sick, vacation, personal, other) as well as payment of stipends are suspended. Benefit accruals and payment of stipends will be reinstated effective upon the date an employee returns to active work. An employee returning to work on a full-time basis will begin accruing benefits at 100%; an employee returning to work on a less than full-time basis will begin accruing benefits on a pro-rated basis based on the percent of time he is working.

An employee who is out on Workers' Compensation leave is responsible for the continued payment of his share of health insurance, life insurance and any voluntary insurance premiums. Leave benefits should be coordinated with the Human Resources office and the Treasurer/Collector's Office.

During the initial five (5) day waiting period, while the workers' compensation claim is being evaluated and before any loss wages benefits may be paid, the employee may use his available paid leave accrual. If an employee is placed on Workers' Comp leave and loses more than twenty-one (21) days

of lost work time as calculated by the Town's insurance carrier, the employee may request to buy back the leave used within the initial five (5) day waiting period. Specified requirements and procedures for requesting buy back of leave and a description of this buy-back provision are available in the Human Resources office.

I) Family and Medical Leave Act

The Family Medical Leave Act of 1993 (FMLA Act) shall be incorporated into the Personnel By-Law. In accordance with the FMLA Act, the Town will provide eligible employees up to twelve (12) weeks of unpaid leave in the twelve (12) month period for one or more of the following reasons:

- 1) To care for a newborn or newly placed, adopted or foster child.
- 2) To care for a child, spouse or parent with a serious health condition.
- 3) To care for the employee's own serious health condition.

A serious health condition is defined as an illness, injury, impairment, or physical or mental condition that involves either in-patient care at a health care facility or continuous treatment of a health care provider.

To be eligible for leave, an employee must have been employed by the Town for at least twelve (12) months and have worked at least 1,250 hours within the previous twelve (12) months period.

The twelve (12) month period shall be a rolling twelve (12) months period measured backward from the date the employee used leave under the Act.

The above sets forth some of the requirements of the Act but is not intended as a complete description of the FMLA Act, nor is it intended to change, add to, subtract from or embellish the Act. If there is any conflict between the FMLA Act and this summary, the FMLA Act shall prevail. Family medical leaves must be coordinated with the Department Manager and the Human Resources office, in advance of the leave whenever possible. A full copy of the FMLA Act and necessary forms may be obtained from the Human Resources office.

J) Small Necessities Leave Act

The provisions of the Small Necessities Leave Act (SNLA Act) shall be incorporated into the Personnel By-Law. The following is a summary of the provisions of the Act but is not intended to be a complete description of the SNLA Act, nor is it intended to change, add to, subtract from, or embellish the SNLA Act. If there is any conflict between the SNLA Act and this summary, the SNLA Act shall prevail. Employees who are eligible for twenty-four (24) hours leave pursuant to the Small Necessities Act (G.L. Chapter 149, Section 52D) must substitute any accrued paid vacation leave, personal leave or any of the leave provided under the act.

To be entitled to leave, employees must provide to the Town Administrator the following:

- 1) If the need for leave is foreseeable, the employee must request the leave not later than seven (7) days in advance;
- 2) If the need is not foreseeable, the employee must notify the employer as soon as practicable under the particular circumstances of the individual case.

- 3) Employees must complete the certificate form which may be obtained in the Human Resources office.

K) Domestic Violence Leave Act

The provisions of the Domestic Violence Leave Act (DVLA Act) shall be incorporated into the Personnel By-Law. The following is a summary of the provisions for the DVLA Act but is not intended to be a complete description of the DVLA Act, nor is it intended to change, add to, subtract from or embellish the DVLA Act. If there is any conflict between the Act and this summary, the Act shall prevail. In accordance with Section 52E of Chapter 149 of the Massachusetts Laws, employees are permitted to take up to fifteen (15) days of leave from work in any twelve (12) month period if:

- 1) the employee, or a family member of the employee, is a victim of abusive behavior;
- 2) the employee is using the leave from work to: seek or obtain medical attention, counseling, victim services or legal assistance; secure housing; obtain a protective order from a court; appear in court or before a grand jury; meet with a district attorney or other law enforcement official; or attend child custody proceedings or address other issues directly related to the abusive behavior against the employee or family member of the employee; and
- 3) the employee is not the perpetrator of the abusive behavior against such employee's family member. Before an employee may submit a request for the use of an unpaid Domestic Violence Leave to Human Resources, he must utilize any and all accumulated personal leave, vacation leave and sick leave available to them prior to requesting or taking leave.

Approved Domestic Violence Leave is an unpaid leave.

Domestic Violence Leaves must be coordinated with the department manager and the Human Resources office. A full copy of the policy and accompanying forms may be obtained in the Human Resources office.

Lg) Other Leaves of Absence

Leaves of absence, with the exception of maternity parental leave which shall be as outlined in Section 8G; may be granted, without compensation, by the Department Head for up to ninety (90) days. A leave of absence beyond ninety (90) days requires prior approval of the Personnel Board. An employee does not accrue sick leave or vacation leave, and is not eligible for holiday pay during a leave of absence. The date of a step rate increase is extended by the duration of the leave, if the leave is longer than ninety (90) days.

To be eligible for a leave of absence, an employee must have been in continuous service with the Town for at least one (1) year. Either full-time regular or part-time regular employees working at least twenty (20) hours per week are eligible for a leave of absence.

The employee is responsible for payment of 100% of health and life insurance premiums if the leave of absence extends beyond 90 days (see OTHER BENEFITS , A) INSURANCE).

This policy shall not operate to cut off the rights and entitlements of any employee called for active military duty. A leave of absence will be granted to said employee of the duration of his military service to the extent provided by the applicable federal and state law.

h) Maternity Leave

A female employee with at least six months of service may receive up to 90 days of unpaid leave for the purpose of child bearing and infant care. Request for such leave shall be made at least two weeks in advance to the department head. An employee may use available sick leave during the period of the leave when she is disabled. (Replaced by new Parental Leave language in section G)

i) Workers' Compensation

All employees are covered under the Mass Workers' Compensation law and are entitle to the benefits and provisions of this law. An employee may use his accumulated sick or vacation leave to make up the difference between his regular pay and the amount of pay received under Workers' Compensation (Replaced by Workers' Compensation language in Section H)

j) Insurance

The Town and employee shall share equally in the cost of health and life insurance benefits. Employees working a minimum of 20 hours per week on a year-round basis are entitled to join the Town's group insurance program. (Moved to new SECTION 9 – OTHER BENEFITS)

k) Educational Assistance

Full time regular employees and part time regular employees working at least 20 hours per week, who have worked for the Town for at least one year are eligible. Approval of the particular course by the Department Head and Personnel

Board must be given prior to enrollment in order to be eligible for reimbursement. Reimbursement for tuition, registration fees and books for professional courses which serve to improve the employees' knowledge and skills and increase their performance with the Town shall be made upon the following conditions: 1) successful completion of the course or program; 2) subject to sufficient municipal funds and 3) the employee signing an agreement to remain with the Town for a period of two years after educational funds received. (Moved to new SECTION 9 – OTHER BENEFITS)

1) Family and Medical Leave Act

The parties agree to incorporate the Family and Medical Leave Act of 1993 (Act) into the Personnel By Law. The following sets forth some of the requirements of the Act but is not intended as a complete description of the Act, nor is it intended to change, add to, subtract from or embellish the Act. If there is any conflict between the Act and this summary, the Act shall prevail.

In instances where the benefits of the various leave policies of the Personnel By Law (maternity, sick, personal, etc.) differ from those outlined in the act, an employee shall be entitled to the benefits that are most favorable to the employee.

A copy of the federal regulations implementing the Act may be reviewed in the Town Administrator's office.

In accordance with the Family and Medical Leave Act of 1993, the Town will provide eligible employees up to twelve weeks (12) of unpaid leave in the twelve month (12) period for one or more of the following reasons:

- 1) to care for a newborn or newly placed, adopted or foster child;
- 2) to care for a child, spouse or parent with a serious health condition;
- 3) to care for the employee's own serious health condition.

A serious health condition is defined as an illness, injury, impairment, or physical or mental condition that involves either inpatient care at a health care facility or continuous treatment of a health care provider.

To be eligible for leave, an employee must have been employed by the Town for at least twelve (12) months and have worked at least 1,250 hours within the previous twelve (12) months period.

The twelve month period shall be a rolling twelve month period measured backward from the date the employee used leave under the Act.

Substitution of Paid Leave

If leave is taken under this policy because of the birth of a child, eligible female employees must first exhaust their accrued paid sick leave.

If leave is taken because of the employee's own serious health condition, eligible employees must first exhaust their accrued paid sick leave.

If an employee's accrued paid leave is less than twelve (12) weeks, the remaining weeks of leave will be granted without pay.

Notice Requirement

In the case of leave for the birth or placement of a child, an employee must provide two (2) weeks advance notice to his or her supervisor before the date on which the leave is expected to begin. Otherwise, thirty (30) days notice is required, unless that is not practicable, and then as soon as practicable.

If leave required for a serious health condition is foreseeable based on planned medical treatment, employees are required to make a reasonable effort to schedule the treatment so as not to disrupt unduly the operations of the Town. Employees are further required to provide thirty (30) days advance notice to their supervisor, or if the need treatment is not foreseeable, notice should be given as soon as practicable.

Certification Requirement

Employees requesting leave under this policy must provide medical certification to the Town, when requested by the Town, which supports leave for their own serious health condition or to care for a seriously ill child, spouse or parent.

Certification is to include the date on which the serious health condition began, the probable duration of the condition; appropriate medical facts regarding the condition; a statement that the employee is needed to care for a spouse, parent, or a child (along with an estimate of the time required) or that the employee is unable to perform the essential functions of his or her job, and in the case of intermittent leave, the dates and duration of treatment to be given.

The Town may require at its own expense that a second opinion be obtained. In the event of conflicting opinions, the Town may require a third and final opinion at its expense to be provided by a health care provider jointly chosen by the Town and the employee.

The Town may require subsequent re-certification on a reasonable basis.

Intermittent or Reduced Leave

An employee requesting leave because of his or her own serious health condition or the serious health condition of a child, spouse or parent may take leave, intermittently or on a reduced leave schedule, if it is medically necessary. The term intermittently describes a leave schedule in which the employee does not take all 12 weeks consecutively, but rather he or she takes a series of shorter leaves over an extended period of time. The term reduced leave describes a leave schedule in which the employee simply works fewer hours per week than usual.

The Town may require employees who seek an intermittent or reduced leave schedule to transfer temporarily to another position which can better accommodate recurring periods of leave than the employee's regular position, provided the alternative position provides equivalent pay and benefits. Once the period of intermittent or reduced leave has been completed, the employee must be transferred back to the position he or she held prior to the leave, or its equivalent.

Any leave taken because of the birth of a child or placement of an adopted or foster child must be taken within one year of birth or placement of child.

Employees Benefits During Leave

The Town will maintain health coverage for an employee on leave under this policy at the level and under the same conditions (including the Town continuing to pay its portion of the health premium) as the employee would enjoy if not on leave. If the employee fails to return to work following the leave, unless the failure to return is due to the continuation, recurrence or onset of a serious health condition that would entitle the employee to leave for a serious health condition of him or herself or his or her family, or other circumstances beyond the employee's control, the employee on leave under this policy will be responsible for the cost of his or her health coverage during the period of leave.

Reinstatement Following Leave

Employees on leave are entitled to reinstatement to the same or equivalent position with equivalent pay, benefits and other terms and conditions of employment as they held before going on leave.

Following a leave, an employee shall receive all of the same benefits that the employee would have received had the employee not taken leave except employees while on unpaid leave under this policy shall not accrue vacation and sick leave.

(Replaced with Family and Medical Leave Act in Section I)

m) Personal Days

Employees may use up to two (2) sick days each fiscal year as personal days. Personal days are not accumulated. If no sick days are used as personal days, the sick days may be carried over.

SECTION 9 – OTHER BENEFITS

A) Insurance

All health insurance programs are administered under the rules and regulations of Massachusetts G.L. Chapter 32B.

Employees shall pay the same percentage of monthly health and life insurance premiums as is paid by the members of the Norwell Town Employees Clerical Union (SEIU 888).

(Approved at Town Meeting on 05/25/2005)

Employees working a regular schedule with a minimum of twenty (20) hours per week on a year-round basis are entitled to join the Town's group insurance program.

Employees hired on or after July 1, 2012 shall pay 40% of the cost of the HMO health plan offered by the Town. *(Approved at Town Meeting on 05/07/2012)*

Plan Type		Employer		Employee
Indemnity		50%		50%
PPO		64%		36%

Employees Hired on or after July 1, 2012

Plan Type		Employer		Employee
HMO		60%		40%

Employees Hired before July 1, 2012

Plan Type		Employer		Employee
HMO		80%		20%

B) Insurance Opt Out Program

Said employees who have been enrolled and participating in the Town insurance plan during the immediately preceding twelve (12) months may elect to opt out of the health insurance and receive an annual stipend to be divided and paid out on a weekly basis. Under no circumstances shall the weekly stipend exceed the annual amount. Effective July 1, 2015, and each year thereafter, there shall be an annual stipend for employees who opt out of the health insurance after he has been insured for at least twelve (12) consecutive months prior to the commencement of the period of non-coverage as follows: \$6,000 for the family plan and \$3,000 for the single plan.

To qualify for this opt out program, the employee must have other insurance coverage that is comparable to the health insurance the employee was receiving through the town and the employee must have been enrolled in one of the Town's plans.

The employee may not cancel his election to participate in this opt out plan until an annual open enrollment period, or unless the employee experiences a certifiable qualifying event. The employee should consult the Treasurer/Collector for the list of qualifying events and what evidence of coverage will be required.

If an employee elects to participate in this opt out program and a qualifying event occurs, as certified by the Treasurer/Collector, the employee will be able to re-enroll and resume health insurance coverage through the Town. (Note: The Opt Out Program is a Town-wide program that is available in other Town collective bargaining agreements and personal contracts.)

C)Employee's Payment of Insurance Premiums While Out on an Approved Leave

Employees requesting and subsequently placed on any of the Leaves, as described in SECTION 8 – LEAVE BENEFITS, may be responsible for paying apportion or perhaps 100% of the insurance premiums for their Town insurance plans depending upon the type of leave requested and availability of employee paid leave. Employees must review the specific leave plan policy or provisions with the Human Resources office to determine the employee's responsibility for insurance premium payment in order for the insurance policies to remain in full force and effect during the leave of absence.

DB) Educational Assistance

Full-time regular employees and part-time regular employees working at least twenty (20) hours per week, who have worked for the Town for at least one (1) year are eligible. Approval of the particular course by the Department Head and Personnel Board must be given prior to enrollment in order to be eligible for reimbursement. Reimbursement for tuition, registration fees and books for professional courses which serve to improve the employee's knowledge and skills and increase their performance with the Town shall be made upon the following conditions:

- 1) successful completion of the course or program;
- 2) subject to sufficient municipal funds; and
- 3) the employee signing an agreement to remain with the Town for a period of two (2) years after completion of the course or program. Otherwise, the employee will reimburse the Town for all educational funds received.

SECTION 10 – SICK LEAVE BANK

The basic purpose of the Sick Leave Bank, hereafter referred to as the Bank, is to provide additional sick days to a member who has exhausted his own sick days and is in an extended illness situation. The Bank is designed to not present any additional cost to the Town of Norwell in terms of sick days or management of the program. The intent is to provide income through sick days, to the unfortunate member in need of them, by the membership as a whole.

The following will be the format of the functioning and administration of the Bank:

A) The administration of this Bank shall be vested in a Sick Leave Bank Committee comprised of three (3) persons, two (2) who shall be elected by the Personnel Plan Members and one appointed by the Town who shall serve as chairperson.

B) In the first year each employee who wishes to be a member shall notify the Committee of their intent to become a member and shall contribute two (2) days of annual sick leave entitlement into the Bank on July 15th.

C) In order to be eligible for membership in the Bank, a full-time employee must have at least ten (10) accumulated sick days. Eligibility of part-time employees who work more than twenty (20) hours per week shall be determined on a prorated basis.

D) Each subsequent year each member of the Bank will donate one (1) sick day at the beginning of each fiscal year with the following exception: After a member has accumulated the maximum number of sick days, he may donate a maximum of two (2) days per fiscal year as long as he remains above the maximum accumulation.

E) A member must use all of his sick days prior to applying for use of sick leave bank days.

F) Only those employees who are active members will be eligible to apply for use of sick leave days.

G) A member must request use of sick leave bank days by submitting a written request to the Bank Committee Chairperson on a form approved by the Bank Committee.

H) Any member of the Sick Leave Bank who requests use of sick leave bank days agrees to permit the Bank Committee access to his attendance and sick leave records.

I) The Bank Committee shall vote on each request of sick leave bank days and report their vote to the Town Administrator. Approval of the Bank Committee is necessary to be entitled to the use of sick bank days.

J) The denial of the Bank Committee is not subject to arbitration.

K) The Bank Committee has the right, in case the bank has depleted all of its days, to come before the membership for additional contribution of sick days, subject to 2/3 vote of members present at the meeting.

L) Any member, who has used bank days, may at his discretion, repay any or all days used.

M) Any employee who is an active member of the sick leave bank and is ill and unable to contribute sick leave days on July 1st or at request time, shall not be penalized or removed from membership.

SECTION 40 11 – GRIEVANCE PROCEDURE

A grievance is a dispute between an employee and his appointing or supervisory authority arising out of an exercise of management rights or administrative discretion, or interpretation of this By-Law.

Step 1. An employee who has a grievance should discuss the grievance with the Department Head and/or supervisory authority in a mutual effort to resolve the grievance.

Step 2. If one (1) week after such conference, a satisfactory understanding and solution of the grievance has not been reached, then either the Department Head or the employee may refer the grievance to the Personnel Board. The Board shall hold a hearing thereon and render a written decision within ten (10) working days of such hearing.

Step 3. If an employee wishes to appeal the decision of the Personnel Board to the Town Administrator, the appeal must be filed in writing within thirty (30) days, following the decision of the Personnel Board.

Step 4. If an employee wishes to appeal the decision of the Town Administrator to the Board of Selectmen, the appeal must be filed in writing within thirty (30) days, following the decision of the Town Administrator.

SECTION 41-12 – AMENDMENTS TO THE BY-LAW

The Classification Plan, Compensation Plan, or other provisions of the By-Law may be amended by the vote of the Town at a Town Meeting. However, no amendment shall be considered or voted on Town Meeting unless the proposed amendments have first been considered by the Personnel Board, Board of Selectmen, and Advisory Board.

SECTION 42-13 – COLLECTIVE BARGAINING AGREEMENTS

The provisions of any collective bargaining agreement negotiated, as provided by the Massachusetts General Laws, between the Town and an employee group or union shall prevail over the provisions of this By-Law.

SECTION 43 14 – SEVERABILITY CLAUSE

Each provision of this By-Law shall be construed as a separate, to the end that if any part of it shall be held invalid for any reason, the remainder shall continue in full force and effect.

CLASSIFICATION PLAN

NON-EXEMPT CLASSIFICATIONS

Grade	Position
1	Shelver
2	None
3	None
4	Clerk Typist
5	Council on Aging Clerical Aid / Receptionist

6	Administrative Assistant
	Animal Control Officer
	Council on Aging Van Operator
	Custodian (Library)
7	None
8	Council on Aging Program Coordinator

EXEMPT CLASSIFICATIONS

Grade	Position
9	Assistant to Town Administrator
10	Adult Services Librarian
	Children's Services Librarian
	Technical Services Librarian
	Library Systems Manager
11	Council on Aging Outreach Coordinator
	Executive Assistant to Town Administrator (<i>Approved at Town Meeting on 05/05/14</i>)
12	None
13	Assistant Town Administrator
	Treatment Manager (Water)
14	None
15	Library Director
	Council on Aging Director
16	Water Superintendent (<i>Approved at Town Meeting on 5/06/2014</i>)

CLASSIFICATION PLAN

STIPEND POSITIONS

Sealer of Weights & Measures
Veterans' Service Officer

~~Veteran's Agent~~
Harbor Master
Cemetery Clerk

NON-GRADED POSITIONS

FLAT HOURLY RATE POSITIONS

Temporary Water Summer Laborer
Temporary Tree & Highway Summer
Laborer
Temporary Recycling Laborer
Temporary Trails Laborer
Constables
Wardens and Clerks and Tellers
Matrons
Election Workers
School Crossing Guards
Recreation Program Supervisor
Recreation Program Instructor

FLAT HOURLY RATE POSITIONS

Recreation Summer Positions:
Summer Program
Roving Assistant
Summer Program Instructor
Summer Clinic Supervisor
Summer Clinic Leader
Summer Site Supervisor (SCENE)
Summer Site Leader (SCENE)

APPENDIX B – Article 44 - Complete Streets

Effective Date	TBD
Expiration Date	None
Date Last Revised	
Board of Selectmen Vote to Adopt Policy	TBD

TOWN OF NORWELL COMPLETE STREETS POLICY

WHEREAS, Stated goals in the Norwell Master Plan are to provide pedestrian and bicycle access along existing roadways and utilize traffic calming strategies to make roadways safer; and

WHEREAS, Complete Streets is an approach to community transportation using design principles to ensure the safety, comfort, and accessibility for users of all ages, abilities, and income levels and for all the users of our streets, trails and transit systems, including pedestrians, bicyclists, transit riders, motorists, users of wheelchairs and other power-driven mobility devices, commercial and emergency vehicles; and

WHEREAS, Complete Streets can reduce congestion by providing safe travel choices that encourage non-motorized transportation options, increasing the overall capacity of the transportation network as well as decreasing consumer transportation costs and overall carbon footprint; and

WHEREAS, Complete Streets support economic growth and community stability by providing accessible and efficient connections between home, school, work, recreation and retail destinations by improving the pedestrian and vehicular environments throughout communities; and

WHEREAS, Complete Streets enhance safe walking and bicycling options for school-age children, in recognition of the objectives of the national Safe Routes to School program and Physical Activity Guidelines; and

WHEREAS, Complete Streets can help reduce crashes and injuries and their costs.

NOW, THEREFORE, the Board of Selectmen adopts this Complete Streets Policy.

Vision and Purpose:

The purpose of the Town of Norwell's Complete Streets Policy is to accommodate all road users by creating a roadway network that meets the needs of individuals utilizing a variety of transportation modes. It is the intent of the Town of Norwell to formalize the plan, design, operation, and maintenance of streets so that they are safe for users of all ages, all abilities and all income levels as a matter of routine. This Policy directs decision-makers to consistently plan, design, construct, and maintain streets to accommodate all anticipated users including, but not limited to pedestrians, bicyclists, motorists, emergency vehicles, and freight and commercial vehicles.

Core Commitment:

The Town recognizes that all roadway projects (including new construction, maintenance and reconstruction) are potential opportunities to apply Complete Streets design principles. The Town will, to the maximum extent practical, design, construct, maintain, and operate streets to provide for a comprehensive and integrated network of facilities for people of all ages and abilities.

Complete Streets design recommendations will be incorporated into all publicly and privately funded projects, as appropriate, including: new transportation infrastructure and street design projects requiring funding or approval by the Town of Norwell, projects funded by the State and Federal government (including but not limited to Chapter 90 funds, city improvement grants, Transportation Improvement Program (TIP), MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding and other state and federal funds for street and infrastructure design), and privately funded subdivision developments. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets Policy, including the design, construction, and maintenance of such roadways within Town boundaries.

These transportation infrastructure projects may be excluded from review upon approval by the Complete Streets Working Group, where documentation and data indicate that any of the following apply:

1. Roadways where specific users are prohibited by law, such as interstate freeways or pedestrian malls. An effort will be made, in these cases, for accommodations elsewhere.
2. Cost or impacts of accommodation are excessively disproportionate to the need or probable future use.
3. Other Town policies, regulations, or requirements contradict or preclude implementation of Complete Streets principles.

In addition, Town Departments, in consultation with a Complete Streets Working Group (described below), will use best judgment regarding the desirability and feasibility of applying Complete Streets principles for routine roadway maintenance and projects, such as repaving, restriping, and so forth.

Best Practices:

The Town of Norwell Complete Streets Policy will focus on developing a connected, integrated network that serves all road users. Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects. As practicable, recommendations from the Complete Streets Working Group for incorporating complete streets elements will occur in projects' beginning stages prior to design.

Complete Streets principles include the development and implementation of projects in a context-sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context-sensitive approach to process and design includes a range of goals by giving significant consideration to stakeholder and community values. It includes goals related to livability with greater participation of those affected in order to gain project consensus. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historical, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.

Implementation of the Town of Norwell Complete Streets Policy will be carried out cooperatively within all relevant departments in the Town of Norwell and, to the greatest extent possible, among private developers, and state, regional, and federal agencies.

The Town of Norwell recognizes that "complete streets" may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

The latest design guidance, standards, and recommendations available will be used in the implementation of Complete Streets, including the most up-to-date versions of:

- The Massachusetts Department of Transportation Project Design and Development Guidebook
- Pioneer Valley Planning Commission's Healthy Community Design Toolkit
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls
- The Architectural Access Board (AAB) 521CMR Rules and Regulations
- Documents and plans created for the Town of Norwell, including but not limited to:
 - Master Plan
 - Sidewalk Prioritization Plan
 - Town Center Design Plan
 - Open Space Plan

Implementation:

The Town shall make complete streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies, and jurisdictions to achieve complete streets.

The Town shall form a Complete Streets Working Group to implement the Complete Streets initiative. The working group will be a multidisciplinary team and members will include representation from: Pathway Committee, Board of Selectmen,

Highway Department, Planning Board, Department of Recreation and other committees, departments or organizations as appropriate. The group shall elect a chair, vice chair and clerk to organize and run meetings.

Key responsibilities of the Complete Streets Working Group will be to:

1. Increase communication and forge partnerships among the various stakeholders.
2. Ensuring the implementation of the Complete Streets Policy and, where necessary, alter existing practices and overcoming barriers that may act as impediments to implementation.
3. Regularly update and solicit feedback on potential projects with the general public to ensure that the perspectives of the community are considered and incorporated, as appropriate.
4. Work to integrate Complete Streets principles in all new planning documents, as applicable (master plans, open space and recreation plan, etc.), laws, procedures, rules, regulations, guidelines, programs, and templates and make recommendations for zoning and subdivision codes.

The Town will secure training for the Complete Streets Working Group, pertinent Town staff and decision-makers on both the technical content of Complete Streets principles and best practices, as well as community engagement methods for implementing the Complete Streets Policy. Training may be accomplished through workshops and other appropriate means.

The Town will utilize inter-department coordination to promote the most responsible and efficient use of resources for activities within the public way.

The Town will maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure that will highlight projects that eliminate gaps in the sidewalk and bikeway network.

The Town will evaluate projects, as appropriate, within the Capital Improvement Plan to encourage implementation of this Policy.

The Town will seek out appropriate sources of funding and grants for implementation of Complete Streets policies.

Evaluation of Effectiveness:

The Complete Streets Working Group will develop performance measures to periodically assess the rate, success, and effectiveness of implementing the Complete Streets Policy. The group will determine the frequency of assessment and utilize appropriate metrics for analyzing the success of this policy. These metrics may include the total number of new bicycle lanes, the linear feet of new pedestrian accommodation, number of retrofitted pedestrian facilities or amenities, number of intersection improvements made to improve Level of Service (LOS) and safety for vehicles, pedestrians and bicyclists, rate of crashes by mode, rate of children walking or bicycling to school, and/or number of trips by mode. These metrics will be compiled into a report by the working group and presented as needed, but no less than annually.

**OFFICE OF THE BOARD OF
SELECTMEN
TOWN OF NORWELL
Norwell, Massachusetts 02061**

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MINUTES OF THE SPECIAL/ANNUAL TOWN MEETING, MONDAY MAY 4, 2015

The following Town Meeting tellers checked in voters at their respective Precinct:

PRECINCT ONE: Patricia Rice
Helene Quinn
Mildred Donahue

PRECINCT TWO: Lynne Rose
Jean Valicenti
Jack Carnes

PRECINCT THREE: Maureen Robinson
Mildred Donahue
Sharon Ducey

CONSTABLE: Michael Moore

Attendance: May 4, 2015

Precinct One:	125
Precinct Two:	140
Precinct Three:	<u>164</u>
TOTAL	429

At 7:30 pm on Monday, May 4, 2015 in the Henry E. Goldman Gymnasium of the Norwell Middle School, our Moderator, William Coffey called the Special/Annual Town Meeting to order.

A motion was made then seconded and unanimously voted to dispense with the reading of the call of Meeting and Return of Service having been examined by the Moderator and found to be in order.

Justice of The Peace, Donna Cunio, led the assembly with the opening prayer.
Veterans Service Officer, David Osborne, led the assembly in the "Pledge of Allegiance to the Flag".

Moderator Coffey made the following introductions:

Town Counsel: Robert E. Galvin

Interim Town Administrator: Peter Hechenbleikner

BOARD OF SELECTMEN:

Ellen Allen, Chair.
Jason Brown, V-Chair.
David F. DeCoste, Clerk
Gregg McBride
Tammie Garner

ADVISORY BOARD:

Roger Hughes, Chair
Mark Maiellano, Vice-Chair.
Spencer A. Joseph
Jacquelyn McClean
David C. McEachern

Charles P. Forman
 Frances S. Molla
 Ralph D. Gordon

TOWN CLERK:
 Patricia M. Anderson

ASSISTANT TOWN CLERK:
 Laurie A. Davis

TOWN ACCOUNTANT:
 Donna G. Mangan

ASSISTANT TOWN ACCOUNTANT:
 Nancy Dooley

Moderator Coffey reviewed the rules of the meeting:

The Moderator directed attendees to the pamphlet entitled "A Brief Guide to Norwell Town Meeting" for an outline on the rules that govern Town Meeting. PINK Authority cards for this SPECIAL TOWN MEETING were handed out when voters checked in. These cards are used if the Moderator calls a hand count.

ORANGE Authority cards for this ANNUAL TOWN MEETING were handed out when voters checked in. These cards are used if the Moderator calls a hand count for the Annual Town Meeting.

Because there is a borrowing article over \$200,000.00, it will be necessary to vote by a 2/3rd Secret Ballot on Article 10 of the Annual Town Meeting. In order to accomplish this, each voter was given the following:

A YELLOW "YES/NO slip for borrowing. The moderator will instruct the voters in more detail when this Article comes up.

(tear the slip and deposit your vote in one of the 2 ballot boxes in front of the stage or the 2 set up in the isles. Discard the unwanted slip in the box marked "Trash")

Please be as brief as possible.
 No personal attacks and address the issues not the individuals.

Moderator Coffey choose (8) eight voters to be called on if any votes needed a hand count. The following were sworn in by the Town Clerk:

Mary-Ellen Coffey 53 Till Rock Lane
 Bruce Graham 83 Barstow Ave.
 Peter Kates 16 Forest St.
 Alex Milne 210 Circuit St.
 Tom Gilroy 33 May Elm Ln.
 Robin Gilroy 33 May Elm Ln
 Kevin Jones 25 Captain Vinal Way
 Jane Stout 211 River St.

SPECIAL TOWN MEETING convened at 7:37 pm

ARTICLE NO. 1 Majority Vote Required

A motion was made by Jason Brown, Selectmen; it was seconded and UNANIMOUSLY VOTED that the town vote to appropriate the sum of \$30,000.00 to meet obligations for union and personal contracts and, to meet this appropriation, transfer \$14,049.00 from Article 5 and of the may 5, 2014 annual Town Meeting account #1-135-1099-6993, transfer \$13,335.00 from Article 5, of the May 5, 2013 Annual Town Meeting, account #1-135-1080-6993,

transfer \$2,616.00 from Article 5 of the May 7, 2002 Annual Town meeting, account #1-135-1061-6993, to be apportioned by the Finance Director to the applicable line items in Article 2 of the 2015 Annual Town meeting.

ARTICLE NO. 2 Majority Vote Required

A motion was made by David DeCoste, Selectman; it was seconded and UNANIMOUSLY VOTED that the town appropriate the sum of \$60,000.00 to meet obligations for health insurance stipends and, to meet such appropriation, transfer said sum from line item 1-9-914-0201-5175, health insurance to be apportioned by the finance director to the applicable line items in Article 2 of the 2015 Annual Town Meeting.

ARTICLE NO. 3 Majority Vote Required

A motion was made by David DeCoste, Selectman; it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$13,500.00 to meet the town's obligations and cover additional cost of various inspectors working in the Building department and, to meet such appropriations, transfer the sum of \$13,500.00 from Free Cash to be added to line items 1-241-0117-5115 Plumbing Inspector pay, account 1-241-0117-5116 Wiring Inspector Pay, and account 1-241-0117-5117 Gas Inspector Pay as apportioned by the Finance Director.

ARTICLE NO. 4 Majority Vote Required

A motion was made by Paul Foulsham, Highway Surveyor; it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$572,092.00 to cover the additional snowplowing and sanding costs incurred by the Town during FY 15 and, to meet this appropriation, transfer said sum from free cash to line item 1-420-0211-5532, Snow removal and sanding.

ARTICLE NO. 5 Majority Vote Required

A motion was made by David DeCoste, Selectman; it was seconded and UNANIMOUSLY VOTED that the town vote to transfer the sum of \$28,757.00 from reserve for Insurance recover fund greater than \$20,000.00 reimburse the Police Department for expenditures in connection with replacement of a police cruiser.

ARTICLE NO. 6 9/10ths VOTE REQUIRED

A motion was made by David DeCoste, Selectman; it was seconded and UNANIMOUSLY VOTED that the town appropriate the sum of 41,000.00 to pay the following unpaid bills of previous Fiscal Years which may be legally unenforceable due to the insufficiency of an appropriation and, to meet this appropriation, transfer the sum of \$1,000.00 from Free Cash.

ARTICLE NO. 7 2/3rd VOTE REQUIRED

A motion was made by Robert Norris, Historical Commission member; it was seconded and carried by a 2/3rds VOTE that the Town, upon recommendation of the Community Preservation Committee, to appropriate the sum of \$190,000.00 for historic resource purposes, pursuant to MGL Chapter 44B, and to meet this appropriation transfer the sum of \$115,490.00 from the Reserve for Historic Resource and transfer the sum of \$74,510.00 from Fund Balance Reserved for CPA, and authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, fee or other lesser interests in land and structures, which may be a historic preservation restriction, located at 166 Norwell Ave., shown as Assessors Map 44 Block 26, containing 2.5 acres, more or less, in the Town of Norwell, Massachusetts, and more fully described in deeds recorded in the Plymouth County Registry of deeds in book 14315, page 230, said restriction to be held, managed and controlled by the Historical Commission and/or Board of Selectmen, such funds to be expended and approved by the Board of Selectmen.

ARTICLE NO. 8 MAJORITY VOTE REQUIRED

A motion was made by Joan Osborne, Assessor; it was seconded and UNANIMOUSLY VOTED that the Town, upon recommendation of the Community preservation Committee, to transfer from Fund balance reserved for CPA the

sum of \$48,000.00, pursuant to MGL Chapter 44B, for recreational purposed, to construct a playground at the Vinal school, such funds to be expended and approved by the superintendent of Schools and the Recreation Committee.

ARTICLE NO. 9 Majority Vote Required

A motion was made by Ellen Allen, Selectman; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE Article 9.

ARTICLE NO. 10 Majority Vote Required

A motion was made by Ellen Allen, Selectman; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE Article 10.

At 8:07 pm, Monday may 4, 2015, a motion was made by the moderator and it was seconded and UNANIMOUSLY VOTED to close the Special Town meeting and open the annual Town meeting.

2015 Norwell Annual Town Meeting Consent Agenda

A consent agenda's purpose is to act expeditiously upon certain articles that historically have generated no controversy and can reasonably be voted upon without debate. With a consent agenda, a number of articles can be addressed with a single vote, thereby ensuring that a greater proportion of Town Meeting's time is dedicated to articles that are the subject of genuine debate.

When the Consent Agenda is called, the Moderator will read out the number of each article, one by one. If a voter has a question or concern about a particular article's inclusion on the Consent Agenda, s/he should say "hold" when the article's number is called. If the purpose of the "hold" is only to ask a simple question, the Moderator will attempt to get the question answered quickly with the goal of leaving the article on the Consent Agenda. Failing that, or if the article is held for debate, the article will be removed from the Consent Agenda. After each article has been called, the Moderator will ask Town Meeting to pass in a single majority vote all articles on the Consent Agenda that have not been otherwise removed. It is hoped that voters will remove articles from the Consent Agenda only in cases where genuine concern exists.

The Consent Agenda, included below, will be taken up before Article 1 of the Annual Town Meeting on Monday, May 4, 2015.

A MOTION was made by William Coffey, Moderator; it was seconded and the Town UNANIMOUSLY VOTED to take out of order Articles 1, 13, 14, 15, 18, 22, 40, and 44 and that they be "passed by consent" in accordance with the motions shown on the "2015 Norwell Annual Town Meeting Consent Agenda" distributed to Town Meeting attendees this evening.

ARTICLE 1: To see if the Town will accept the reports of its Officers, Boards, Departments, Committees and Commissions, as printed in the 2014 Annual Report, or act on anything relative thereto. *(Requested by the Board of Selectmen)*

MOTION: I move that the Town vote to receive the reports of its Town Officers, Boards, Departments, Committees and Commissions as printed in the 2014 Annual Report.

ARTICLE 13: To see if the Town will transfer from Overlay Surplus the sum of for \$4,000 for Fiscal Year 2016, to be added to the existing amount appropriated under Article 22 of the May 5 2014 Annual Town Meeting for a Senior Real Estate Tax Work Off Program established pursuant to an agreement with the Council on Aging, the Board of Selectmen and the Board of Assessors, or act on anything relative thereto. *(Requested by the Board of Assessors)*

MOTION: I move that the Town vote to transfer from Overlay Surplus the sum of for \$4,000 for Fiscal Year 2016, to be added to the existing amount appropriated under Article 22 of the May 5, 2014 Annual Town Meeting, account number 1-541-1110-6005-2016, for a Senior Real Estate Tax Work Off Program established pursuant to an agreement with the Council on

Aging, the Board of Selectmen and the Board of Assessors.

ARTICLE 14: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for School based Medicaid services, or act on anything relative thereto. *(Requested by the Finance Director)*

MOTION: I move that the Town vote to appropriate the sum of \$3,000 for School based Medicaid services and to meet said appropriation raise the sum of \$3,000 from taxation.

ARTICLE 15: To see if the town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of \$14,000 to be expended under the direction of the Board of Health for the care and maintenance of the brush pile at the Recycling Center, or act on anything relative thereto. *(Requested by the Board of Health)*

MOTION: I move that the town vote to transfer from free cash the sum of \$14,000 to be expended under the direction of the Board of Health for the care and maintenance of the brush pile at the Recycling Center.

ARTICLE 18: To see if the Town will raise and appropriate, or transfer from available funds or otherwise provide the sum of \$30,000 or any other sum, to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2016 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit or act on anything relative thereto. *(Requested by the Highway Surveyor)*

MOTION: I move that the Town vote to transfer from free cash the sum of \$30,000 to be expended under the direction of the Highway Surveyor for the purpose of complying with the EPA's 2016 MS4 (Municipal Separate Stormwater Sewer System) Stormwater General Permit.

ARTICLE 22: To see if the Town will appropriate \$674,894.00 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment, for State and Highway purposes under the provisions of General Laws Chapter 90, Section 34, Clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, or meet the appropriation by taxation, by transfer or by borrowing, or any combination of the foregoing, or act on anything relative thereto. *(Requested by the Highway Surveyor)*

MOTION: I move that the Town vote to appropriate the sum of \$675,843 in anticipation of full (100%) reimbursement by the Commonwealth of Massachusetts of Chapter 90, Acts of 2008, one apportionment, for State and Highway purposes under the provisions of General Laws Chapter 90, Section 34, Clause 2(A), work on highways, to be expended under the direction of the Highway Surveyor, and to meet said appropriation, authorize the Treasurer, with the approval of the Board of Selectmen, to temporarily borrow said sum.

ARTICLE 40: To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$9,000.00 from the Community Preservation Fund for the purpose of historic preservation. Such Funds shall be expended by the Norwell Historical Commission for the restoration of the Jacobs Farmhouse property. The restoration project shall include the preservation and restoration of the Cider Room, or act on anything relative thereto. *(Requested by the Community Preservation Committee and the Norwell Historical Commission)*

MOTION: I move that the Town vote to appropriate the sum of \$9,000, upon the recommendation of the Community Preservation Committee, for historic preservation purposes, pursuant to MGL Chapter 44B, for restoration of the Cider room at the Jacobs Farmhouse, and to meet said appropriation, transfer the sum of \$9,000 from Community Preservation Fund FY 2016 revenues, said expenditures under this article shall be under the direction of and approved by the Norwell Historical Commission.

ARTICLE 44: To ask the Town of Norwell to vote to raise or appropriate, or transfer from available funds, the sum of \$4000 to contract with South Shore Women's Resource Center for domestic

violence intervention and prevention services for its residents. (By Petition)

MOTION: I move that the Town vote to appropriate from free cash the sum of \$4,000 to contract with South Shore Women's Resource Center for domestic violence intervention and prevention services for Norwell residents.

2015 Annual Town Meeting Indefinite Postponements

At last week's Moderator's Meeting the Moderator was informed that proponents of certain articles intended to move their articles for indefinite postponement. As a result, following action on the above Consent Agenda, the Moderator will entertain a motion to, with a single majority vote (i) take these articles out of order and (ii) indefinitely postpone action on each of them.

A MOTION was made by William Coffey, Moderator; it was seconded and UNANIMOUSLY VOTED that the Town take out of order Articles 9, 48, 50 and 51 and that each such article be INDEFINITELY POSTPONED.

ARTICLE NO. 1 SEE CONSENT AGENDA VOTE

ARTICLE NO. 2 2/3rds Vote Required

A motion was made by Roger Hughes, Advisory Board member; it was seconded and AMENDED by Ellen Allen, Selectman, and UNANIMOUSLY VOTED that the Town raise and appropriate the sum \$48,560,019.00, to defray the charges, expenses and salary obligations of the Town, including without limitation, debt and interest, and out of state travel for the ensuing year, to provide for a Reserve Fund, and to fix salaries and compensation for all Elected Officials of the Town as set forth in the 2015 Annual Town Meeting Warrant in Article 2 beginning on Page 16 under the column "Advisory Board Recommends" for the FY 2016 (beginning July 1, 2015 and ending on June 30, 2016) and to meet said appropriation transfer the sum of \$1,677,531.00 from Water Revenues, transfer the sum of \$53,000.00 from Community Preservation Fund Revenues, transfer the sum of \$5,000.00 from the Wetlands Protection Fund, transfer \$7,848.00 from the Waterways Fund, transfer \$118,514.00 from the Reserve for Excluded Debt, and the sum of \$46,816,640.00 to be raised from taxation, (... added amended language VOTED UNANIMOUSLY) and further a Motion to Amend this Article was made by Ellen Allen, it was seconded and UNANIMOUSLY VOTED to amend the FY 2016 budget as shown in the warrant by adding to line 8 Accounting Expenses the sum of \$5,000.00, making a total of \$42,593.00, and reducing line 76 Total Under Levy Debt Service by \$5,000.00, making a total of \$1,070,309.00. The purpose of these amendments is to fund the required audit of the Student Activity Funds of the School Department. There is no difference in the source of funding as detailed in the main motion.

ARTICLE NO. 3 MAJORITY VOTE REQUIRED

A motion was made by Kevin Burns, Capital Budget member, it was seconded and AMENDED by Ellen Allen, Selectman, and UNANIMOUSLY VOTED , that the Town approve the Capital Outlay and appropriate the sum of \$633,000.00, as set forth on the spreadsheet published under Article 3 in the 2015 Annual Town Meeting warrant on page 24, and to meet this appropriation transfer the sum of \$500,000.00 from overlay surplus and transfer the sum of \$133,000.00 from Free Cash, (...added amended language UNANIMOUSLY VOTED and further, that the Town amend the capital outlay and appropriate an additional \$48,000.00 for Town Hall Technology, making the total sum appropriated for Capital \$681,000.00, and to meet this appropriation transfer the sum of \$500,000.00 from overlay surplus and transfer the sum of \$181,000.00 from Free Cash.

ARTICLE NO. 4 MAJORITY VOTE REQUIRED

A MOTION WAS MADE BY Jason Brown, Selectman, it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$15,000.00 to meet obligations for union and person contracts, and to meet said appropriation raise the sum of \$15,000.00 from taxation, said sum to be apportioned by the Finance Director to the applicable line items in Article 2 in the 2015 Annual Town Meeting warrant.

ARTICLE NO. 5 MAJORITY VOTE REQUIRED

A motion was made by Jane Stout, Personnel Board member; it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$29,000.00 to meet obligations for the compensation schedule under the Personnel Plan,

and to meet said appropriation, transfer the sum of \$25,000.00 from Free Cash and transfer the sum of \$4,000.00 from FY 2016 Water Revenues, said sum to be apportioned by the Finance Director to the applicable line items in Article 2 in the 2015 Annual Town Meeting warrant.

ARTICLE NO. 6 2/3rds VOTE REQUIRED

A motion was made by Gregg McBride, Selectman, it was seconded and UNANIMOUSLY VOTED that the Town, pursuant to Mass. Gen. L. c. 39 sec. 10 or other applicable law, to accept as a public way the layout of Birchwood Lane and further and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, the fee simple or lesser interest in the land within such way, and raise and appropriate the sum of \$1.00 in connection therewith.

ARTICLE NO. 7 2/3rds VOTE REQUIRED

A motion was made by Gregg McBride, Selectman, it was seconded and UNANIMOUSLY VOTED that the Town authorize the Treasurer/Collector with the approval of the Selectmen, to accept on behalf of the Town a deed to Norwell Assessor's Parcel 36-36; Fieldstone Way, in which all persons who have an interest in title join as grantors, in lieu of foreclosure of a tax title on such parcel, provided however, that such deed in lieu shall only be accepted where there are no liens or encumbrances on the land other than those of the Town.

ARTICLE NO. 8 2/3rds VOTE REQUIRED

A motion was made by Gregg McBride, Selectman, it was seconded and CARRIED BY A 2/3rds VOTE that the Town, pursuant to Mass. Gen. L. c. 39, Sec.10 or other applicable law, to accept as a public way the layout of Clapp Brook Road and further to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, the fee simple or lesser interest in the land within such way, and raise and appropriate the sum of \$1.00 in connection therewith.

ARTICLE NO. 9 Majority Vote Required

A motion was made by William Coffey, Moderator; it was seconded and UNANIMOUSLY VOTED that the Town take out of order Articles 9, 48, 50 and 51 and that each article be INDEFINITELY POSTPONED.

ARTICLE NO. 10 2/3rds SECRET BALLOT VOTE REQUIRED

A motion was made by Ellen Allen, Selectman, it was seconded and CARRIED BY 2/3rds SECRET BALLOT, 358 YES VOTES, 37 NO VOTES (... 263 votes needed to carry) to appropriate the sum of \$500,000.00 for the purpose of purchasing a fire pumper truck and to further authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum of money under Massachusetts General Laws Chapter 44 as amended, or pursuant to any other enabling authority, to be spent under the direction of the Fire Chief.

ARTICLE NO. 11 MAJORITY VOTE REQUIRED

A motion was made by Peter Dillon, Board of Health member; it was seconded and UNANIMOUSLY VOTED that the Town authorize the Board of Health to establish Pay as You Throw regulations, in order to increase solid waste recycling and to reduce the costs related to solid waste disposal.

ARTICLE NO. 12 MAJORITY VOTE REQUIRED

A motion was made by Jason Brown, Selectman, it was seconded and UNANIMOUSLY VOTED that the Town authorize the revolving funds, pursuant to the provisions of Massachusetts General Laws Chapter 44, Section 53 E ½, for the fiscal year beginning July 1, 2015, as written in the warrant.

ARTICLE NO. 13 MAJORITY VOTE REQUIRED

SEE THE CONSENT AGENDA

ARTICLE NO. 14 MAJORITY VOTE REQUIRED

SEE THE CONSENT AGENDA

ARTICLE NO. 15 MAJORITY VOTE REQUIRED

SEE THE CONSENT AGENDA

ARTICLE NO. 16 MAJORITY VOTE REQUIRED

A motion was made by Paul Foulsham, Highway Surveyor, it was seconded and UNANIMOUSLY VOTED that the Town vote to transfer from free cash the sum of \$30,000.00 to be expended under the direction of the Highway Surveyor for the purpose of engineering, installation and/or maintenance of Town drainage.

ARTICLE NO. 17 MAJORITY VOTE REQUIRED

A motion was made by Paul Foulsham, Highway Surveyor, it was seconded and UNANIMOUSLY VOTED that the Town vote to transfer from free cash the sum of \$30,000.00 to be expended under the direction of the Highway Surveyor for the purpose of engineering, installation and/or maintenance of Town drainage.

ARTICLE NO. 18 MAJORITY VOTE REQUIRED

SEE THE CONSENT AGENDA

ARTICLE NO. 19 MAJORITY VOTE REQUIRED

A motion was made by Paul Foulsham, Highway Surveyor, it was seconded and UNANIMOUSLY VOTED that the Town vote to transfer from free cash the sum of \$100,000.00 to be expended under the direction of the Highway Surveyor for the purpose of debris removal, engineering, stormwater and Highway yard facility rehabilitation.

ARTICLE NO. 20 MAJORITY VOTE REQUIRED

A motion was made by Paul Foulsham, Highway Surveyor, it was seconded and UNANIMOUSLY VOTED that the Town transfer from free cash the sum of \$300,000.00 to be expended by the Highway Surveyor for the purpose of resurfacing and related construction/maintenance of Town Ways.

ARTICLE NO. 21 2/3rds VOTE REQUIREED

A motion was made by Paul Foulsham, Highway Surveyor, it was seconded and CARRIED BY A 2/3rds VOTE, that the Town appropriate the sum of \$300,000.00 to be expended under the direction of the Highway Surveyor for demolishing the existing salt shed, constructing a new salt shed with all of its appurtenances, and making other improvements to the Highway garage and yard, including all expenses related thereto, and to meet said appropriation transfer the sum of \$297,833.00 from the reserve for Disposition of the Fire Station and transfer from free cash the sum of \$2,167.00.

ARTICLE NO. 22 MAJORITY VOTE REQUIRED

SEE CONSENT AGENDA

ARTICLE NO. 23 2/3rds VOTE REQUIRED

A motion was made by Tammie Garner, Selectman, it was seconded and CARRIED BY A 2/3rds VOTE that the Town authorize the Board of Selectmen to sell in accordance with applicable law and on under such terms and conditions that they deem to be in the best interest of the Town, a certain parcel of vacant land known as the Circuit/Barrel parcel identified as parcel 59-001 on the tax maps of the Town of Norwell, consisting of .3 acres of land.

ARTICLE NO. 24 2/3rds VOTE REQUIRED

A motion was made by Tammie Garner, Selectman, it was seconded and CARRIED BY a 2/3rds VOTE to authorize the Board of Selectmen to execute the necessary documents, including without limitation, a written release of a reserved restriction, easement and agreement included in a deed dated August 9, 1971 by the Town of Norwell to Raymond T. McKeever, et ux, requiring that the parcel of land being conveyed identified as Lot 120 on a plan of land entitled "JACOBS LAKE SHORES NORWELL, MASS" prepared by Ernest W. Branch, C.E. dated March 11, 1939, recorded in the Plymouth County Registry of Deeds in plan Book 5, Page 934. Said restriction easement and/or agreement required that the parcel of land being sold be merged with the abutting lots 118 and 119 to form one parcel and that Lot 120 not be available for use as the site for a dwelling house or other structure without Board of Appeals approval.

ARTICLE NO. 25 2/3rds VOTE REQUIRED

A motion was made by Gregg McBride, Selectman, it was seconded and AMENDED by David DeCoste, Selectmen, VOTED AND CARRIED BY A 2/3rds VOTE that the Town transfer control of the land recently housing the Norwell Police Station at 40 River St, shown on Assessor's Map Sheet 21A, Lot 64, Block 58, from the Board of Selectmen to the Community Housing Trust for the purpose of constructing approximately 14 units of 55 and over rental affordable housing, (...added amended language VOTED AND CARRIED BY A 2/3rds VOTE) and further, that if the Community Housing Trust has not commenced construction of the proposed project within three (3) years from the later of the date of approval of this transfer or the conclusion of any legal appeals connected to the proposed project, the Community Housing Trust will transfer control of the land back to the Town.

ARTICLE NO. 26 2/3rds VOTE REQUIRED

A motion was made by William Malloy, 31 Wildcat Ln., it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE Article 26.

ARTICLE NO. 27 2/3rds VOTE REQUIRED

A motion was made by David DeCoste, Selectman; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE ARTICLE 27.

ARTICLE NO. 28 MAJORITY VOTE REQUIRED

A motion was made by Patricia M. Anderson, Town Clerk; it was seconded and UNANIMOUSLY VOTED that the Town amend fees collected for a personal kennel from \$30.00 for 4 dogs or less to \$35.00 for 4 dogs or less, and from \$60.00 for 10 dogs or less to \$65.00 for 10 dogs or less; and to add commercial kennels for an annual fee of \$250.00

ARTICLE NO. 29 MAJORITY VOTE REQUIRED

A motion was made by Gregg McBride, Selectman; it was seconded and UNANIMOUSLY VOTED that the Town amend Article XI of the General Bylaws of the Town of Norwell "Community Preservation Commission" by amending Section 1 as written in the 2015 Annual Town Meeting Warrant.

ARTICLE NO. 30 MAJORITY VOTE REQUIRED

A motion was made by Robert McMackin, Norwell Energy Committee member; it was seconded and UNANIMOUSLY VOTED that the Town accept and adopt the provisions of 780 CMR 120 AA (i.e., Appendix 120.AA of the State Building Code or the "Stretch Energy Code"), as may be amended from time to time, in place of the provisions set under 780 CMR 13.00, 34.00, 61.00 and 93.00.

ARTICLE NO. 31 2/3rds VOTE REQUIRED

A motion was made by Patrick Campbell, Planning Board member, it was seconded and UNANIMOUSLY VOTED, that the Town adopt Article 31 as written in the 2015 Annual Town Meeting Warrant. *(To establish a Solar Photovoltaic District (SPOD)).*

ARTICLE NO. 32 MAJORITY VOTE REQUIRED

A motion was made by Patrick Campbell, Planning Board member, it was seconded and UNANIMOUSLY VOTED, that the Town adopt Article 31 as written in the 2015 Annual Town Meeting Warrant. *(To establish a Solar Photovoltaic District (SPOD)).*

ARTICLE NO. 33 Majority Vote Required

A motion was made by, Marie Molla, 88 Prospect St., it was seconded and ARTICLE 33 FAILED TO CARRY.

ARTICLE NO. 34 MAJORITY VOTE REQUIRED

A motion was made by Jane Stout, Personnel Board member; it was seconded and UNANIMOUSLY VOTED that the Town add the following language to Section 6, Compensation Plan of the Personnel Bylaw to pay a flat shift compensation rate for eligible exempt employees of the Norwell Public Library working any Sunday hours:

An exempt status employee of the Library Department, assigned to work 37.5 hours per week, shall be compensated as follows for any work performed on a Sunday:

An employee who works a minimum for (4) hours on a Sunday shall be eligible to receive a flat compensation rate for the work shift. The rate will be based on the employee's step.

<u>Step</u>	<u>Rate</u>
1	\$140.00
2	\$147.00
3	\$154.00
4	\$161.00
5	\$168.00
6	\$175.00

The flat compensation rate will not be affected by any Cost of Living Adjustments to a base step rate. The position of Library Director is not eligible to receive additional Sunday compensation. This form of compensation shall continue to be reported to the Personnel Board as special compensation and therefore compensation earnable pursuant to the Town of Norwell Personnel By-Law.

ARTICLE NO. 35 MAJORITY VOTE REQUIRED

A motion was made by Jane Stout, it was seconded and UNANIMOUSLY VOTED that the Town add the following language to Section 6, Compensation Plan of the Personnel Bylaws to pay eligible employees to receive out of classification pay for any work performed due to any positions vacated due to illness, an approved leave of absence, or a termination in accordance with language written in the warrant.

The Town may work employees out of classification for up to ten (10) consecutive working days without additional compensation.

- 1) Working Out of Class assignments shall only be made for positions vacated due to illness, an approved leave of absence or termination. To qualify for working out of class pay, an employee assigned by the Town Administrator or by his Department Head with the approval of the Town Administrator, must perform the primary duties of the higher classification and satisfy the requirements of the qualifying period. Notification of the approval of a Working Out of Class assignment shall be provided to the Human Resources, Accounting, and Payroll departments.
- 2) During the ten (10) consecutive days qualifying period before an employee is eligible to receive out of class pay, an absences of more than two (2) days for any reason including the authorized use of compensatory, vacation, sick, or personal time, shall break consecutiveness and cause the qualifying period to start again. The Town Administrator may approve absences exceeding the two (2) days, on a case by case basis, and has the final authority to determine when the number of consecutive days has been broken for the purposes of an employee(s) meeting the qualifying period.
- 3) Any employee who is assigned to work out of class and satisfies the requirements of the qualifying period shall receive out of class pay at Step 1 of the higher class or 5% above the

employee's regular salary, whichever is greater, for work performed in the higher classification on the eleventh (11th) day of working out of class and for each day thereafter an employee works out of class.

- 4) In instances where it benefits the Town to assign more than one employee to share the performance duties of the higher level classification while continuing to perform the duties of their regularly assigned positions and the employees assigned to share the duties of the higher classification satisfy the requirements of the qualifying period, those employees shall receive out of class pay equal to 2.5% above the employee's regular salary.

ARTICLE NO. 36 MAJORITY VOTE REQUIRED

A motion was made by Jane Stout, Personnel Board member, it was seconded and UNANIMOUSLY VOTED that the Town vote to approve updates and modifications recommended by the Personnel Board to the Personnel By-Laws as included in Appendix A to this warrant, with the addition of the heading "SECTION 6 COMPENSATION PLAN" at the bottom of page 65 before "A) Compensation Review".

ARTICLE NO. 37 MAJORITY VOTE REQUIRED

A motion was made by Patricia Richardson, Community Housing Trust member, it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$500,000.00 to be transferred to the Norwell Community Housing Trust, upon the recommendation of the Community Preservation Committee, for purposes of creating affordable housing at the "old" Police Station at 40 River Street, pursuant to the vote under Article 25 of the 2015 Annual Town Meeting, pursuant to MGL Chapter 44B, for acquisition, creation, preservation and support of community housing, and to meet said appropriation, transfer the sum of \$245,000.00 from the Community Preservation Fund Reserve for Community Housing and transfer the sum of 4255,000.00 from Community Preservation Fund FY 2016 revenues.

ARTICLE NO. 38 MAJORITY VOTE REQUIRED

ARTICLE NO. 39 MAJORITY VOTE REQUIRED

A motion was made by Margaret Etzel, Planning Board member, it was seconded and UNANIMOUSLY VOTED that the Town appropriate the sum of \$205,000.00, upon the recommendation of the Community Preservation Committee, for open space and recreation purposes, pursuant to MGL Chapter 44B, for the design, permitting, and construction of or improvements to pedestrian or bicycle pathways in the Town of Norwell from Gaffield Park to Main Street in Norwell Center, and to meet said appropriation transfer the sum of \$128,984.00 from the Community Preservation Fund Reserve for Open Space and transfer the sum of \$76,016.00 from Community Preservation Fund FY 2016 revenues. Expenditures may include the purchase of land, and interest in land or easements by the Board of Selectmen if the Pathways Committee determines it advisable. Proposed projects under this article shall be subject to review by the Norwell Planning Board. Expenditures under this article shall be approved by the Norwell Pathways Committee and the Norwell Planning Board.

ARTICLE NO. 40 MAJORITY VOTE REQUIRED

SEE CONSENT AGENDA

ARTICLE NO. 41 MAJORITY VOTE REQUIRED

A motion was made by John Mariano, Community Preservation Committee member, it was seconded and UNANIMOUSLY VOTED that the Town, upon recommendation of the Community Preservation Committee, to receive the sum of \$101,00.00 from Community Preservation Fund FY 2016 revenues for the acquisition,

preservation, rehabilitation and restoration of historic resources; and to reserve the sum of \$110,00.00 from Community Preservation Fund FY 2016 revenues for the acquisition, creation and preservation of open space.

ARTICLE NO. 42 MAJORITY VOTE REQUIRED

A motion was made by Margaret Etzel, Planning Board member, it was seconded and UNANIMOUSLY VOTED that the Town vote to adopt Article 42 as written in the 2015 Annual Town Meeting Warrant. (...to amend Sec.4850 of the Open Space Residential Design, OSRD Plan)

ARTICLE NO. 43 MAJORITY VOTE REQUIRED

A motion was made by Patrick Campbell, Planning Board member, it was seconded and UNANIMOUSLY VOTED that the Town accept the provisions of Massachusetts General Law, Chapter 90-1, Section 1, as amended, the Complete Streets program, to allow the town to participate in, apply for and receive funding pursuant to said section and Section 6121-1318 of the Sessions Laws, Chapter 79 of the Acts of 2014.

ARTICLE NO. 44 MAJORITY VOTE REQUIRED

SEE CONSENT AGENDA

ARTICLE NO. 45 MAJORITY VOTE REQUIRED

A motion was made by Donald Mauch, 296 Main St., it was seconded and ARTICLE 45 failed to carry. (...to reduce the CPA surcharge)

ARTICLE NO. 46 MAJORITY VOTE REQUIRED

A motion was made by Donald Mauch, it was seconded and ARTICLE 46 FAILED TO CARRY, (...removing the CPA surcharge of 3%)

ARTICLE NO. 47 MAJORITY VOTE REQUIRED

A motion was made by Marie Molla, it was seconded and ARTICLE 47 FAILED TO CARRY. (...relative to elections and appointment requirements)

ARTICLE NO. 48 MAJORITY VOTE REQUIRED

A motion was made by Jason Brown.; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE ARTICLE 48.

ARTICLE NO. 49 MAJORITY VOTE REQUIRED

A motion was made by Jason Brown, Selectman, it was seconded and UNANIMOUSLY VOTED that the Town vote transfer from free cash the sum of \$100,000.00 to be added to the Capital Expenditure Stabilization Fund as established in accordance with the provisions of Massachusetts General Law, Chapter 40, Section 5B.

ARTICLE NO. 50 MAJORITY VOTE REQUIRED

A motion was made by Jason Brown, Selectman; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE ARTICLE 50.

ARTICLE NO. 51 MAJORITY VOTE REQUIRED

A motion was made by Jason Brown, Selectman; it was seconded and UNANIMOUSLY VOTED to INDEFINITELY POSTPONE ARTICLE 51.

INSTRUCTIONS TO ELECTED OFFICIALS

1. David DeGhetto, 303 River Street

To research sue of LED lights on all lights – FAILED TO CARRY

2. Fred St. Ours, 315 River Street

MAJORITY VOTED that the Town instruct the Selectmen to have the mooring Bylaw Committee review and revise the Mooring Bylaw.

3. Connie Hughes, 259 River Street

MAJORITY VOTED that the School Committee together with the Board of Selectmen, come up with a plan for a viable arrangement for the Cole School Playground, that might require a transfer of funds but would deal with the situation of handicapped children attending.

4. Christopher D. Cataldo, 11 West end Way

To instruct our public officials to ensure that the warrant mailed out to every citizen of Norwell prior to Town Meeting include any articles pertaining to the towns OPEB trust funding. (Current article 48) This should include the total obligation amount, the amount it is expected to increase within the fiscal year, and the amount that we are transferring into it to be voted on. This is a critical priority of the town, one that is so important that these amounts should be printed and published in the warrant and mailed out prior to town meeting. – FAILED TO CARRY

SALE OF FISH RIGHTS

First Right sold to Frances Molla, 89 Kings Landing, \$120.00

Second Right Donated by the Town to our Interim Town Administrator Peter Hechenbleikner

There being no further business to transact, a motion was made, seconded and it was UNANIMOUSLY VOTED TO DISSOLVE the Annual Town Meeting at 10:45 PM.

Respectfully submitted,
Patricia M. Anderson
Norwell Town Clerk

RECORD OF ANNUAL TOWN ELECTION May 16, 2015

Pursuant to the Warrant, eligible voters met at the Norwell Middle School, 328 Main Street, Norwell to cast their votes for the candidates for town offices.

In Precinct I the following workers present were: WARDEN, Joyanne Bond; CLERK, Helene Quinn; TELLERS: Frank Nagle, Mildred Donahue, Ellen Torrey, Rose Mesheau and Mary Cole.

In Precinct II were WARDEN; Lynne Rose; CLERK; Jean Valicenti; TELLERS: Brenda Scally, Nancy Joseph, Carol Murphy, Ann Mcleod, Eleanor Larson and Margaret Dixon.

In Precinct III: WARDEN, Maureen Robinson; CLERK, Cindy Toomey; TELLERS: Alice Brenan, Roslyn Wiseman, Judy Kelly and Margaret Lynch.

CHIEF WARDEN over all was Town Clerk, Patricia M. Anderson, Michael Moore served as Constable.

Total votes cast in Precinct I were 452; in Precinct II, 490 Ballots; and in Precinct ID, 554. Total votes cast, all precincts, was 1496. Total number of registered voters in

Norwell eligible for this election numbered 7370 which means that 21% of the voters participated.

Tallying the results in an open meeting at Town Clerk's office resulted in the following count of votes cast:

	PREC. I	PREC.II	PREC.III	TOTAL
BOARD OF ASSESSORS -Three Years - Vote for One				
William E. Houser	322	344	431	1097
Write-ins	3	2	2	7
Blanks	127	144	121	392
BOARD OF HEALTH -Three Years - Vote for One				
Mary E. Doherty	334	356	444	1134
Write-ins	4	2	0	6
Blanks	114	132	110	356
BOARD OF SELECTMEN -Three Years -Vote for Two				
Christopher D. Cataldo	238	190	203	631
Alison m. Demong	251	340	433	1024
Peter D. Smellie	259	295	331	885
Write-ins	2	3	1	6
Blanks	154	152	140	446
BOARD OF WATER COMMISSIONERS -Three Years -Vote For One				
Peter M. Dillon	338	362	443	1143
Write-ins	2	3	1	6
Blanks	112	125	110	347
MODERATOR -One Year -Vote for One				
William C. Coffey	339	372	457	1168
Write-ins	1	0	0	1
Blanks	28	31	28	87
NORWELL HOUSING AUTHORITY -Three Years -Vote for Two				
John F. Carnes, Jr.	342	340	435	1117
Fred Levin	287	309	404	1000
Write-ins	7	9	3	19
Blanks	268	322	266	856
NORWELL PUBLIC LIBRARY TRUSTEES -Three Years -Vote for Two				
Christine E. Smith	333	348	433	1114
*Write-ins	19	29	31	79
Blanks	552	603	644	1799
PLANNING BOARD -Three Years -Vote for One				
Jamie G. Crystal-Lowry	323	327	421	1071
Write-ins	1	1	2	4
Blanks	128	162	131	421
SCHOOL COMMITTEE -Three Years -Vote for One				
Mary-Lou O'Leary	334	340	436	1110
Write-ins	17	25	22	64
Blanks	101	125	96	322

**Monika Brodsky received 57 total votes to win a seat for the Norwell Public Library Trustee*

REPORT OF THE BOARD OF REGISTRARS

As of December 31, 2015, the population of Norwell was 10,902.

As of December 31, 2015 a breakdown of voters was as follows:

*Democrat	1619
*Republican	1488
*Unenrolled	4413
*Green-Rainbow	6
*United Independent party	23
**Libertarian (L)	9
**Mass Independent Party (O)	1
**Veteran Party America (W)	1
**Inter 3 rd Party (T)	1

TOTAL	7561
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* Political Party

** Political Designation

Those voters registered in a Political Designation can now vote in a State or Presidential Primary and select any ballot.

Voters who are "Unenrolled" may choose whichever party they would like and remain "Unenrolled".

Extended Voter Registration hours are held twenty (20) days before State Elections, the Annual Town Election and the Annual Town Meeting. Extended Voter Registration hours are also held for the Special Town Meeting ten (10) days before the meeting. On those particular dates the Town Clerk's office is open from 8 am until 8 pm.

Several Petitions and Nomination Papers were received for certification by the Board of Registrars for Elections and Town Meeting.

The requirement for registering to vote in Norwell, Massachusetts are: One must be a citizen of the United States, a resident of the Town, and at least eighteen (18) years of age on or before the next election.

Residents *cannot* register to vote on their Annual Town Census or change their Political affiliation.

One may register to vote or change their party affiliation at the Registry of Motor Vehicles or any other State Agency. Citizens can now register to vote on-line through Mass.gov and mail-in registration forms can also be obtained at the Norwell Post office, the Norwell Public Library and the Town Clerk's office.

If one moves from one address in town to another they must re-register to vote stating the new address.

The Board of Registrars and the Town Clerk are always looking for people to work at the polls, especially those residents registered in one of the Political Parties. If you are interested, kindly call the Town Clerk's office at 781-659-8072.

The Board of Registrars would like to take the opportunity to thank Joseph R. Carty for serving on the Board since 2012.

Respectfully submitted,
BOARD OF REGISTRARS
Patricia M. Anderson, Clerk
James C. Pinkham
Mary Cole

REPORT OF THE BURIAL AGENT

The issuing of Burial Permits is one of the duties of the Town Clerk, who is appointed Burial Agent by the Board of Selectmen annually.

A Funeral Director may not bury or make any other disposition of a decedent without a Burial Permit.

The State of Massachusetts implemented the new EDRS, Electronic Death Registration System in 2014. As the Burial Agent I no longer issue paper burial permits.

Much of the information that used to be typed or hand written on the paper death certificates are now electronically populated based on selections made on a drop down list from the new program. The goal for EDRS is to increase efficiency between funeral homes, hospitals, nursing homes, physicians, medical examiners and local and state registrars.

Now that this new system is implemented, authorized Funeral Directors can obtain burial permits on line 24 hours a day, 7 days a week.

The Town issued 131 burial permits in 2015.

The cost of a burial permit is \$10.00 and a certified copy of a Death Certificate is \$10.00.

Respectfully submitted,
Patricia M. Anderson
BURIAL AGENT

JURY LIST INFORMATION

Since 1986, Plymouth County towns have been included in the "ONEDAY/ONE TRIAL" jury system.

The names and address of ALL residents (not just registered voters) seventeen years of age and older are provided to the Jury Commissioner through the office of the Secretary of State, with prior permission of the Town Clerk, before June of each year (Chapter 234A, MGL.)

From this Prospective Juror list, which includes dates of births and occupations of all the names included, the Jury Commissioner prepares a randomly selected list by computer of names available for summoning for juror service to a jury-using court in your judicial district. The presence of one's name on the Prospective Juror List does not necessarily mean that person will be issued a juror summons.

However, a person cannot be summonsed as a juror if his or her name does not appear on the Prospective Juror List.

Massachusetts's residents can now use a Web site to respond to jury summons. Prospective jurors can confirm their jury service, seek a disqualification or postponement, and even complete a confidential juror questionnaire online: www.massjury.com/juror.

Respectfully submitted,
Patricia M. Anderson
TOWN CLERK

REPORT OF THE SUPERINTENDENT

Calendar year 2015 was very productive for Norwell Public Schools. Our work on the Strategy Overview, developed during 2013, is nearing completion. Mandated changes regarding curriculum and Supervision and Evaluation have also moved forward. As we reflect back, there are several accomplishments to highlight from the 2015 school year.

Strategy Overview: This has been our third year working on our Strategy Overview. There are three main objectives in our strategy: enhanced technology for teaching and learning; targeted professional development; and ensured access to rigorous and relevant curriculum. Our overall focus in 2015 was on collaboration, and steps were taken to begin the process of developing our next strategic plan. Internal focus groups were conducted with PTOs district-wide, the school administration, the faculty of each building, and the High School's Student Government.

Enhanced technology for teaching and learning. We have completed the build-out of our system-wide technology infrastructure. All of our buildings have wireless internet connections. The role-out of 1:1 technology to students has been completed in grades 6-12, and the district has implemented new accounting software in collaboration with other Town departments. The technology cycle we developed to address our infrastructure and student and teacher technology continues to serve us well.

Targeted professional development for all staff. Targeted professional development cycles have been implemented. A new online management system allows faculty to register for professional development in Norwell and other surrounding school districts across the south shore. This system has allowed all professional development to move to a paperless platform and has provided ongoing support in addressing state and federal mandates.

Access to rigorous and relevant curriculum for all students. During 2015, collaboration was our main focus. We have been working to foster collaborative teams throughout the system to meet curriculum, assessment, and student learning goals. Throughout the district we have established formative assessment processes to inform our instruction in all grade levels and subject areas. The creation of these tools required teachers and administrators to work closely together in developing assessments that were directly connected to the classroom curriculum and could be used to provide information in relation to the effectiveness of our instruction. At the end of 2015, we were able to process all of this information in a way that teachers and administrators could examine and reflect upon the assessments given. Our textbook adoption cycle continues to move forward and we have completed 6-12 English, K-12 Math, K-12 Social Studies, and are in phase 1 of adoptions in 6-12 Foreign Language and K-12 Arts and Wellness.

Highlights from 2015:

Office of Instruction and Special Education

- Completed the NTSS Social-Emotional Survey of students, parents, and faculty. Presented results and outlined a plan of action to support the whole child;
- Completed a Program Evaluation of the RTI support structure in grades K-6. Outlined a plan for the complete reform of the structure to ensure effective deployment of resources to the students most in need of support/remediation;
- Piloted the PARCC online assessments in grades 3-9 (ELA and mathematics), and 11 (English);
- Piloted Co-teaching classrooms at every school throughout the district;
- Restructuring of the Speech and Language Department to provide higher quality services as well as coordination with classroom teachers;
- The Special Education Department participated in targeted professional development to enhance assessment skills.

Operations, Finance & Technology

- Proposed and secured a technology partnership with the Town Offices;
- Completed Varsity Baseball field renovation;
- Coordinated PARCC testing technology implementation throughout the district.

On-going Partnerships

- Town Facilities Manager and Human Resource Manager;
- Shared solar credits with Town Departments;
- Technology service collaboration with the Town Offices.

Sincerely,

Matthew A. Keegan, Superintendent

SOUTH SHORE REGIONAL SCHOOL DISTRICT

The South Shore Regional School District is represented by one appointed School Committee representative from each of our eight member towns.

Adele Leonard – Abington

Kenneth Thayer, Vice Chairman – Cohasset

Robert Heywood – Hanover

Christopher Amico – Hanson

Robert Molla, Chairman – Norwell

Gerald Blake – Rockland

John Manning – Scituate

Daniel Salvucci – Whitman

South Shore Vocational Technical High School continues to serve its students and their families by providing a high quality vocational technical education, preparing its students for life's many options after high school, including direct workforce employment, college success, and a combination of the two. The school offers 14 vocational technical majors, including:

Allied Health, Automotive Technology, Automotive Collision Technology, Carpentry, Computer Information Technology, Cosmetology, Culinary, Drafting, Electrical, Electronics, Graphic Communications, Heating, Ventilation, Air Conditioning & Refrigeration, Precision Machine Technology, Welding & Metal Fabrication.

Students at SSVT have opportunities to earn industry recognized credentials that give them a competitive advantage as they head into the workforce. Such credentials include OSHA 10-Hour General and

Construction Certification, ServSafe Sanitation, Certified Nursing Assistant, CPR, First Aid, Home Health Aide, Feeding Assistant, Microsoft Professional Tech Associate, Cosmetology State Board Licensure, PIC Soldering Certification, Print Ed, EPH401 Certification (HVAC), American Welding Society Certification, and MACWIC (Machine).

There were seven students from Norwell who attended SSVT during the 2014-15 school year.

Members of the Class of 2015 were accepted to the following two- and four-year colleges and programs, as well as the military:

<i>Alaska Pacific University</i>	<i>Lyndon State College</i>	<i>Salem State University</i>
<i>Anna Maria College</i>	<i>Massachusetts Bay Community College</i>	<i>Salve Regina University</i>
<i>Bridgewater State University</i>	<i>Massachusetts College of Liberal Arts</i>	<i>Southern New Hampshire Univ.</i>
<i>Bristol Community College</i>	<i>Massachusetts College of Pharmacy and Health Sciences</i>	<i>Suffolk University</i>
<i>Bunker Hill Community College</i>	<i>Massachusetts Maritime Academy</i>	<i>The College of St. Rose</i>
<i>Cape Cod Community College</i>	<i>Massasoit Community College</i>	<i>The Culinary Institute of America</i>
<i>Comprehensive Medical Teaching Institute</i>	<i>Merrimack College</i>	<i>United States Marines</i>
<i>Curry College</i>	<i>Mitchell College</i>	<i>Universal Technical Institute</i>
<i>Divers Academy International</i>	<i>Montserrat College of Art</i>	<i>University of Hartford</i>
<i>Endicott College</i>	<i>Mount Ida College</i>	<i>University of Maine</i>
<i>Fisher College</i>	<i>New England Institute of Technology</i>	<i>UMASS - Amherst</i>
<i>Fitchburg State University</i>	<i>Nichols College</i>	<i>UMASS - Boston</i>
<i>Framingham State University</i>	<i>Plymouth State University</i>	<i>UMASS - Dartmouth</i>
<i>Iona College</i>	<i>Quincy College</i>	<i>UMASS - Lowell</i>
<i>Johnson and Wales University</i>	<i>Saint Joseph's College of Maine</i>	<i>University of New Hampshire</i>
<i>Keene State University</i>		<i>Wells College</i>
<i>Lesley University</i>		<i>Wentworth Institute of Technology</i>
<i>Lincoln Technical Institute</i>		<i>Westfield State University</i>
		<i>Worcester State University</i>

Other graduates successfully gained employment at the following businesses, some of which were co-op placements:

<i>A.H. Campbell and Son, Inc.</i>	<i>Heat Pumps Unlimited, LLC</i>	<i>Roche Remodeling</i>
<i>Ashmont Iron Works</i>	<i>J.C. Cannistraro, LLC</i>	<i>S.D. Richards & Sons Trucking Corp.</i>
<i>Bay State Cruise Company</i>	<i>Kent Fabrications, Inc.</i>	<i>Sears</i>
<i>Bell Plumbing & Heating Co.</i>	<i>MBTA Union</i>	<i>SF Parry Design & Building Associates</i>
<i>Bendon Gear & Machine, Inc.</i>	<i>Med Pro Medical Management, LLC</i>	<i>Sodexo - Marriott Services</i>
<i>Bowline Access Solutions, Inc.</i>	<i>O'Brien's Car Care</i>	<i>Solutions in Metal</i>
<i>Cataldo Ambulance Service, Inc.</i>	<i>OfficeMax</i>	<i>South Shore Hospital</i>
<i>Charles David Salons and Spas</i>	<i>Plumbers Union L.U. 12</i>	<i>Studio Hair Design</i>
<i>Cohasset Collision Center</i>	<i>Portsmouth Naval Shipyard</i>	<i>Supercuts</i>
<i>DeAngelis Iron Work, Inc.</i>	<i>Reliance Air Systems</i>	<i>Town of Plymouth</i>
<i>Ellis Cabinet and Millwork</i>	<i>R&S Redco</i>	
<i>Harborview Center for Nursing & Rehabilitation</i>	<i>Rocco's on Broadway</i>	

During the 2014-15 school year, SSVT secured funding from the Massachusetts School Building Authority (MSBA) to replace a 1962 boiler, as well as local funding for its students to build a maintenance building on campus. Plans are in place for a bandstand to be built during the 2015-16 school year.

In an effort to stay on top of facilities needs, the school has also applied to the MSBA's CORE program to help address its infrastructure needs so that it can continue to serve its students with 21st century technology and instructional space within the confines of a well maintained, mid-20th century building. We are very proud of our students and staff and continue to appreciate the support of Norwell's residents and area employers.

Respectfully submitted, Robert L. Molla, Jr., Chairman
Town Representative, South Shore Regional School District Committee

NORWELL HIGH SCHOOL
Class of 2015

Conor Samuel Alward	Emily Claire Dwyer	*Erin Jeanne Kelly	Kyle Eugene Pacella
Jacqueline Michelle Ayles	*Patrick Michael Elio	Liam Philip Kelly	Trew Preston Palzkill
*Meghan Elizabeth Ayles	Juan Daniel Eljach	*Lily Rose Keohane	*Garrett Greeley Pickard
*Colleen Marie Barrett	*Katharyn Loren Escano	*Katherine Elizabeth King	Joseph Scott Powers
Kelly Nicole Barrett	Kevin James Fitzgibbons	*Emily Rose Kirsilis	Jordan Charles Prange
*Emma Rose Basso	Benjamin Henry Flaherty	*Marion Rose Kleber	*Skye Mariah Prentice
*Allison Kapitula Battinelli	*Caroline Gah-Lok Flynn	Kelly Eileen Knox	Megan Elizabeth Quill
Rafael Ralph Bawabe	Sierra Marie Forbes	Lydia Grace Kotlinski	Bradford Scott Raeside
Ainsley Leah Beal	*Joshua Michael Fortin	*Ryan William Kramer	*Elisa Isabella Rastelli
*Claudia Anne Bellofatto	Shea Catherine Garvey	Stephen Gerald Kulka	Ryan Theodore Reichert
Anthony Michael Bethony	*Amanda Christina Geagea	Paul William Lagzdins	James Stephen Reilly
Kate Talley Bilezikian	Megan Christine Gibbons	Jeffrey Paul Lamparelli	*Kyle Lipfert Richards
Deirdre Frances Black	Samantha Rose Gilberti	Thomas Jeffrey Larason	Rachel Alexandra Richardson
Emma Jane Broderick	*Kathleen Barrett Gildea	Olivia Carmella Lawrence	Jayne Alexa Rinne
*Emily Rose Brown	Jane Margaret Gogarty	Allyson Ruth Lennerton	Nickolas Richard Roberts
John McCall Browne III	Michael Augustine Gosselin	Sean Joseph Lewis	Emily Barbara Senatore
William Edward Burns	*Juliann Ellen Guerra	Karisa Nicole Lilly	Catherine Mary Sheedy
Luke Hudspeth Cabell	Garrett Michael Halle	*Margaux Elizabeth Liuzzi	Alexander Mullen Shepherd
Charles Scott Callahan	Courtney Marie Hanlon	Cormac John Lonergan	Paul Daniel Sheppard
Zachary Ryan Carey	Zachary John Harty	Anthony William Lupo	Jacqueline Nicole Skinner
James Daniel Carton	Jacqueline Anne Hayes	Cameron Michael Macauley	Erin Elizabeth Smith
Zachary Francis Cash	Robert Thomas Hearn	Matthew Patrick Macauley	Michael Francis Smith
Devin Jing Chen	*Miranda Ann Hebert	Meredith Keane MacKinlay	Rachel Marie Solari
*Robert Lonweye Chin	*Alexis Cassidy Henriquez	Kingsley Sophia Maduri	Paige Alexandra Spelman
*Charlotte June Christian	*Colin Emerson Hill	Mark James Mahoney	Brenna Marie Stanton
Andrew Joseph Ciardi	*Daniel John Hilson	James Thomas Mariano	Kevin Joseph Sweeney
Lilly Charlotte Cleary	Katherine Stetson Hoffman	Alanna Nicole Masciarelli	Shannon Michelle Sweeney
*Kirsten Elizabeth Coffey	Meghan Marie Holland	*Edward Murphy Masterson	David Bryan Talanian
Catherine Marie Connerty	Michael Francis Holland	Christine Marie McCarthy	Sarah Nicole Tenaglia
Ryan Zachary Connors	*Connor Thomas Horan	Jackson Ryan McGlinchey	Kayla Noelle Thompson
*Dillon Christopher Corwin	*Olivia Shaw Horte	William Albert McGowan	Rachel Renee Trowbridge
*Emily Marjorie Costello	Austin Duggan Howe	Cameron Arya Mehr	*Anastasia D Tsekeris
John Henry Coyle	David Sebastian Howie	Max Anthony Miciantuo	Donovan Shea Uhlman
Nathan Barney Creel	Andrew John Infascelli	Julia Marie Minichello	Kelsey Elizabeth Umbrianna
Mikayla Jayne-Gayle			
Cunniff	*Lauren Elizabeth Jarvinen	Aidan Jesse Moore	Joseph Anthony Volpe
Connor Stephen Daniels	*Meredith Margaret Jones	Carli Rose Morin	John Alfred Wallace
Nicholas Alexander Daniels	Caroline Margaret Joseph	Alec John Morrison	Oliver Richard Wallace
Sean Michael Davis	Jessica Louise Joseph	Eliza Leigh Motlin	*Caroline Elizabeth Walsh
*Sarah Marie DeBenedictis	Katherine Pauline Joseph	Devin John Nelson	Sarah Nicole Wisneski
*Jacqueline Griffin Devine	*Quinn Michael Kane	Carly Marie Noyce	Nasim Ziad
Lazaro Gabriel Diaz	Michael Paul Kearns	Genevieve Grace O'Connell	
*Joshua Richard Dougherty	Kristopher Warner Kellaway	Thomas Daniel O'Loughlin	
Jeffrey Owen Duckworth Jr.	*Madison Elizabeth Kelley	Kathryn Lynne O'Neil	* National Honor Society

NORWELL PUBLIC LIBRARY

The Norwell Public Library enjoyed another productive year serving the community. As ever, professional librarians served babies through adults with a rich, well-curated collection of materials, programs for all ages, and helpful guidance in the pursuit of knowledge, education, and enjoyment.

The library continues to reflect the community's varied interests, including programming that encourages creativity, literacy and life-long learning. There were 26,606 visitors to the library website, a 27 % increase from last year. Over 654 museum passes were borrowed, saving valuable dollars in discounts to area museums. There were 116,161 items borrowed, not including downloadable e-books. The library kicked off Sunday hours in September to the delight of many patrons. There were over 1,000 visits to the library on Sundays from September through December. The library offers professional support to the schools, and coordinates programs with the Council on Aging, Norwell Farms, the Friendship Home, the homebound and residents at the Rehoboth House. A variety of terrific programs were offered for all ages. Program attendance was 6,069 for the year. The public library is one of the few places in Norwell where events are offered free to the public.

Library programs and museum passes are primarily supported by the Friends of the Library. Many thanks to this hard-working dedicated group. Officers include: Jamie Crystal-Lowry, Kathie Fitzgerald, Tracy White, and Susannah Murphy. The Friends donated a beautiful 75" Smart TV this year that is used for library and community groups.

The Children's Room was a lively place last winter, despite the record snowfall. We began the New Year with a ribbon-cutting party to dedicate beautiful new furniture purchased by the Friends of NPL. Children thoroughly enjoyed the Collaborative Summer Library Program's theme, "Every Hero Has a Story." The library presented 25 summer children's programs, including story times featuring "local hero" readers: a school teacher; a police officer; the Norwell fire chief; a wheelchair disability advocate; the farmer from Norwell Farms; and a dental hygienist. The summer's events concluded with a Touch-A-Fire-Truck day in cooperation with the Norwell Fire Department. Our librarians collaborated with the school librarians to assemble multiple copies and formats of books on the schools' summer reading lists.

NPL hosted the South Shore Community Engagement Council's four-session series "Raising A Reader" (RAR) and launched the first "WonderWorks" STEM/Story workshop series linking literature and science for a PK-K audience. There is always something happening in the Children's Room!

Adult programs included: author talks, movies, book discussions, adult coloring, paint night, Scrabble night, and lectures and more. Norwell Public Library hosted a Seed Summit for other libraries in MA. Young Adult activities attracted teens who participated in Makerspace Wednesdays, Paint Night, Teen Advisory Group meetings and a teen Summer Reading Program.

The library hosted Norwell Reads 2015 with *In the Heart of the Sea* and *Revenge of the Whale* by Nathaniel Philbrick. Whaling was the primary theme this season. As part of the 2015 Norwell Reads initiative, dozens of families attended a Whale Day Open House brought to us by the New England Aquarium. The Norwell Reads Committee includes: Betsey Detwiler, Nancy Perry, Diane Rodriguez, Meredith Atkinson, Kathryn Mudgett, Jennifer Pratt, Wendy Bawabe and Rebecca Freer. We thank sponsors Scituate Federal Savings Bank, the Friends of the Norwell Public Library and the Norwell Cultural Council. Each year the event schedule is inspiring and exciting, and this year was no exception!

The library budget met the Massachusetts Board of Library Commissioners' (MBLC) Municipal Appropriation Requirement for the first time in seven years. This is a certification requirement, which enables the library to enjoy reciprocal borrowing and apply for grants. In anticipation of applying for a Building Construction Grant the library submitted a Library Building Program, a requirement of the

MBLC. The Library hopes to file a Letter of Intent in the fall of 2016. The Norwell Public Library Foundation reorganized its board. Officers are President Jamie Crystal-Lowry, Treasurer Tracy White and Secretary Mary Kustka. This group will focus on fundraising for a new library to defray costs not included in a building construction grant.

The library thanks its volunteers for their contributions to the Norwell Public Library. Student and Senior Work Program volunteers are able to earn community service hours with the time they contribute. All volunteers provide assistance to the library in a variety of ways that frees time for staff to concentrate on other duties.

Thanks to the Trustees of the Norwell Public Library. Their support, guidance and assistance are fueled by their commitment to providing service to the community. Board of Library Trustees include: Kathryn Mudgett, Christine Smith, Jeanne Hagelstein-Ivas, Sarah Summers, Victor Posada, and Monika Brodsky.

The exceptional library staff is dedicated to providing outstanding customer service and ensuring that every visitor finds resources that meet his/her needs. It has been a privilege working with Pam Achille, Tom Fazio, Emily Goodwin, Donna Keene, Joy Kowenhoven, Mary Kustka, Kathie Lawrence, Ellen Markham, Judy McConarty, Nancy Perry, Vicki Rankin and Diane Rodriguez.

Libraries are discovery centers. They are places where everyone is treated equally, and with fairness and respect. Libraries change lives. From a fan, "Librarians are very helpful and friendly. The library is one of the first places to make me feel at home as a new Norwell resident." It has been a privilege to serve the residents of Norwell and to provide you with the best that libraries have to offer.

Respectfully Submitted,
Rebecca Consolo Freer, Director

NORWELL POLICE DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of Norwell:

I hereby submit my tenth annual report to the Town as Chief of Police. I would like to extend my sincere thanks to all the members of the Police Department for their continued support and efforts. The entire Department is comprised of dedicated professionals that are committed to providing the highest level of services to all those that live and work in town.

The Department saw the retirement of Officer Scott Keene after approximately 20 years of service. We wish Scott well in his future endeavors.

As a result of retirements, we hired Norwell resident Kayla Puricelli who attended the six month MBTA Police Academy and began her career in March of 2016.

Officers attended various training sessions during the year. A wide array of topics were covered, including: CPR/First Aid, motor vehicle and criminal law legal update, domestic violence training, use of force and three days of firearms training. Officers were also issued and attended training on Tasers as a result of the funding that was appropriated at Town Meeting. Tasers will give officers a less lethal option when dealing with volatile situations. A Department policy has been implemented concerning the appropriate use of Tasers.

The Department hosted a child safety seat event where officers that are designated certified technicians inspected and installed safety seats for the public. We also participated in National Drug

Take Back Day where the public was encouraged to turn in any unwanted or unused prescription medication to the MedReturn unit in our lobby. Both events were a big success!

We were successful in securing various grants for drunken driving patrols, aggressive driving, texting while driving and safety equipment for the patrol staff.

Our website, located at www.norwellpolice.com, is a terrific resource for information. Residents can find a wealth of information regarding the programs and services we offer, including:

- | | | |
|------------------------|---------------------------|----------------------------|
| -RAD program for woman | -RAD kids | -Lojack Safety Net program |
| -Crime Prevention | -Operation Identification | -Child Seat Technicians |
| -Firearms licensing | -Vacation checks | -Designated Drive program |

In summary, the Norwell Police Department continuously braces itself and prepares for all of the challenges that face law enforcement in this ever changing world. Our commitment to protect and serve the Residents of Norwell is unwavering.

I would also like to specifically recognize and thank Deputy Chief Carol Brzuszek and my Administrative Assistant, Marion Kaskiewicz, for their outstanding effort and support in my role as Police Chief.

Respectfully submitted,
Theodore J. Ross, Police Chief

FIRE RESCUE & EMERGENCY MANAGEMENT REPORT

Thank you to the residents and taxpayers for their continued support of the Fire Department.

As we all remember 2015 started off with a bang, we were experiencing record snow falls the likes that hadn't been seen in years. Public Safety was taxed to the limit as we struggles to provide service as well as prepare for more snow. With help from the National Guard and the cooperation of everyone we survived.

Following the snow fall we began to experience building collapses, a horse barn on Main Street with 15 horses, two commercial buildings on Accord Park Drive and several homes. Fortunately there was no significant injury or loss of life

In July we launched our new reverse emergency notification system, Code Red. This system has proven its value over the last six months on numerous occasions

We have ordered a new Fire Engine and expect delivery in June of 2016. We continue to work with the South Shore Regional Emergency Communication Center which has really improved emergency operations within town. With their assistance we were able to outfit all of our personnel with new portable radios, which represents a substantial savings to our community.

Statistics for 2015

Fires	57
Emergency Medical Services	1303
Hazardous Conditions	292
Service Calls	253
Good Intent Calls	179
False Alarms / False Calls	293
Severe Weather	1
Special Incidents	2

Plan Reviews	13
Business Annual Inspection	37

General Quarterly Inspection	39
Smoke Detector / CO	282
Fire Drills	25
Other inspection activity	35

I wish to thank Theresa Graham, Fire Department Administrative Assistant for her help throughout the year. To our dispatchers, On-Call Firefighters and Full Time Staff thank you for keeping our community a safe place to live and work.

T. Andrew Reardon, Fire Chief

NORWELL CEMETERY COMMITTEE

Washington Street Cemetery set a new record for number of burials in a year, at 49. Also, due to the extreme snowfall amounts, we had to close the cemetery for two months. When we reopened the cemetery we had 13 burials.

We sold 29 lots and one mausoleum in Washington Street. We hope to open the new Stetson Meadows Cemetery in May 2016. Due to substantial vandalism at Stetson Meadows, we have been forced to look into ways to safeguard the cemetery in the future. We are looking into options such as: a gate, camera's and also running electricity to the back of the cemetery.

There is some work yet to finish Stetson Meadows in establishing the staging area where soil, etc. is kept and filling some deep swales. However, bids we placed came in at such a high price we are now trying to find some contractors to do absolutely the minimum needed to get the cemetery open.

New pricing for both cemetery's has been passed by the Board of Selectmen. Sale of lots at Washington

Respectfully submitted,
Lynne B. Rose, Chairman

WATER COMMISSIONERS

During calendar year 2015 the Norwell Water Department had the pleasure of serving 3,609 residential, commercial, municipal and industrial accounts. The total volume pumped from our ten groundwater wells was 359 million gallons, a decrease of 43 million gallons from 2014, for an average daily demand of just less than 1 million gallons. Maximum usage was recorded on July 7th 2015, at 1.85 million gallons. Restrictions on outside non-essential water use were implemented on May 27th, which is earlier than typical for Norwell. Seasonal water restriction will more likely take effect earlier in the future as well. Under the revised state Water Management Act a community's water restrictions are triggered by specific dates or local stream flows and may supersede the discretion of local water authorities.

The Water Department conducted over 650 service calls - to install or replace metering equipment and service valves, mark underground utilities, responding to inquiries regarding water quality or pressure concerns. There were 61 water system related road excavations, which consisted of 19 leaking water services repaired, 22 new services installed, 12 fire hydrants replaced, 8 water main breaks repaired. We replaced 1,000 feet of obsolete 2 inch water main in the Washington Park area with 6 inch. That work also included new gate valves, fire hydrants and the renewal of water services.

During 2015 the Water Department continued to explore for new water sources, and assess the performance of existing sources. Much of this effort focused on the Grove Street well field, where we will soon replace 50 year-old Well #2. Tests show we can potentially triple its output. The Water

Department will seek funding at the FY17 Town meeting to acquire additional land for source protection and well exploration.

The Department continued its work in modeling the South Street aquifer. With the benefit of Department of Environmental Protection grant monies in partnership with the North and South River Watershed Association, and the Town of Hanover, the Water Department hopes to determine the area of contribution to South Street wells #1 and #6, any potential threats to water quality, and any impact of pumping wells on the Third Herring Brook. These studies will help determine the maximum yield of these wells, and limit impact to the brook. A second DEP grant was recently obtained to further this project.

The Water Department completed upgrading its Supervisory Control and Data Acquisition (SCADA) software and equipment in 2015. This is a computer based control, monitoring and alarming system for pump stations, treatment, storage, water pressure. All facilities are continuously polled via a radio link informing us of remote facilities status. In addition to providing a reliable system, the new hardware and software makes current maintenance and future upgrades simpler and less costly.

In 2015 the Department undertook a major renovation of the South Street treatment plant filtration process; the main components of this are four pressure filter vessels with filter media. The new process is more effective and has resulted in the South Street treatment plant operating above its original design efficiency.

Water rates charged to resident and businesses have been stable for several years and we expect no increase in 2016. Complete financial figures for our operations can be found under the reports for the Town Treasurer and Town Accountant.

We wish to thank Water Superintendent John McInnis, Treatment Facilities Manager Eric LaFramboise, Distribution Foreman Steven Gatanti, Treatment Plant Operator Marc Spinella, Water System Mechanics Scott O'Keefe and John McGloin, Administrative Secretary Donna Snow, and Meter Reader/Clerk Amanda Kayiales for their high level of dedication and ability to communicate and address water issues with residents, contractors, consultants, and town officials.

We also wish to acknowledge the assistance of all other Town Boards, Commissions, and Committees who have offered their cooperation, guidance and support during the past year.

Respectfully Submitted,
Board of Water Commissioners;
Fred St. Ours, Chairman
Steve Ivas, Vice Chairman
Peter Dillon, Clerk

BOARD OF HEALTH

Another harsh winter hit us in January 2015 and the Board of Health had the misfortune to lose our curbside trash and recycling contractor in March due to contractual issues. Waste Management was chosen to take over through the end of June 2016. At the May 2015 Town Meeting the residents voted to go to a Pay As You Throw trash program to begin July 11, 2016.

In September the Board of Health sponsored an emergency home preparedness workshop at the Council On Aging. The well attended event was presented by Emergency Planner Lisa Kaufman, who did an outstanding job.

The annual flu clinics took place in October at the Council On Aging, Norwell Gardens, and Town Hall. The Public Health Nurses from the Norwell VNA and Hospice did their usual outstanding work at all the clinics.

In December following a Public Hearing, the Board of Health passed the new tobacco regulations which will take effect March 31, 2016. The new regulations are highlighted by the

minimum legal sales age increasing from 18 to 21 years of age to purchase tobacco and nicotine dispensing products and prohibiting the sales from Health Care Institutions such as pharmacies.

The Board would like to thank Administrator Ben Margro and Health Agent Brian Flynn along with the Norwell VNA and Hospice, Food Inspector Bob Griffin, Ralph Cole who helps witness percolation tests, and Emergency Preparedness Specialist Lisa Kaufman. A special thanks to Vicky Spillane, Chair of the Recycling Committee and its members.

Appreciation goes out to all Boards, Committees, Department Heads, Staff Members, and the citizens of Norwell.

Respectfully submitted,
John Litchfield, Chairman
Peter M. Dillon, Vice Chairman
Meg Doherty, Clerk

COMMISSION ON DISABILITIES

The Norwell Commission on Disabilities (CoD) was established at Town Meeting on April 27, 1987, under M.G.L. Chapter 40, Section 8J. In accordance with M.G.L, the Commission's responsibilities include the following;

- Research local problems of people with disabilities.
 - Advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities.
- Coordinate or carry out programs designed to meet the needs of people with disabilities in coordinating with programs of the MA Office on Disability.
- Review and make recommendations about policies, procedures, services, activities and facilities of departments, boards, and agencies of the Town of Norwell as they affect people with disabilities.
- Provide information, referrals, guidance and technical assistance to individuals, public agencies, business, and organizations in all matters pertaining to disabilities.
- * Coordinate activities of other local groups organized for similar purpose.

Pursuant MGL c 30A, Sec. 20 (e), on September 23, 2015, the CoD voted unanimously to authorize the change in Open Meeting Law allowing remote participation, generally to all of the Commission's meetings, provided the Chair or acting Chair is presiding over the meeting at the designated physical meeting location.

During the past year, the Commission on Disabilities (CoD) continued to partner with the Massachusetts Office on Disability to further define our role in the community and to provide education to residents and community leaders regarding accessibility for all. As part of this effort, the group gave a presentation to the Board of Selectmen and Town Administrator outlining the importance of the CoD in a community and the need for proactive education and planning. We look forward to continuing to partner and develop relationships with Town department, boards and commissions.

Much of the change in focus this year for the CoD was the result of a compliance issues at the Cole School playground. The CoD worked closely with Norwell Public Schools and acted as an intermediary between the Town and State regulatory agencies, to help address compliance concerns at Cole School. The Town was granted a variance by the Massachusetts Architectural Access Board to address these concerns by September 2016. In addition, the CoD provided support as Norwell Public Schools took proactive measures with the design and installation of the new playground at Vinal School. This provided an excellent educational opportunity that will be critical in evaluating other community playground projects in the future.

The CoD members also consulted with the Norwell Historical Commission and James Library & Center for the Arts as they began to evaluate renovation projects. Our hope is that by participating in early design discussions, not only will this ensure equal access for individuals of all ages and abilities, but will allow organizations to proactively plan and potentially realize cost savings. Additionally, the group provided a letter of support to the Emilson YMCA for the development of a sensory trail on their property.

The CoD is currently developing a voluntary survey, that will be distributed to all households. The purpose is to identify opportunities for community education, advocacy and support for individuals with impairments. The outcome of this survey will guide the future direction of the Commission and provide Town leaders with valuable information for consideration in long-term planning.

For the FY'15, the CoD had an approved budget of \$3,000. These monies were used to fund the following projects:

- \$1,400 - 2 ADA compliant picnic tables for the Clipper Complex
- \$725 - 1 ADA compliant picnic table for Cole School
 - \$679 - accessible materials for Norwell Public Library
- \$200 - portable display rack for CoD Resources

We encourage residents who are concerned or wish to support individuals with disabilities to reach out the Commission, attend a meeting or consider joining the Commission.

Respectfully submitted,
 Susan Curtin, Chair
 Patti Nelson, Secretary
 Kevin Cohane
 Laurie Galvin
 Jim Kelliher
 Michele O'Hara
 Debbie Paine

COUNCIL ON AGING

The Norwell Council on Aging is a municipal department located at 293 Pine Street. We are mandated by the Commonwealth of Massachusetts to provide information, referrals and services appropriate to Norwell residents aged 60 and older and their families.

Our Mission Statement is to serve as a resource supporting the unique needs of Norwell's older adults and their families. Our goal is to develop and provide programs and services promoting an independent, healthy and active lifestyle. We strive to ensure that Norwell seniors have the opportunity to participate in a safe and open environment that fosters learning, social interaction, volunteerism and to enhance dignity and a connection to the community.

Today in Norwell, there are approximately 2400 individuals age 60 and older living in over 1500 households. The main focus of the Norwell COA is to provide information and referral; Outreach and transportation.

Our Outreach Coordinator had over 65 active cases in providing advocacy and case management to those in need of support. Outreach works closely with insurance concerns; fuel assistance and telephone reassurance. Numbers have increased due to changes in lifestyles and more support.

Transportation is one the most important aspect of the NCOA. The COA provides and can be available on M-F, 9a to 2p. The COA has provided over 2900 rides 970 of which are medicals.

Information and referral allows the COA to work with various opportunities to support our population. Relationships are established with local departments and services including Fire, Police and Town Hall. These allow COA the opportunity to share and support those that may be new to the COA.

All of the above would not be available or even possible without the commitment and dedication of the volunteers within our community. Almost 4000 hours have been spent to help the older individual and/or their families with this, we are proud to have over 75 active volunteers.

The Norwell Council on Aging wishes to thank those individuals and agencies who have helped in providing resources and opportunities for all within the community of Norwell:

Friends of the Norwell COA
Norwell Municipal Departments
First Parish Church
United Church of Christ
Norwell Churchill Methodist
St Helen's Parish

Norwell Public Schools
Norwell Highway and Trees and Grounds
Norwell VNA
Veterans
Norwell Cultural Council
American Red Cross Blood Drives

The Norwell COA Board and staff are grateful to the Women's Club, Men's Club, Friendship Home, South Shore Astronomical Society, many businesses and those students available during the year to help out those older residents. All make such a difference within the community and find new and creative ways to serve Norwell's vibrant older population.

Respectfully submitted,
Rosemary O'Connor, Director

CUSHING CENTER

2015 was a very busy year at Cushing Memorial Hall. The first phase of our long awaited parking lot project was finally completed with the installation of a new septic system. The system services both the Cushing Center, and Fire Station Number One. Although the system was currently functioning it was over 40 years old and we could not be certain that it would comply with current regulations. Therefore, it was determined that the system should be upgraded before all the work and expense of the new parking lot should progress. The design of the parking area is now complete, and the bids for construction have been awarded. Although we refer to it as the rear parking, it is really the main entry for the Cushing Center and we have always felt that this area should better reflect that use. By the time this report goes to press, all the work should be completed. I've lost track now of how many years this project has been in the planning phase but we are so very excited to see its final completion. The new design includes more green space, expanded recreation opportunities, better lighting and safer public access to Fire Station One. It is so much more than just re-paving a parking lot.

For several reasons, the construction projects being one, our revenues were down slightly this year. We had a two office tenants leave their space, and we were not able to host a few function events due to the ongoing construction. Additionally, our heating costs were quite high, no doubt due to the historic winter we all experienced. We are happy to report that as we write this letter, our office spaces are once again fully rented and our energy costs have stabilized.

Certainly the highlight of the year at the Cushing Center was the filming of The Finest Hour. If you have not already heard, Disney Films chose the Cushing Center as one of the locations for filming for their upcoming movie The Finest Hour. Not only did this filming give a real "shot in the arm" for the

Cushing's bottom line, I know there were several other local businesses and organizations that were able to take advantage of this unique opportunity as well. It certainly created a lot of excitement around town! Our Executive Director at the Cushing Center, Mary Lou O'Leary deserves a tremendous amount of thanks and credit for bringing this event to Norwell. She negotiated very favorable compensation for us. Our staff always works hard and truly cares about The Cushing. At no time was that more evident than during the filming. Mary Lou, as well as the rest of our staff, Kevin and Dianne Townsend went above and beyond during filming. Certainly filming of a movie by a company with the strength of Disney is not something we do every day at the Cushing but Mary Lou, Kevin and Dianne worked tirelessly to be certain that when Disney left, our Cushing Center was in the same, or better shape as when they arrived.

What a year!

A recap of our revenues and expenses is as follows:

REVENUES:	Office and Hall Rentals	\$ 52,324.00
EXPENCES:	Payroll and Operating costs	\$ 55,445.00

Respectfully submitted for the Board of Directors
Jef Fitzgerald

PLYMOUTH COUNTY MOSQUITO CONTROL PROJECT

The Commissioners of the Plymouth County Mosquito Control Project are pleased to submit the following report of our activities during 2015.

The Project is a special district created by the State Legislature in 1957, and is now composed of all Plymouth County towns, the City of Brockton, and the town of Cohasset in Norfolk County. The Project is a regional response to a regional problem, and provides a way of organizing specialized equipment, specially trained employees, and mosquito control professionals into a single agency with a broad geographical area of responsibility.

The 2015 season began dry with a low water table, dry conditions increased into the summer season. Efforts were directed at larval mosquitoes starting with the spring brood. Ground larvicided 4,500 acres and aerial larvicided 12,327 and this was accomplished using B.t.i., an environmentally selective bacterial agent. Upon emergence of the spring brood of mosquitoes, ultra-low volume adulticiding began on June 1, 2015 and ended on September 12, 2015. The Project responded to 16,344 requests for spraying and breeding checks from residents covering all of the towns within the district.

In response to the continued threat of mosquito borne diseases in the district, we increased our surveillance trapping, aerial and ground larviciding, and adult spray in areas of concern to protect public health.

Based on guidelines defined by the "Arbovirus Surveillance and Response Plan" in Massachusetts, three Plymouth County towns, Bridgewater, W. Bridgewater, and Kingston, were "Moderate Level" of EEE Risk for the season. All other towns in Plymouth County Mosquito Project were at the "Low Level Risk" category. We are pleased to report that in 2015 there were no human, mosquito, or horse EEE cases in Plymouth County.

West Nile Virus was also found within the district. A total of 6 mosquito pools tested positive for WNV in the following towns: Abington (1) Whitman (1), Bridgewater (2), Kingston (1), Lakeville (1). All towns within the district remained at the "Low Level Risk" category for West Nile Virus. We are also pleased to report that in 2015 that there were no human or horse West Nile Virus cases in Plymouth County Mosquito Control district. As part of our West Nile Virus control strategy a total of 21,336 catch basins were treated with larvicide in all of our towns to prevent WNV.

The Health threat of EEE and WNV continues to ensure cooperation between the Plymouth County Mosquito Control Project, local Boards of Health and the Massachusetts Department of Public

Health. In an effort to keep the public informed, EEE and WNV activity updates are regularly posted on Massachusetts Department of Public Health website.

The figures specific to the town of Norwell are given below. While mosquitoes do not respect town lines the information given below does provide a tally of the activities which have had the greatest impact on the health and comfort of Norwell residents.

Insecticide Application. 1,631 acres were treated using truck mounted sprayers for control of adult mosquitoes. More than one application was made to the same site if mosquitoes reinvaded the area. The first treatments were made in June and the last in September.

During the summer 1,147 catch basins were treated to prevent the emergence of *Culex pipiens*, a known mosquito vector in West Nile Virus transmission.

Our greatest effort has been targeted at mosquitoes in the larval stage, which can be found in woodland pools, swamps, marshes and other standing water areas. Inspectors continually gather data on these sites and treat with highly specific larvicides when immature mosquitoes are present.

Water Management. During 2015 crews removed blockages, brush and other obstructions from 2835 linear feet of ditches and streams to prevent overflows or stagnation that can result in mosquito breeding. This work, together with machine reclamation, is most often carried out in the fall and winter.

Finally, we have been tracking response time, which is the time between notice of a mosquito problem and response by one of our inspectors. The complaint response time in the Town of Norwell was less than three days with more than 410 complaints answered.

Mosquito Survey. Our surveillance showed that the dominant mosquitoes throughout the district were generally *Aedes vexans* and *Coquillettidia perturbans*. In the Town of Norwell the three most common mosquitoes were *Coquillettidia perturbans*, *Culex pipiens/restuans* and *Ochlerotatus*.

We encourage citizens or municipal officials to visit our website at www.plymouthmosquito.org or call our office for information about mosquitoes, mosquito-borne diseases, control practices, or any other matters of concern.

Anthony Texeira
Superintendent
Commissioners:
John Kenney, Chairman
Michael F. Valenti, Vice-Chairman/Secretary
Kimberley King
Cathleen Drinan
John Sharland

NORWELL RECREATION COMMISSION

The Norwell Recreation Department's mission statement is: **To provide leisure opportunities to citizens of Norwell for enrichment of mind, body, and quality of life.** As a department we strive to find new and innovative opportunities while maximizing resources each season to meet the needs of our residents and customers. Program information is disseminated through seasonal program guides that are sent to each Norwell household quarterly. The Norwell Recreation Department unveiled a new logo and tagline in 2015-2016. "NORWELL RECREATION: Play Well! Stay Well!" In addition, Norwell Recreation joined the social media bandwagon by launching a Facebook page available at www.facebook.com/norwellrecreation. Program information is also available on the Recreation Department page of www.townofnorwell.net along with a user friendly online registration system. Online registration constitutes approximately 85% of registrations processed. The Recreation Department continues as a fee supported department as it has since FY 2010 for all program and departmental related expenses. The salary of the Recreation Superintendent is the only tax supported expense.

Statistics (Spring 2015, Summer 2015, Fall 2015, Winter 2016)

- 273 total programs offered (19 NEW programs in 2015-2016)
- 4,652 registered participants (460 participant increase from 2014-2015)
- Additional participants in free programs such Norwell Trail Walks and the Recreation Department Fishing Derby
- Town Budget FY15: \$64,123 (Funds Recreation Superintendent position)
Town Budget FY16: \$65,519

Norwell Recreation offered 11 new programs with more on the way in Summer 2016. Some of the most popular were Thunder Cat Summer Sports Clinics, New venues for Early Release Day Trips, Freedom Trail Family Trip, Jewelry Workshop, Parent Internet Security Workshop, expansion to the "Scene" summer recreation program to include additional field trips, UK Elite Petite Soccer. In addition, Norwell Recreation agreed to take responsibility for Cole and Vinal After School recreation and enrichment programming formerly facilitated by respective PTO's (CASP and VASE). Norwell Recreation also worked diligently with Norwell Schools to offer summer recreation at no charge to participants in transitional housing. Eight participants enjoyed a fun summer of recreational programming including snacks and transportation.

Thank you to the Recreation Commission volunteer members: Andi Warren, Aleta Scully, Gary Schaffer, Anne Staples and Shana Hallman. These individuals help plan our direction, set goals, plan and run special events and serve on the following town committees as the recreation commission's representatives: Community Preservation, Pathways, Open Space & Recreation Implementation and Complete Streets. Recreation Commission meets on the 2nd Wednesday of each month at 7:00pm. The Norwell Recreation Department is currently in the CPC application process for improvements to Reynolds Playground and is also working on improvements to Woodworth Field #3.

The Recreation Department is proud to partner with the Conservation Department to offer free weekly Trail Walks during the Spring and Fall. The Recreation Department is grateful to Conservation Agent, Nancy Hemingway and her staff for their work in preparing the trails and leading the walks. The Recreation Department continues to build positive relationships with many Norwell organizations.

The Recreation Department employs approximately 25 part time program leaders and instructors year round and over 50 staff during the summer. In addition, Judy Volpe, Program Coordinator is instrumental in planning programs, leading trips and events, and communicating Recreation news to the public.

The Recreation Department is responsible for being the central Town contact for Youth Sports Organizations and for booking their town and school field and gym requests. The Recreation Department, School Department and Youth Sports Organizations are working cooperatively to insure safe and equitable usage of the new Clipper Community Complex in addition to other facilities. Finally, the Recreation Department commends and supports the School Department, Athletic Field Committee and Norwell Girls Softball for their work to improve recreation facilities in the Town of Norwell.

Special appreciation is extended on behalf of the Recreation Commission to:

- The School Department for continuing the access of their facilities to recreation department programs and community wide access to school facilities,
- The Tree and Grounds Department for their town field maintenance.

Sincerely,
George Grey
Recreation Superintendent

RECYCLING COMMITTEE

In 2015, Norwell residents used the Recycling Center to properly dispose of yard waste as well as recyclable materials. It collected 76 tons of scrap metal, generating \$3661.51 for the town, 54 tons of E-waste/white goods (refrigerators, televisions, monitors, etc.) and 441 empty propane tanks. The brush pile was ground, and leaves and yard waste were disposed of allowing for compost this spring for our residents. 518 fluorescent light bulbs, 50 thermometers and 15 thermostats were collected, helping to keep mercury out of the waste stream, as well as 155 NiCad batteries. Oil based paint, stain and motor oil were collected the first Saturday of the month from April through November. Amenico, which recycles used vegetable oil and turns it into a carbon neutral, biodegradable, non-toxic biofuel, maintains a collection barrel located just inside the Recycling Center.

The committee continues to maintain 13 can/bottle collection bins at all school and town sports fields as well as 2 Big Belly Solar compactors, one at the High School and one at the Little League Field. (2) Bay State Textiles collection bins near the entrance to the Recycling Center at the Middle School allows residents to dispose of unusable clothes and household textiles that would otherwise end up in the trash. To date the bins have collected 2.85 tons, generating \$285.00 to be used to promote and support recycling in the town.

The committee held a Town Wide Recycling Day on May 9th. Big Brother Big Sister collected 996 lbs. of clothing and 700 lbs. of miscellaneous items (household, toys, etc.). Sullivan Tire collected 30 tires, Shred King collected 15 totes of paper. We also collected eyeglasses and cell phones. Janine Delaney from DEP joined us for the day and demonstrated composting for residents, and raffled off a composter.

The committee continues to be active in the South Shore Recycling Cooperative and various recycling events held through MassRecycle and other state groups. The committee is a resource for the Board of Health, helping to run the center as well as promote recycling in the town. We have received permission to tour the High School to identify ways to increase and improve recycling. The sophomore class has taken on recycling as a project and we hope to assist them in their efforts. The committee is also planning to help with the implementation and rollout of PAYT that will begin in 2016.

The Friends of Norwell Recycling Facebook page continues to update and educate residents on the importance of recycling. We also offer, through the Friends of Norwell Recycling, an annual scholarship to graduating Norwell seniors. As always, Committee members welcome any ideas and suggestions to help increase awareness of the value and need for recycling, and look forward to helping Norwell become an even greener town, by both recycling and saving money. Any resident who would like to join the committee, or who has any ideas regarding recycling, please don't hesitate to contact us!

Submitted by the Recycling Committee – Vicky Spillane, Chair
Anne Fridgen-Traft, Carole McCarthy, Holly Wenger, Marge Dorney, Susan Dav

SOUTH SHORE RECYCLING COOPERATIVE

The South Shore Recycling Cooperative (SSRC) is a voluntary association of fourteen South Shore towns. It was established by Intermunicipal Agreement and Special Legislation in 1998 to help member towns improve their recycling programs, and reduce the amount, toxicity and cost of disposal.

Members of the SSRC are: **Abington, Cohasset, Duxbury, Hanover, Hanson, Hingham, Kingston, Middleborough, Norwell, Plymouth, Rockland, Scituate, Weymouth, and Whitman.**

Representatives from each member town are appointed by Chief Elected Official(s) (*list attached*).

In FY2015, the SSRC raised **\$71,597.76**: \$63,000 from municipal member dues, \$5,809.87 in sponsorships, and \$2,787.89 in grant funding. Those funds pay for the services of the Executive Director and for waste reduction and recycling activities that benefit our member towns. In addition to technical assistance, these activities **saved /earned Member Towns \$203,135** in 2015.

MATERIALS MANAGEMENT

Household Hazardous Waste Collections - The SSRC bids and administers a contract on behalf of its Member Towns for Household Hazardous Waste Collections. A new contract awarded to Stericycle in 2015 offers a much lower setup fee and unit costs than the State Contract. Member Towns saved staff time to bid, schedule and publicize collections. The Executive Director assisted at all twelve events, and administers the billing.

The SSRC enabled four Member Towns to join their larger neighbors' HHW collections, relieving them of the time and expense of hosting their own. SSRC also coordinates four other Towns' alternating collections.

The SSRC arranges roll-off service at about \$300/event, \$540 less than the HHW contract cost.

1,923 residents attended **twelve collections** held in 2015. The contract also enabled **198 residents and businesses** to attend other Member Towns' collections using the **reciprocal arrangement**. This arrangement qualifies member towns for additional **Recycling Dividend Program** points, and earned them an extra **\$16,200** in grant money through that program.

The total cost savings and benefits of the HHW program in 2015 is estimated at **\$45,896**.

General Recyclables - 2015 was a difficult year for the recycling industry. Low commodity pricing due to the strong dollar, low oil prices, a changing waste stream, and increasing contamination conspired to increase costs and reduce rebates. The SSRC did a complex Request for quotes on various mixes of paper, cardboard, bottles and containers, and received good quotes from three service providers which were distributed to Member Towns.

Textiles - Bay State Textiles has worked with SSRC to establish and promote transfer station and School Box Programs. BST pays \$100/ton to all box hosts for used textiles.

The thirteen SSRC towns and school systems hosting this program diverted 463 tons of textiles in 2015 and earned rebates and incentives of **\$46,324**. In addition, the diversion of this material from disposal saved another **\$37,645**.

Books - When the previous service provider went out of business, the SSRC introduced two companies that provide a similar service for books and media. The one that most selected pays \$100/ton. Rebates and avoided disposal costs in 2015 from this service came to **\$11,743**.

Electronic Waste - at the Board's request, the SSRC Director conducted a detailed Request for Quotes for e-waste collection and recycling. The Director compiled and distributed details from the four quotes received to our Member Towns.

Mattresses - when the company that recycled Member Towns' mattresses dropped that service, the Director sought quotes and helped our managers bring in new recyclers at the same cost.

Mercury - Covanta SEMASS extends free mercury recycling benefits to all SSRC members, even those that don't send their MSW to SEMASS. SEMASS directly pays for mercury bearing waste delivered to Complete Recycling Solutions in Fall River. The SSRC helped to get the direct pay accounts set up, and assists Member Towns in directing their material to avoid cost to the towns. CRS direct-billed SEMASS **\$9,339** for Member Towns mercury recycling in 2015. In addition, SEMASS paid rebates to our contract communities of **\$3,888** for recycled mercury containing products. The director audited the deliveries and rebate payments.

Compost and Brush - The SSRC Board voted to extend its three contracts for **compost screening** and **brush grinding**. Several member towns used these contracts in 2015.

PUBLIC OUTREACH:

16th Anniversary "Trash Bash" - A hundred municipal, county and state officials, staff,

volunteers and service providers mingled and learned about contamination issues and costs in the recycling stream. Our three highest performing municipalities were recognized for their work to reduce waste and improve the environment. The entire cost of the event was covered by private sponsors.

“Refrigerator door prizes” - The SSRC continued to distribute thousands of 5”x8” handouts, purchased in 2013 with grants from MassDEP and Covanta SEMASS. The graphics depict items that are “too good” and “too bad for the trash”, and direct the reader to the SSRC website and phone for more information. They have been resulted in many calls and web visits.

Reusable shopping bags – with another grant from MassDEP supplemented by a sponsorship by Bay State Textile, the SSRC purchased and distributed to our Member Towns 2,000 reusable shopping bags with the message “Reduce plastic waste- use me; Reuse me over and over; Recycle me in a textile drop box when I’m worn out”.

Kingston PAYT Forum- at the request of a selectman and the DPW Director, organized this public forum to introduce the concept of unit based pricing for trash, with four speakers.

Website - ssrcoop.info provides town-specific recycling and household hazardous waste collection information, SSRC meeting minutes and annual reports, press releases, a monthly newsletter, and links to other sites. It logged 5,295 visits in 2015, 4,655 which were first time visitors.

Press Contacts - The SSRC is a resource to and a presence in print, web and cable media. In addition to help in editing articles by Town officials, the SSRC released the following in 2015:

Kingston Transfer Station now takes antifreeze, large rigid plastics, Aug. 18, 2015

Containers Available for event recycling, Aug. 21, 2015

Marshfield Fair makes a habit of recycling, Sept. 21, 2015

Recycle plastic bags the right way, Nov. 12, 2015

SSRC, eight member towns, commended for waste reduction successes, 12/31/2015

Resident Contacts – The director fielded 140 calls and emails from residents in 2015 to answer questions about how to properly dispose of everything from paint to asbestos shingles, televisions to railroad ties. One Weymouth resident commented “you’ve been wicked helpful”.

Public and Professional Presentations - The Executive Director spoke to the following groups about recycling issues and/or SSRC activities:

- **Northeast Resource Recovery Association**, Paint Stewardship Bill
- **Bridgewater-Raynham High School**, general consumption and waste issues
- **Cohasset Middle School Trash Patrol**, interview about sustainability
- **Hanover Sylvester School Robotics Team**, cardboard recycling issues

Marshfield Fair Recycling - the SSRC exhibited and supported **recycling at the Marshfield Fair** for the twelfth year. While public education is the priority, six tons of material was also recycled and composted. Since inception, 67 tons of Fair waste has been diverted to higher use.

ADVICE, ASSISTANCE AND NETWORKING.

The Executive Director’s help is frequently sought by the solid waste managers. She stays current on local and national solid waste issues, attending many conferences, meetings and webinars, touring local facilities, and reading professional publications. She advises Members on specific needs each town has.

A sample of the assistance she provided and problems she helped solve in 2015 includes:

- Organized a **multi-town curbside collection contract meeting** in response to the unexpected bankruptcy of **Norwell, Rockland and Whitman’s** hauler to explore the potential for collaboration on a new contract. Managers from four towns attended.
- Attended meetings with the **Kingston BOS** and **Plymouth BOH** at the request of our

managers

- o Met on site with **Hanover's** new Transfer Station foreman and **Plymouth's** new solid Waste Coordinator to review systems, vendors and options
- o Assisted **Hanover, Kingston and Scituate** in finding a new mattress recycling service provider
- o Helped **Cohasset, Duxbury, Hanson, Kingston, Plymouth, Rockland and Scituate** complete and submit their DEP Data Surveys, making them eligible for grants
- o Completed and submitted **Whitman's** DEP Grant application. Whitman was awarded \$48,300.
- o Provided recycling bin source and price information to **Rockland**
- o Located a mercury training session for **Abington**
- o Collected, evaluated and shared **recycling and disposal cost, tonnage and fee data**
- o Provided advice and help on a **wide range of issues** including: DEP Waste Ban Compliance Plans, cooking oil recycling, going rates for recyclables, private hauler regulation notifications, enforceability of minimum tonnage in a disposal contract, fire extinguisher recycling, e-waste options, oil paint collection overcharges, automated trash collection, and C&D pricing.
- o Provided index and regional **commodity pricing** for materials of interest to our managers.

Grant assistance: The SSRC assisted several member towns in applying for MassDEP Sustainable Material Recovery grants. Membership in SSRC adds one-two points to each Member Town's Recycling Dividend Program total for participation in our HHW Reciprocity Program, which earned our towns \$13,200 of the **\$568,131** in grants thirteen of our Towns were awarded. In addition, the SSRC was awarded **\$84,000** for projects that will benefit all our Member Towns.

Newsletter - The SSRC publishes monthly **Updates** filled with information of interest to the South Shore solid waste community. The Updates are emailed to 400 people, and are posted online.

Monthly Meetings - The SSRC provides **networking opportunities** and information sharing at our well-attended (nearly) monthly meetings. Most meetings feature a guest speaker, usually a service provider or regulator. Solid waste collection, disposal, recycling service, outreach, pricing and proposed laws and regulations are discussed. Minutes are posted here.

ADVOCACY

In 2015, the Executive Director

- Represented the SSRC at **policy meetings and conferences** hosted by MassDEP, Environmental Business Council, MassRecycle, Northeast Recycling Council, Northeast Resource Recovery Association, Product Stewardship Institute, Solid Waste Association of North America and the Southeast Municipal Recycling Council. She reports relevant information back to the Board.
- Worked with Product Stewardship Institute, Mass. Municipal Association and other organizations to promote legislation the Board deems beneficial to its solid waste programs.
- Testified at three legislative hearings on paint stewardship, E-Waste producer responsibility, the bottle bill, and universal recycling.
- Was invited to and attended the three Mass. Recycling Contamination Workgroup and the MassDEP EO562 Advisory Committee meetings, and is active on the Mass. Product Stewardship Council Steering Committee.

The SSRC exists to assist its member towns in improving their solid waste disposal and recycling functions. It always welcomes suggestions on how it can better serve its Members.

Respectfully submitted,

Claire Galkowski, Executive Director, South Shore Recycling Cooperative

SOUTH SHORE COMMUNITY ACTION COUNCIL

With roots dating back to the 1960's, South Shore Community Action Council, Inc. (SSCAC) is an agency that administers many federal, state and private grants that are available for low income and elderly persons.

During SSCAC's FY2015, a total of 2,537 Norwell households (duplicated) were served from October 1, 2014 – September 30, 2015 through the many programs.

ENERGY ASSISTANCE PROGRAMS	HOUSEHOLD	EXPENDITURES
Fuel Assistance (Federal)	56	\$42,444
Department Of Energy Weatherization (DOEWAP)	1	N/A
HEARTWAP (Burner Repair/Replacement)	5	\$983
Private Utility Funds for Weatherization and Burner Repair	6	\$35,832

RENT/MORTGAGE/UTILITY ARREARAGE	HOUSEHOLD	EXPENDITURES
Federal Emergency Management Assistance	3	N/A

OTHER PROGRAMS	HOUSEHOLD	EXPENDITURES
Consumer Aid- The Attorney General	9	N/A
Head Start And All Early Education Programs	41	N/A
SNAP	1	N/A
Transportation -Inter-Town Medical And Other Trips In Lift Equipped Vans (Total Trips)	2,414	N/A
Volunteer Income Tax Assistance (Vita)	1	N/A

In addition, SSCAC's Food Resources program distributed 814 lbs. of locally grown fruits, vegetables and non-perishable food to the Norwell's Council on Aging and Head Start children's programs.
(Approximately 612 meals.)

OFFICE OF VETERAN SERVICES

The Norwell office of Veterans' Services serves Veterans, Spouse's and Dependents by assisting in the procurement of Federal and State benefits and entitlements for which they may be eligible. On the State and Local levels the programs are reimbursable to Norwell at 75%.

This department also provides assistance in obtaining Federal benefits including disabilities, pensions, and enrollment in the VA healthcare system and Educational benefits. We provide Veterans and Dependents assistance in obtaining Military records, Medal replacement and Grave markers.

The past year included a lunch for approximately 25 of Norwell's oldest Veterans. I would like to thank Sue Curtin and Rosemary O'Connor and the Norwell Senior Center for their help at that event.

We also support Memorial Day and Veterans Day activities.

Respectfully Submitted,
David M. Osborne
Veterans' Service Officer, Norwell

BEAUTIFICATION COMMITTEE

The Norwell Beautification Committee continues to generate, sponsor, support and perform various programs and projects designed to further the beauty and the quality of life of our town. Please contact us with your ideas and suggestions!

At the 26th consecutive annual Norwell Beautification Award Program, held at a regular meeting of the Norwell Selectmen, the 2015 Myrtle H. McKay Beautification Award, our most prestigious award, was presented to Jill Parker; NVNA and Hospice was presented the Business Award for the work they do for the Norwell community. The well-attended award ceremony also included the presentation of congratulatory Massachusetts Senate Proclamations from Senator Hedlund's office and a well-received reception following the ceremony.

May 2, 2015, was the date of the fifth annual TRASH BASH, a town-wide roadside cleanup which is held in conjunction with Earth Day. The event was held at the town hall. Susan Solis of Vantage Point Realty Advisors donated the coffee and donuts. Trash bags and gloves were given to all the volunteers and they were donated by Bob Magown of Century 21-Abigail Adams. TRASH BASH was a great success!

The historic rock walls on both sides of Main St. between Lincoln and the O'Donogue's property were cleaned up and void of vines and debris. This is an ongoing process as it will take several attempts to clear all weeds and vines completely.

The Town Library grounds and the Japanese Garden at the rear of the library were cleaned and groomed both spring and fall. The low voltage lighting installed in the Japanese Garden continues to enhance the beauty of the statuary, trees and plantings. The Civil War and World War 1 Monuments at the Veterans Memorial Common were planted for Memorial Day with over 200 red bronze leaved begonias providing vibrant color to Norwell Center from May through September. The recently planted Rose of Sharon trees in the tree nursery continue to thrive and should soon be available for planting throughout the town. To enhance the Town Center, we continue to provide and take care of five large planters with flowers, adding evergreens for the holidays. The Triangle and Adopt-a Street Programs also continue, although more volunteers are needed for both these programs.

The dedication and hard work of the hundreds of beautification volunteers is recognized and valued as is the continuing help and support of the Norwell Town Departments and Offices. Anyone interested in becoming a member of the Beautification Committee or in becoming a part of the Triangle or Adopt-a-Street Programs should call 781-659-1451 or contact any committee member for further information!

Respectfully submitted:

Susan K. Solis, Chair

Margaret S. Norris, Secretary

Robert H. Norris

Joyanne Bond

Sue Hall

Gillian Parker

Steve Muzrall

CONSERVATION COMMISSION

The Conservation Commission is responsible for the protection and management of Norwell's Conservation land and for the administration of the Massachusetts Wetlands Protection Act and Norwell Wetland Bylaw.

The Conservation Commission serves these primary purposes:

1. To administer and enforce the state Wetland Protection Act and the Norwell Wetland Bylaw.
Protect the water you drink, and the natural resources around you!
2. To manage:

1969	Acres	Total Land Under Conservation Management
19+	Miles	Public Trails
10	Fields	Active Farming
11	Conservation Restrictions	Monitored
9831	Feet	Scenic Stone Walls

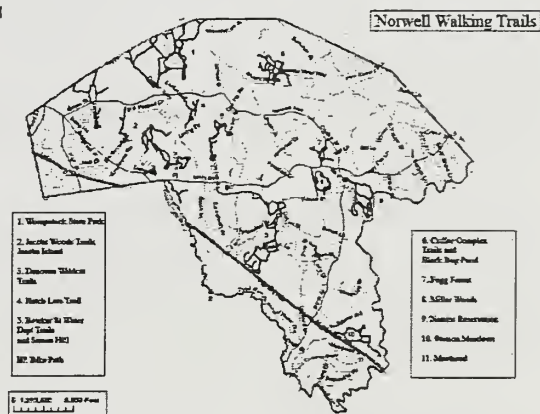
3. To conduct outreach and education regarding the town's natural resources and environmental issues.

2016 Goals and Challenges -

1. *Increase utilization of Norwell's Town properties for its residents.*

The residents of Norwell have continued to invest in open space in order to preserve the beauty and environmental quality of the town. This dedication by the voters comes with a responsibility to protect essential environmental communities while also allowing responsible recreational access to these lands by the taxpayers who have purchased them. The Commission through volunteers, staff and the Open Space Implementation Committee pledges to work cooperatively with all Town departments in order to provide safe community access to green space in balance with protection of the environment as identified in Goal 1 of the Norwell Open Space Plan #'s 2, 10, 13 and 14. To view the 2012-2019 Norwell Open Space Plan, please see the attached link.

<http://www.townofnorwell.net/sites/norwellma/files/uploads/norwellopenspacerecreationplan2012-2019.pdf>



Clean water, clean air and a healthy environment are values to protect and preserve. Residents are given the opportunity to hike, bike, camp, fish, and enjoy the natural areas they protect, minutes from home. Preserving open space also protects watersheds, improves the water quality of rivers, lakes and streams, protects drinking water and air quality, helps control flooding and preserves critical wildlife habitat.

"Communities that conserve land make an investment in future economic development. Companies frequently relocate where their top talent wants to live, and that is most often in places of natural beauty. Frederick Law Olmsted first demonstrated this principle in

the late 1800's when he documented that Central Park caused \$5.4 million in additional annual tax revenues, quickly repaying the \$14 million cost of the park.

(Excerpt from Rand Wentworth, President, Land Trust Alliance, Spring, 2003)

2. *Streamline trail maintenance and improve access to our conserved lands.*

Maintenance and repairs on the Town's 19+ miles of conservation trails continue to be managed through the use of the recently purchased utility access vehicle. We will work to involve all neighborhoods within each open space trail system. Over the past three years, the Commission, staff and volunteers have worked diligently to improve trail conditions so that families, walkers, bikers, and skiers can have access to the many Conservation-managed lands in town. We plan to continue enhancing and maintaining the parking areas, trail width, boardwalks and bridges within each park, while still maintaining the small path charm of the overall trail systems.

OS&R Plan, Goal 1, #'s 17, 19-22, Goal 3 #53,

Specific targets for 2016 include;

- Development of a "Friends of Norwell Trails" program
- Completion of a town wide trails cost and expense spreadsheet for financial transparency and planning purposes
- Coordination with the recently appointed Open Space and Recreation Implementation Committee to actively work towards achieving the goals outlined in the current Open Space Plan.
- Cooperative planning is on-going with the Water, Recreation, Pathway's Departments and Committees to ensure resident friendly access is maintained.

3. *Apply for more grants. (save the town money by utilizing other fundraising avenues)*

There are significant quantities of grant money available to communities. The Commission Chair and staff will work to maximize efficiency and achievements by initiating a program to find creative project funding and support services through multiple sources. One goal is to create a grant writing committee utilizing the knowledge, resources and skills of staff and volunteers.

In 2015, the Commission wrote and was awarded a service grant through AmeriCorps and is working to develop the Friends of Norwell Trails and Pathway group. Open House and Training sessions are planned for March 28th, April 25th and June 5th 2016. OSR Goal 1 #23 and Goal 5, #91 and 110.

Please help us keep the trails maintained by signing up for "your trail section."

4. *Improve permitting process by improving communications and collaboration with other departments.*

The Commission staff has increased coordination with other regulatory departments and is in the process of developing housekeeping articles to create consistent regulatory requirements with other Town Boards and Committees

5. *Improve clarity of regulations and documents in an easier to understand format for residents.*

The Commission will strive to streamline the regulatory process by offering concise guidance as to the necessary level of permitting required and proper way to attain such permits. The Norwell Wetland Bylaw regulations will be reviewed for clarity and effectiveness and amended as needed to better protect both the environment and the needs of the residents.

6. *Implement community outreach and education programs.*

The Commission will continue to develop the education and outreach goals identified in the Norwell Open Space Plan (community and recreation needs sections). We have had great success in prior years with the trail-walking program, which will continue (on Thursdays, during spring and fall) in coordination with the Recreation Department. We will work to expand our outreach and education programs to include seasonal, outdoor, family- oriented nature programs (at Jacobs, Fogg and Stetson trail areas). Our goal is to facilitate family-friendly outings to the many Conservation-managed, passive recreational areas in Norwell. A new dog-walk-friendly trail walk series is in the works; watch for it in the summer/fall of 2016.

7. The Commission supports the environmental education programs at all the Norwell Schools. We look forward to continuing to help and promote the Schools programs.
8. The Commission manages over 1200 acres of land available to hunters during State authorized seasons. The Commission does not require any permits or impose regulations beyond State Hunting requirements. A map is available in the Conservation and Town Clerks Office showing where these areas are. The Commission appreciates the willingness of the majority of hunters to help preserve the rights of families with children and dogs to feel safe while enjoying the active conservation trails during hunting season by taking advantage of the significant acreage dedicated to hunters, away from the trails. The Commission is committed to preserving and encouraging year-round outdoor recreation for all residents in a safe and mutually respectful manner.
9. *Recently acquired Masthead Drive parcel and riverfront area.*
The Commission will hold public sessions in 2016 to solicit public input on potential conservation based recreation and education goals for the Masthead parcel.

Regulatory Responsibilities

A major task of the Commission involves overseeing the conditions under which work that falls within a nearby river, stream or wetland may be affected. Anyone seeking to work within 100 feet of a wetland, vernal pool or pond (the buffer zone), within 200 feet of a river or stream (the Riverfront Resource Area), or in any area that may cause additional runoff into a wetland, river, or stream must obtain prior approval of the Commission. The Commission has four levels of permitting to accomplish this.

- The Notice of Intent is for larger projects that occur close to or near wetland resources or have a high probability of having a direct or long term impact on those resources. – Orders of Conditions are issued that either permit with conditions, or deny the project. (ex: dam removal, new home construction, subdivisions, work within the highly sensitive 50 foot buffer). *The Commission reviewed 23 and issued 15 new Orders of Conditions for Notices of Intent and Resource Delineations.* The other 8 were for major modifications, and/or project extensions.
- The Commission monitors and works to ensure site stormwater and soils are controlled on 5 major subdivision projects.
- A Request for Determination is used for smaller projects, projects in the outer buffer zone, or projects with minimal likelihood of adversely impacting wetland resource areas. A Determination of Applicability is issued either allowing the project or requiring a filing of a Notice of Intent if the project is more involved. (ex: Simple septic repair or pool installation within a yard, and outside the 50 foot buffer). *The Commission reviewed and issued 16 Determinations in allowing the work and 1 Determination requiring further permitting review.*
- A letter permit is used for projects within the buffer, which are either so minor that there is no chance of adverse impact or for which the physical layout of the project makes it nearly impossible to have an adverse impact on resources. No public hearing or filing fee is required for this permit level (ex: Projects with all construction activities 90 feet or more from the closest resource, minor deck repairs or replacement without a foundation, conversion of deck to enclosed

area without foundation, work physically separated from the resource by a berm, or other existing feature, or hazardous tree removal near wetlands). *The Commission office issued 10 letter permits.*

- Sign-offs for projects close to or just touching the buffer zone or for which there is no chance of adverse impact to wetland resources (ex: decks on the opposite side of the home from wetlands and more than 90 feet from the wetland, or hazardous tree removal in buffer areas). *The Commission office issued 78 sign offs.*
- Certificates of Compliance are issued when a project is shown to have been completed in a manner that protects nearby resource areas and is consistent with the permit issued. *The Commission office issued 15 Certificates of Compliance for completion of projects.*

Conservation Commission Members and Staff

The Conservation Commission is comprised of seven residents who serve three-year terms and are appointed by the Board of Selectmen. In May 2015, Bill Grafton resigned from the Commission after four years of service as a Commissioner. The Commission is grateful for Bill's generous donation of his time and service to Norwell.

Stacy Minihane joined the Commission in August of 2015. As a wetland scientist she brings an invaluable level of technical experience and expertise to the Commission.

Marynel Wahl continues as the Commission's Chairperson.

The Commission appreciates the dedication of staff, Administrative Assistants Meredith Schmid and Jeanne Cianciola, CoA volunteer Margaret Dixon as well as the services of recording clerk Debra Kruk and Ellen McKenna. Their energy and enthusiasm are limitless - they step up and take on projects as needed, despite steep workloads. They are always there to greet and assist residents, contractors and call-ins in a cheerful and efficient way. Their continual effort and commitment give our program a successful foundation. Gratitude and appreciation for all you do!

2015 Accomplishments and Projects

Major projects with conservation oversight completed in 2015 include:

Jacobs Pond – Boardwalk replacement –The boardwalk along the upper Jacobs Trail was widened and raised to provide emergency vehicle access to the back trails at Jacobs and to reduce impacts to stream and BVW.



Farming - The Commission continues to manage and sponsor active farming on the six Jacobs Farm Fields, the 2 Donovan Farm Fields, Barstow Field and the Main Street Field. We gratefully acknowledge the dedication of the farmers in helping preserve this cultural heritage, Whitaker Horse Farm, Hornstra Dairy Farm, and Norwell Farms Community Sponsored Agriculture Farm as well as Beekeeper Luke Lambert.

Regulatory Projects included - Pathway Phase II boardwalk was completed through Donovan Woods between the Middle School and Donovan farm field. The first half of the Forest Street Pathway extension was completed and the second half is well underway.

Open Space and Recreation Plan Implementation was created for implementation of the Open Space plan. We are looking for volunteers to support these goals. Please stop into the office or call if you have time to help.

Trail Creation and Improvements - The Commission continues to maintain and manage many miles of trails within Norwell. The Commission has a highly efficient trail maintenance program that worked to maintain many miles of town trails, for a fraction of the cost of similar maintenance programs found around the State. We hope to keep this trend!

Organized Trail Walks are sponsored jointly with the Recreation Department each spring and fall and have been a successful way of introducing residents and guests to the many miles of conservation trails available in Norwell.

Installation of Bridges, Boardwalks, and Benches - The Commission started a program to replace and repair many boardwalks throughout the town trail system. Boardwalks were replaced in Stetson and Jacobs in 2015. We will work to continue repairing and replacing boardwalks and bridges throughout 2016. The Commission is also working to upgrade several of the parking areas including both Donovan and Jacobs.

Trail Information Kiosks - 8 informational kiosks were installed in late 2014. Trail maps and information signage are being finalized and out to bid. We plan to put these online and physically install them during 2016. Individual trail walk brochures for each of the 8 trail systems were created in 2015 to accompany the Town Wide Trail foldout. These are available on-line and at the Conservation Office.

Acceptance of Donation of Land - The Commission accepted a donation of land on Grove Street adjacent to Wompatuck State Forest and in close proximity to Hatch Lots. This generous donation will allow a potential connection between Hatch and Wompatuck. The

Commission also accepted a donation of land on Pleasant St, extending the Donovan Wildcat combined lands and creating a possible pedestrian access to that well established trail system.



Education and Outreach - The Conservation Commission provided a number of education and outreach opportunities in 2015

- An educational program continues on the 4th Thursday of each month (spring and fall) focused on environmental educational topics. We will continue this project through 2016 and

encourage public participation.



Chittenden Landing - The Chittenden Landing dock upgrade engineering and planning was completed and permitted. All state, federal and local permits were obtained. Construction is expected to occur during March 2016.

Many people have donated time and effort to the Commission to further the conservation goals in Norwell. The Senior Trails Crew worked throughout the year clearing debris from and widening trails, developing dock plans, investigating and implementing stream crossing plans, repairing boardwalks, removing down trees, maintaining parking areas, helping lead trail walks, and welcoming visitors to the town trails. All of these important tasks are instrumental in keeping the town's open space lands accessible and open to the public. The Conservation Commission gratefully acknowledges the work

of our Senior Trail Crew – Al Svelnis, Dave Hill, Dave Merrifield, Edward Cox, John Suurhans, and Mark Mederos. Their dedication to the open spaces in Norwell is much appreciated.

The Commission thanks George Grey, Judy Volpe and the Norwell Trail Walkers Club for their dedication to promoting active enjoyment of the Town's trail system and open spaces.

To better understand the resources on or near your property, please feel free to contact the Conservation Agent, Nancy Hemingway. She offers personalized assistance with permitting issues, environmental concerns, or simply creating a unique GIS map for your property. Assistance is also available regarding information on public lands or trails. Anyone contemplating work in or within 100 feet of a wetland, or within 200 feet of a stream, which flows continuously throughout the year, is encouraged to contact the agent for information about the Wetlands Protection Act and local wetland bylaw at the Commission's office in the Town Hall during normal business hours.

A reminder that we are always looking for volunteers. Please stop by the Conservation Office or call (781-659-8022) if you are able to help.

2015 Conservation Commission Members

Appointed by the Board of Selectmen

Marynel Wahl – Chair

Robert Woodill – Vice Chair

Bruce Humphrey

David Osborne

Lori Hillstrand

Ron Mott

William Grafton Jan-May

Stacy Minihane Aug-Dec

Nancy Hemingway - Agent



NORWELL HISTORICAL COMMISSION

The purpose of the Norwell Historical Commission ("NHC"), in accordance with Massachusetts General Law, Chapter 40, Section 8d and the Norwell bylaws, is to preserve and protect historic antiquities and archaeological resources throughout Norwell.

According to the bylaws of the Norwell Historical Commission, its responsibilities include the following:

- conducting research on places of historical, archeological and architectural value in the town;
- cooperating with the State Archaeologist in conducting surveys and reporting on sites in the town;
- coordinating activities with other preservation organizations in the town;
- keeping accurate records of its actions, and filing an annual report; and maintaining a membership of not less than three nor more than seven members, duly appointed by the Board of Selectmen.

Members and Officers: Commission member Wendy Bawabe resigned this year. A new slate of officers was appointed with Nancy McBride as Chair and Noel Ripley as Vice Chair. In August, Nancy McBride stepped down and the slate changed with Noel Ripley serving as Chair, Bob Norris as Vice Chair, Trish Shepherd as Treasurer, and Katharine Campbell as Secretary. Bob Norris continues as the Historical Commission representative to the Community Preservation Committee (CPC). The remaining at-large members are Nancy McBride, Jim Kelliher and David DeGhetto.

Projects:

- Sergeant Samuel Stetson House: One of the three oldest houses in Norwell (formerly located at 85 Stetson Shrine Lane) received funding (Article for STM 10/7/13 was approved at Town Meeting) to fund the final step for the house's permanent move to the Stetson Meadows Cemetery. A meeting was held with the Cemetery Committee and a plan for placement and foundation construction was reviewed and slated to be completed in 2015. Due to concerns over ADA requirements and parking issues, the timeline has been revised for the RFP to be sent in early 2016 with work completed in 2016.
- Simon Hill Area: The NHC is keenly interested in the archeological value of the Simon Hill site and is waiting for a Conservation Restriction to designate the area as significant.
- Norwell House Restriction: At the 2014 Town Meeting it was approved to put a Restriction on the historic Norwell House at 185 Norwell Avenue. The Restriction has been drafted and submitted for review and approval by the Massachusetts Historical Commission. A reply is expected in early 2016.
- Fall House Tour: A house tour sponsored by the NHC to benefit the James Library took place on October 2, 2015.
- 40 River Street: The NHC was asked to review possible scenarios for the property that once housed the Norwell Police Department.
- Jacobs Farmhouse Maintenance Agreement: Work has begun on drafting a new Maintenance Agreement between the Town and Norwell Farms for the rental and use of all outbuildings and properties.

Town Meeting: The Annual Town Meeting occurred on May 4, 2015; the Historical Commission supported or sponsored the following articles:

- Article 40: CPC Funding of \$? for the restoration of the Jacobs Farmhouse Cider Room, Carriage House and Barn.
- Article 41: \$181,000 from the Town for the restoration of the Cushing Center parking lot.

Jacobs Farmhouse (Main Street): Carissa Demore of Historic New England (HNE) performed the annual inspection of the property on September 22, 2015. Funds were requested and received from the CPC for roof, gutter and downspout restoration set to begin in 2015. Blind and window restoration funds were also allocated with work completion scheduled for 2015. Interior painting was partially completed in the Jacobs Farmhouse. Norwell Farms requested, and the CPC granted, a new well to be dug and electrical service to the West Barn. Work was overseen by Norwell Farms and the NHC. In addition, Norwell Farms procured 3 pigs requested funding for amended well irrigation and asked for and were granted permission to display permanent signage identifying Norwell Farm's presence on the site.

Stetson-Ford House (Meadow Farms Way): The house is currently leased on a month-to-month basis. Work done on the house this year included: painting, rot repair and reshingling. Tenants asked for assistance with road maintenance and cellar vapor barrier and duct work.

Demolition Delay By-Law: The Historical Commission either received applications for demolition, inspected properties which had previously applied for demolition, or completed the one-year delay as required by the Demolition Delay by-law on six properties in 2015:

- 15 High Street: NHC found house to be historically significant.
- 19 High Street: NHC found house to be historically significant.
- 73 Prospect Street: Found not historically significant by the NHC.
- 166 Norwell Avenue: NHC found structure to be historically significant.
- 480 River Street: Found not historically significant by the NHC.
- 49 Green Street: Found not historically significant by the NHC.

We are, as always, grateful for the assistance and support provided by all the various town committees, boards and departments with which we share common interest.

We hope the citizens of this town continue to realize the importance of saving Norwell's history, and will continue to aid the Commission in its on-going work to preserve our historic town.

Respectfully submitted,
 Noel Ripley, Chair
 Robert Norris, Vice Chair
 Katharine Campbell, Secretary
 Trish Shepherd, Treasurer
 David DeGhetto
 Jim Kelliher
 Nancy McBride

THE PLANNING BOARD

The Planning Board is active in many areas of land use. The Board conducts public hearings and makes determinations on proposed subdivisions, acts upon subdivision Approval Not Required (ANR) plans, provides technical review to the Board of Appeals on site plans, decides on alterations to designated scenic roads, holds public hearing and makes recommendations on amendments to the zoning bylaws, and advances efforts to improve the overall quality of life for town residents.

The effort to revitalize the town center has entered the grant exploration phase. The Board, with assistance from an outside consultant and a working group comprised of local business owners and residents, has developed a revitalization plan for the town center that aims to create a more vibrant and pedestrian friendly village center as envisioned in the master plan. The plan includes traffic calming measures, a network of sidewalks, a redesigned intersection at Main/River and Central Streets, improved lighting and other streetscape enhancements. The plan is available for review at www.townofnorwell.net/planning-board.

The Pathway Committee, which is a subcommittee of the Planning Board, oversaw the construction of the fourth phase of the town pathway from the intersection of Forest and Circuit Streets to the Miller Woods Conservation Area and Gaffield Park. The pathway provides an ADA compliant facility for pedestrians and bicyclists of all ages to safely exercise and travel between town facilities and conservation areas. A connection from Gaffield Park to the town center will begin construction this coming summer. Town Meeting approved the use of Community Preservation funds for this project and feedback has been positive.

In addition to regular Planning Board activities, the members of the Board serve on various other Town committees that require the participation of a Planning Board member by constitution. These committees include: Economic Development, Community Preservation, Complete Streets, Open Space, and Pathways. These Boards and Committees meet throughout the year and require a substantial time commitment.

I. Subdivision and OSRD Special Permit Public Hearings.

In 2015, the Planning Board approved the Bay Path Lane OSRD Subdivision an eight (8) lot development extending from the end of the existing Bay Path Lane roadway.

II. Subdivision Surety and Construction Oversight

During 2015, the Planning Board provided surety and construction oversight for numerous subdivision projects. Under the Subdivision Control Law, G.L.c.41, §81U, ¶7, the Planning Board is required to

impose surety to help ensure completion of the construction of a subdivision project. At the developer's election, the surety may be money-based or in the form of a restrictive covenant prohibiting the individual sale of or construction on the approved lots. As of December 31, 2015, the Town is holding over \$1.4 million in surety on the uncompleted projects. The projects listed below are in various stages of construction and remain under the Planning Board's supervision until construction is complete. When combined, these projects represent over 135 residential lots, 24 drainage basins and almost 2 miles of roadway.

BARREL LANE (Off Circuit Street)

Approved 4/06

15 lots on 28.3 acres

The project created 15 residential lots, 1 surface drainage basin and 1 dead-end street (Curtis Farm Road) with 1,180 linear feet. The Barrel Lane subdivision was approved on April 10, 2006. The applicant posted surety and the plans were endorsed on April 28, 2010. In 2014, a subdivision modification was approved and a \$380,000 Lender's Agreement was secured. Subsequently, all lots were released from the subdivision and home construction is underway.

BATES LANE (f/k/a Prairie Farm) (Off High Street)

Approved 3/02

4 lots on 16.3 acres

This project created 4 residential lots (2 new lots and 2 reconfigured lots for existing dwellings). The project includes 1 surface drainage basin and 1 dead-end street (Bates Lane) with a length of 400 linear feet. The applicant posted surety and the plans were endorsed on September 9, 2002. All lots have been released from the subdivision covenant. The Town holds \$16,473.08 in surety.

BAY PATH LANE EXTENSION

8 lots on 16.5 acres

This project created 8 residential lots, 1 surface drainage basin and 11.25 acres of public open space on a new road with a length of 460 linear feet. The roadway is under construction.

BIRCHWOOD (Off Grove Street)

Approved 6/01

11 lots on 18 acres

This project would be complete with the acceptance of Fieldstone Way at the 2016 Town Meeting.

BRATTLE STREET / Bramblewoods (Off Grove Street)

Approved 2/99

5 lots on 6.6 acres

This project created 5 residential lots (4 new lots and 1 reconfigured lot to support an existing dwelling). The project includes 1 surface drainage basin and 1 dead-end street (Brattle Street) with a length of 750 linear feet. The applicant posted surety and the plans were endorsed in May 1999. All lots have been released from the subdivision covenant. The Town holds \$80,490.92 in surety.

COWINGS COVE (Off Summer Street)

Approved 2/06

7 Lots on 20.9 acres

This project created 7 subdivision lots (6 new lots and 1 reconfigured lot to serve an existing dwelling), on 20.9 acres of land, with a dead-end roadway a length of 653 feet and 1 surface stormwater drainage basin. A 10.8-acre conservation parcel has been deeded to the Maxwell Conservation Trust for permanent preservation. The subdivision is currently under construction and the Town currently holds \$250,000.00 surety in the form of a Lender's Agreement.

FOREST RIDGE (Off Summer Street)

Approved 5/02

7 lots on 8.6 acres of upland

This project created 7 residential lots on 9.1 acres, with 8.6 acres of upland. It includes 1 surface drainage basin and 1 dead-end street with a length of 500 linear feet. The subdivision plan was endorsed on September 23, 2002, and construction began in the spring of 2005 and all lots were released from the subdivision covenant during 2006. The Town currently holds \$74,266.47 in surety.

HENRY'S LANE / Joshua's Landing (Off Norwell Avenue)**Approved 11/05****8 lots on 19.4 acres**

This project created 8 residential lots (6 new lots and 2 reconfigured lots to support 2 existing dwellings) on 19.4 acres of land. It includes 3 surface drainage basins and 1 dead-end street with a length of 850 linear feet. This subdivision was approved on November 10, 2005. The Town currently holds \$44,000.00 in surety in the form of a Lender's Agreement.

HOLLY BERRY TRAIL (Off Grove Street)**Approved 4/04****6 lots on 6.4 acres**

Construction on this subdivision was completed during 2008 and Holly Berry Trail was turned over to the homeowners' association as a private way. The Town is retaining \$2,756.06 in surety to ensure the structural integrity of the sidewalk.

JOHN NEIL DRIVE EXTENSION (Off John Neil Drive)**Approved 5/08****3 Lots on 3.15 acres**

This project created 3 subdivision lots (2 house lots and 1 drainage lot), on 3.15 acres of land, extending the existing dead-end length of John Neil Drive by 186 feet. The project included a single surface stormwater drainage basin. This subdivision was endorsed on May 6, 2009. Work has not progressed on this development and the permit will expire on May 6, 2016.

PARSON'S WALK (Off Circuit Street)**Approved 6/97****3 lots on 11.5 acres**

This project created 3 residential lots on 11.5 acres. The project includes 1 surface drainage basin and 1 dead-end street with a length of 420 linear feet. The applicant posted surety and the plans were endorsed on July 21, 1997. All lots were released from the subdivision covenant on October 16, 1998. The Town holds \$24,741.13 in surety.

TRUNNEL ESTATES (Off Main Street)**Approved 9/03****3 lots on 3.4 acres**

This project created 3 residential lots (2 new lots and 1 reconfigured lot to support an existing dwelling), on 3.4 acres of land. The project includes 1 drainage basin and 1 dead-end street with a length of 390 linear feet. The applicant posted surety and the plans were endorsed on February 23, 2004. During 2009, the applicant largely completed subdivision construction. The Town holds surety \$154,000.00 surety in the form of a performance bond.

TURNER'S WAY SUBDIVISION**Approved 4/05****11 Lots on 40 acres**

This project created a total of 11 residential lots on 40 acres. The project was constructed in two phases and is now substantially complete. The Town holds \$15,000 for surety to ensure the structural integrity of the roadway until May 14, 2024.

WALNUT TREE HILL ESTATES (Off Cross Street)**Approved 5/99****5 lots**

This project created 58 lots; however, only 4 lots are located entirely in Norwell and 1 is located partially in Norwell. The Norwell portion of the project includes 1 surface drainage basin (partly located in Norwell), and Greenbriar Lane, with a length of 500 linear feet. The applicant posted surety and the plans were endorsed on August 23, 1999. The Town holds a \$400,000.00 surety bond.

WILDWOOD LANE (Off Circuit Street)**Approved 11/95****4 lots on 6.5 acres of upland**

This project created 4 residential lots on 10.9 acres. The project includes 1 surface drainage basin and 1 dead-end street with a length of 470 linear feet. The applicant posted surety and the plans were

endorsed on November 27, 1995. The lots were released from the subdivision covenant on January 6, 2003. The Town holds \$72,629.64 in surety.

WILDCAT HILL OSRD (off Wildcat Lane)

Approved 10/10

46 lots on 76 acres

The project includes 4 new roadways, a wastewater treatment plant, 30 acres of public open space and a bridge crossing protected wetlands. The roadways for this project have been completed and 45 of the 46 lots have been released from the covenant. The Town holds \$621,000 in performance and cash bonds and builders lot 32 for surety.

III. Approval Not Required (Form A) Plans

During 2015, the Planning Board processed 8 Approval Not Required (ANR) plan applications. An ANR plan is a proposal to create a lot or parcel that does not require review under the subdivision control law.

16 London Hill Lane	Denied
3 & 13 Winter Street	Denied
13 & 23 Winter Street	Denied
3 & 13 Winter Street	Approved
13 & 23 Winter Street	Approved
149 & 155 Cross Street	Approved
278 Bowker Street	Denied
73 Prospect Street	Approved

IV. Scenic Road Hearings

During 2015, the Planning Board processed 4 Scenic Road alteration applications. The Scenic Road by-law provides the Board the opportunity to review proposed alterations to stone walls and trees within the town right-of-way on town designated scenic roads.

Forest Street Pathway	Approved
Circuit Street Block 59 Lot 47	Approved
Circuit Street Block 59 Lot 46	Approved
Mount Blue Street Block 9 Lot 95	Approved

V. ZBA Site Plan Approval - Technical Review.

The Planning Board provides technical review assistance to the Board of Appeals for site plan applications under Zoning Bylaw §1530. The Board does not collect any application fees for this activity. The Planning Board provided site plan review comments for a solar power generation facility on Longwater Drive and a medical marijuana operation on Cordwainer Drive.

VI. Street Acceptance Petitions.

Birchwood Lane and Clapp Brook Road were accepted as public roadways at the 2015 Town Meeting.

VII. Master Plan Enactment.

Throughout the year, the Planning Board continued to work with its subcommittee, the Pathway Committee, to improve pedestrian and bicycle safety throughout town. A 6,500 foot pathway extension was completed in November from the Forest/Circuit Street intersection to Gaffield Park. The Planning Board and its staff Town Planner spent significant amounts of time and energy on Pathway Committee related activities.

Funding options are currently being explored for the Town Center Revitalization Plan. The initial design phase has been funded by the Planning Board's Pedestrian Enhancement Fund. In 2015 steps were taken to secure grants required to fund engineering and construction work. Further public input will also be sought in 2016 prior to finalizing the plan.

VIII. Zoning By-law Amendments.

During 2015, the Planning Board made recommendations on two by-law revisions which were approved at town meeting.

The first created a solar power generating facility overlay district to allow by-right construction of these facilities in the business parks. This by-law was an essential component in the town becoming a Green Community.

The second concerned amendments to the Open Space Residential Design (OSRD), which provided additional clarity in process and requirements.

IX. General Town Government Assistance.

The Planning Board continued to direct the Town Planner during 2015 to provide valuable assistance for various Town Boards and Committees. Such assistance included:

- Drafting or reviewing bid documents, writing grant applications and maintaining financial spreadsheets for the Pathway Committee
- Provide mapping services for various Boards and Committees
- Input with the Zoning By-Law Review Committee
- Input with the Complete Streets Committee

The Planning Board is grateful for the services of Town Planner Chris DiIorio and part-time Administrative Assistants Meredith Schmid and Jeanne Cianciola throughout the 2015 calendar year. Without these invaluable staff members, the volunteer Planning Board members would be hard pressed to fulfill their legal duties under the Subdivision Control Law.

Respectfully submitted,
 Brad Washburn, Chair
 Ken Cadman, Vice Chair
 Patrick Campbell, Clerk
 Darryl Mayers, Alternate Clerk
 Jamie Crystal Lowry

COMMUNITY HOUSING TRUST

FY 2015 was a year of progress for affordable housing in Norwell. At the May 2015 Annual Town Meeting, the Town voted with a 2/3 majority to transfer the site of the old police station at 40 River Street to the Community Housing Trust for construction of a development dedicated to senior rental housing. In addition, CPA funding to help underwrite the development was also approved by voters at Town Meeting. The Community Housing Trust sent out an RFP for bids on the project, and is currently reviewing developer proposals. The development will provide much needed affordable rental units in the Town, and the property's central location will allow easy access to Norwell Center and other locations in the Town.

The Trust continues to act as the Town's Affordable Housing monitoring agent, handling inquiries about available affordable properties as well as monitoring sales of existing affordable units. The Senior Grant program provides underwriting for smaller home projects that improve the health and safety of senior homeowners in Norwell.

COMPLETED 2015 PROJECTS:

*Transfer of land at 40 River Street for future Affordable Housing Development for seniors

* Purchase of Affordable unit at Jacobs Pond Estates in order to assure compliance with the AH deed rider when it is resold.

Schedule

The Community Housing Trust meets on the first and third Thursdays of every month. Meetings are open to the public. Please check the Town website for specific meeting dates and times.

Respectfully submitted,

Community Housing Trust

Members

Peter Shea, Chair

Bruce Burgess

Brian D'Souza

Elizabeth Hibbard, Vice Chair

Tricia Lederer

Gregg McBride

T. Andrew Reardon

Patricia Richardson

Ellen McKenna, Administrator

COMMUNITY PRESERVATION COMMITTEE

The Town of Norwell adopted the Community Preservation Act (MGL Chapter 44B) in May of 2002. The Town's Community Preservation Committee (CPC) is charged by the Town with the implementation of the Act in Norwell. The Act's stated purposes are to preserve open space historic sites, create affordable housing and recreational facilities. At least 10% of the CPA budget must be allocated to each of the **first three** categories annually.

During FY2015, the Town collected \$954,518 in net CPA surcharges (after abatements and exemptions). The matching funds from the state were \$341,831.00. The CPC Annual Meeting was held on Thursday, December 2, and included presentations on activities at the Clipper Community Complex, pathways updates, and the Community Housing Trust project at 40 River Street. John Hornstra, owner of Hornstra Dairy, gave a presentation about the history and important contribution of CPA funding five years ago which helped underwrite his purchase of the dairy farm on Prospect Street. This farm is now a thriving business in the Town, and brings both visitors and revenue to the beautiful site on a daily basis. The farm preserves an important link to Norwell's past as an agricultural community.

Community Preservation Act Funds Revenue 6/30/15

<u>Fiscal Year</u>	<u>Surcharge Collections (net of refunds)</u>	<u>Miscellaneous Revenue</u>	<u>Investment Income</u>	<u>State Match</u>	<u>Total</u>
FY 2003	491,540.28	719.20	2,103.20	0.00	494,362.69
FY 2004	531,332.47	856.78	9,235.99	504,055.00	1,045,480.24
FY 2005	562,030.24	.00	24,047.18	534,732.00	1,120,809.42
FY 2006	630,920.92	4,331.55	40,877.65	559,835.00	1,235,965.12
FY 2007	663,246.13	1,646.00	52,080.06	634,135.00	1,351,107.19

FY 2008	699,561.80	2,734.71	112,674.91	674,734.00	1,489,705.42
FY 2009	728,864.55	4,612.37	75,571.56	541,215.00	1,350,263.48
FY 2010	754,196.49	2,779.76	45,147.01	311,164.00	1,113,287.26
FY 2011	755,674.97	1,926.36	64,645.27	247,788.00	1,070,034.60
FY 2012	781,347.78	1,989.41	49,368.30	246,566.00	1,079,271.49
FY 2013	870,536.17	1,863.56	43,356.73	255,995.00	1,171,751.46
FY 2014	894,294.89	1,506.12	53,430.50	549,153.00	1,498,384.51
FY 2015	954,518.10	2,508.01	34,706.46	341,831.00	1,333,563.57
TOTALS	9,318,064.79	27,473.82	634,718.64	5,401,203.00	15,353,816.45
% of Total Revenues	59.6%	.002%	.04%	36.0%	100.0%

Ongoing projects:

Pathways

The next phase of the Pathway system, from Donovan Fields to Gaffield Park, has been completed. This pathway is heavily used by Town residents to connect to the Middle School pathway. The next phase of construction will be the completion of the pathway system from Gaffield Park to the Town Center.

Jacobs Farmhouse Restoration Projects

The Historical Commission continues to oversee improvements to the farmhouse proper, including preservation and restoration of roofing, gutters, downspout, blinds, shutters and windows. The Cider Room restoration project is under construction.

Cushing Center Parking Lot

The Cushing Center parking lot will be restored to include landscaping, new paving and a recreational area with lighting. This project is under construction after the installation of the new septic system.

Chittenden Landing Dock

The existing dock will be replaced with one made of more durable materials. This will increase the accessibility to the North River for recreational activities such as kayaking, canoeing and fishing.

Historic Preservation Restriction for the Norwell House

Funding for a historic preservation restriction was approved at the 2015 Special Town Meeting to preserve this landmark property in the Town.

Vinal School Playground

Funding to rehabilitate the playground was approved at the 2015 Special Town Meeting. Upon completion the playground will be ADA compliant. The School department has allocated funds to be used for this project in addition to the CPA funding. Work on the project will resume in the spring of 2016.

Transfer of funds for the 40 River Street project to the Community Housing Trust

Funding to help underwrite the construction of the senior Affordable Housing project planned for the site of the old police station was transferred to the Community Housing Trust. The project RFP was put out for bid and the Trust is currently reviewing developer proposals.

Main Street Pathwalk

Funding was approved at the 2015 Annual Town Meeting to underwrite a pathwalk on Main Street from South Street to the Town Center. Regretfully, a lawsuit filed by private citizen petition resulted in a ruling against the use of CPA funds for this project. The Town is investigating other funding options.

CPC Board Members

It is with great regret that the CPC bid farewell to two longtime board members; Pat Richardson, Recreation Commission representative and Peggy Etzel, Planning Board representative. Pat and Peggy brought considerable depth of knowledge and experience to the board, making many contributions to board policy and funding decisions during their long tenure.

Town residents voted at the 2015 Annual Town Meeting to discontinue representation from the Board of Assessors on the CPC, changing the seat to an At Large position. Joan Osborne was re-appointed to the board as an At Large member.

The board welcomed three new members this year; Aleta Scully, Recreation Commission; Jamie Crystal-Lowry, Planning Board; and Julie Gillis, At Large member.

Meetings

The CPC meets on the 2nd and 4th Thursdays of each month at 7:00 pm in Room 112 of the Norwell Town Hall. All residents are invited to attend. The CPA Application for Funding information can be found on the Community Preservation Committee's page of the town's website.

Respectfully submitted,
 John Mariano, Chair (At-Large)
 Jamie Crystal-Lowry, (Planning Board)
 Julie Gillis (At-Large)
 Fred Levin (Housing Authority)
 Robert Norris (Historical Commission)
 David Osborne (Conservation Commission)
 Joan Osborne (At Large)
 Brendan Recupero, (At-Large)
 Aleta Scully (Recreation Commission)
 Ellen McKenna, Administrator

ZONING BYLAW REVIEW COMMITTEE

The Board of Selectmen voted in Spring 2015 to establish an ad hoc zoning bylaw review committee to review and make recommendations for recodification of the Town's Zoning Bylaw. The Committee consists of representatives from the Board of Selectmen, Planning Board, Conservation Commission, Zoning Board of Appeals, Board of Health/Water Department, and two at-large members. The Town Administrator and Town Planner have been frequent participants at meetings with the first held in September 2015.

Members quickly agreed reformatting of the zoning bylaw should be undertaken by professionals and include both an editorial and legal review, as recommended by Town Counsel at a joint-meeting with the Planning Board in October. Fortuitously, the Town Clerk has also been focusing on a review of the Town's general bylaw and has researched and/or obtained proposals from three potential vendors. This number was reduced to one recommended vendor with broad and lengthy experience in consulting to many municipalities in the Commonwealth, as well as others nationwide.

Although the Committee will not be able to meet the optimistic goals set by the Board of Selectmen for Spring 2016 Town Meeting, members understand the need to proceed cautiously and believe Spring 2017 Town Meeting will see much of its work completed. The support of the Town's residents and the committee's thoughtful consultation with various Town boards and departments are critical to any such review process. It should be noted that much of the Town's zoning bylaw has been strengthened by caselaw from successful litigation by the Town. Therefore, hastily contrived changes to meet artificial deadlines could unintentionally jeopardize those precedents.

The Committee has representation from the Board of Selectmen, Planning Board, Conservation Commission, Zoning Board of Appeals, Board of Health/Water Department, with two at-large members, all with varying perspectives and experience in the workings and governance of the Town. Members have been chosen to provide free flow of information and access to various jurisdictional authorities that have been and will continue to inform the efforts of the NZBL Review Committee. The Committee wishes to thank the Conservation Commission's representative, Bruce H. Humphrey, who resigned in December 2015, for his many ideas and concerns offered during the several months he spent on the Committee.

Agendas are regularly posted on the Committee's page of the Town's website with minutes that include an up-to-date list of completed and open action items. All Committee meetings are posted and public in accordance with the Open Meeting Law. The Committee's regular meetings are scheduled the first and third Thursday of each month at 7:00 PM in the Planning Office, but several special meetings have been held outside of those dates resulting in cancellation of some meetings. Residents should check the Town's meeting calendar to ensure the Committee is meeting on a given evening.

Respectfully submitted,
 Sally I. Turner, Chair
 Lois S. Barbour, Vice-Chair
 Spencer A. Joseph, Clerk
 Jason Brown
 Patrick G. Campbell
 John O. Litchfield
 Robert E. Woodill

BOARD OF ASSESSORS

The Fiscal Year 2016 Tax Rate is \$ 16.50 per thousand.

Class	Certified Full and Fair Cash Value Assessments	Percentage Full Value Shares of Total Tax Levy	New Percentage Shares of Total Tax Levy
<u>Residential</u>	<u>2,057,192,147.00</u>	<u>84.5170%</u>	<u>84.5170%</u>
<u>Open Space</u>	<u>0</u>	<u>0.0000%</u>	<u>0.0000%</u>
<u>Commercial</u>	<u>301,907,024.00</u>	<u>12.4034%</u>	<u>12.4034%</u>
<u>Industrial</u>	<u>30,185,200.00</u>	<u>1.2401%</u>	<u>1.2401%</u>
<u>Personal Property</u>	<u>44,773,220.00</u>	<u>1.8395%</u>	<u>1.8395%</u>
TOTAL	2,434,057,591.00	100.0000%	100.0000%

The Norwell Assessors' Office continues the ongoing process of keeping property values updated. The Staff of two handle inspections of building permits, cyclical and data quality in compliance with Massachusetts General Laws and the Department of Revenue. Questions and requests from the general public, other municipal departments, residents and professionals are also researched. Abutter's lists are certified; inspections are completed for occupancy sign-off and entry into the assessors' database. Motor Vehicle Excise, Boat Excise, Real Estate and Personal Property commitments, abatements and exemptions are prepared by the Staff for the three Board of Assessors members to deliberate and approve or deny each case.

The total number of Motor Vehicle Excise Bills for 2015 was 12,642. This generated a total of Two Million One Hundred Seventy Four Thousand Six Hundred Fifty Seven dollars and Ninety Three cents (\$2,174,657.93) which was committed to the Treasurer/Collectors Office. There were 463 Motor Vehicle Abatements processed. There were 166 Boat Excise Bills generated with 14 Boat Excise Abatements.

Exemptions available for qualifying residents are: **disabled veterans, blind, seniors** with income & assets requirements, and **a minor with a deceased parent, surviving spouse, tax deferral, hardship and Community Preservation**. The Board of Assessors and Staff urge potentially qualifying residents to contact the Assessors' Office at 781-659-8014 for specific requirements and any questions about these exemptions.

REPORT OF TOWN TREASURER		
Cash on hand July 1, 2014		31,660,497.12
Receipts to June 30, 2015		66,649,116.62
Payments to June 30, 2015		-71,404,531.70
Cash Balance June 30, 2015		26,905,082.04
VALLEY SWAMP FUND		
Balance in Fund July 1, 2014		15,673.89
Investment Income added to June 30, 2015		15.67
Withdrawn from Fund		
Balance in Fund June 30, 2015		15,689.56
LAURELWOOD SUBDIVISION		
Balance in Fund July 1, 2014		31,251.53
Investment Income added to June 30, 2015		31.27
Withdrawn from Fund		0.00
Balance in Fund June 30, 2015		31,282.80
BRAMBLE WOODS ESTATES		
Balance in Fund July 1, 2014		80,551.16
Investment Income added to June 30, 2015		80.58
Withdrawn from Fund		0.00
Balance in Fund June 30, 2015		80,631.74
TURNER'S WAY		
Balance in Fund July 1, 2014		15,003.20
Investment Income added to June 30, 2015		14.98
Net Deposits & Withdrawals from Fund		
Balance in Fund June 30, 2015		15,018.18
PEDESTRIAN TRAVEL IMPROVEMENT FUND		
Balance in Fund July 1, 2014		161,732.85
Investment Income added to June 30, 2015		3,966.54
Net Deposits & Withdrawals from Fund		-35,887.40
Balance in Fund June 30, 2015		129,811.99
ARTS LOTTERY		
Balance in Fund July 1, 2014		3,769.00
Investment Income added to June 30, 2015		88.56
Net Deposits & Withdrawals from Fund		3,105.93
Balance in Fund June 30, 2015		6,963.49
AFFORDABLE HOUSING TRUST		
Balance in Fund July 1, 2014		637,865.99
Investment Income added to June 30, 2015		23,150.13
Net Deposits & Withdrawals from Fund		64,159.23
Balance in Fund June 30, 2015		725,175.35

FLORENCE M CUSHING TRUST		
Balance in Fund July 1, 2014		128,262.81
Investment Income added to June 30, 2015		3,603.62
Net Deposits & Withdrawals from Fund		17,688.00
Balance in Fund June 30, 2015		149,554.43
BIRCHWOOD LANE		
Balance in Fund July 1, 2014		10,054.41
Investment Income added to June 30, 2015		6.23
Withdrawn from Fund		-9,158.60
Balance in Fund June 30, 2015		902.04
CONSERVATION FUND		
Balance in Fund July 1, 2014		417,804.41
Investment Income added to June 30, 2015		11,795.45
Net Deposits & Withdrawals from Fund		-1,144.08
Balance in Fund June 30, 2015		428,455.78
JACOBS FARM TRUST FUND		
Amount of Fund : \$147,317		
Balance in Fund July 1, 2014		12,381.40
Investment Income added to June 30, 2015		615.91
Net Deposits & Withdrawals from Fund		-2,900.00
Balance in Fund June 30, 2015		10,097.31
PRAIRIE FARM ESTATES		
Balance in Fund July 1, 2014		16,485.39
Investment Income added to June 30, 2015		16.51
Net Deposits & Withdrawals from Fund		0.00
Balance in Fund June 30, 2015		16,501.90
HOLLY BERRY TRAIL ESTATES		
Balance in Fund July 1, 2014		2,758.11
Investment Income added to June 30, 2015		2.74
Net Deposits & Withdrawals from Fund		0.00
Balance in Fund June 30, 2015		2,760.85
STABILIZATION FUND		
Balance in Fund June 30, 2014		1,731,190.72
Investment Income added to June 30, 2015		3,462.74
Withdrawn from Fund		0.00
Balance in Fund June 30, 2015		1,734,653.46
EXCLUDED DEBT SERVICE STABILIZATION FUND		
Balance in Fund June 30, 2014		800,773.03
Investment Income added to June 30, 2015		1,615.64
Transfer In to Fund		100,000.00
Balance in Fund June 30, 2015		902,388.67

FENGER LIBRARY FUND		
Amount of Fund: \$10,000		
Investment Income available July 1, 2014		7,354.17
Investment Income added to June 30, 2015		489.94
Investment Income withdrawn to June 30, 2015		0.00
Investment Income available June 30, 2015		7,844.11
BICENTENNIAL LIBRARY FUND		
Amount of Fund : \$400		
Investment Income available July 1, 2014		374.59
Investment Income added to June 30, 2015		21.87
Investment Income withdrawn to June 30, 2015		
Investment Income available June 30, 2015		396.46
ANNABEL WAKEFIELD LIBRARY FUND		
Amount in Fund : \$100		
Investment Income available July 1, 2014		93.69
Investment Income added to June 30, 2015		5.49
Investment Income withdrawn to June 30, 2015		0.00
Investment Income available June 30, 2015		99.18
MARJORIE K POTE REVOCABLE TRUST		
Balance in Fund July 1, 2014		348,688.77
Investment Income added to June 30, 2015		9,844.16
Net Deposits & Withdrawals from Fund		0.00
Balance in Fund June 30, 2015		358,532.93
ANNABEL WAKEFIELD POOR FUND		
Amount in Fund : \$1,000		
Investment Income available July 1, 2014		2,556.20
Investment Income added to June 30, 2015		100.39
Investment Income withdrawn to June 30, 2015		
Investment Income available June 30, 2015		2,656.59
ABIGAIL T. OTIS CHARITY FUND		
Amount of Fund : \$2,000		
Investment Income available July 1, 2014		25,518.36
Investment Income added to June 30, 2015		776.89
Investment Income withdrawn to June 30, 2015		0.00
Investment Income available June 30, 2015		26,295.25
TRICENTENNIAL TRUST FUND		
Amount of Fund : \$100		
Investment Income available July 1, 2014		386.12
Investment Income added to June 30, 2015		13.74
Investment Income withdrawn to June 30, 2015		0.00
Investment Income available June 30, 2015		399.86
JOHN CROCKER BOND MEMORIAL FUND		
Amount of Fund : \$10,000		
Investment Income available July 1, 2014		2,027.95
Investment Income added to June 30, 2015		338.97
Net Withdrawal /Deposits to June 30, 2015		400.00
Investment Income available June 30, 2015		1,966.92

ASHLEY B. & MINNIE F. JONES SCHOLARSHIP FUND		
Amount of Fund: \$10,000		
Investment Income available July 1, 2014		1,347.94
Investment Income added to June 30, 2015		320.38
Net Withdrawal /Deposits to June 30, 2015		
Investment Income available June 30, 2015		1,668.32
DOROTHY S. FOGG SCHOLARSHIP FUND "A"		
Amount of Fund : \$25,000		
Investment Income available July 1, 2014		4,671.42
Investment Income added to June 30, 2015		836.92
Net Withdrawal /Deposits to June 30, 2015		500.00
Investment Income available June 30, 2015		5,008.34
DOROTHY S. FOGG SCHOLARSHIP FUND "B"		
Amount of Fund : \$25,000		
Investment Income available July 1, 2014		4,638.50
Investment Income added to June 30, 2015		835.99
Net Withdrawal /Deposits to June 30, 2015		500.00
Investment Income available June 30, 2015		4,974.49
LEONARD COX EDUCATIONAL FOUNDATION		
Balance in Fund July 1, 2014		13,155.96
Investment Income added to June 30, 2015		371.42
Net Deposits & Withdrawals from Fund		
Balance in Fund June 30, 2015		13,527.38
SCHOLARSHIP TRUST FUND		
Balance in Fund July 1, 2014		934.54
Investment Income added to June 30, 2015		209.48
Net Deposits & Withdrawals from Fund		5,574.09
Balance in Fund June 30, 2015		6,718.11
ABIGAIL T. OTIS CEMETERY FUND		
Amount of Fund : \$1000		
Investment Income available July 1, 2014		269.74
Investment Income added to June 30, 2015		35.84
Net Withdrawal /Deposits to June 30, 2015		0.00
Investment Income available June 30, 2015		305.58
ABIGAIL T. OTIS TOMB FUND		
Amount of Fund : \$500		
Investment Income available July 1, 2014		134.86
Investment Income added to June 30, 2015		17.92
Net Withdrawal /Deposits to June 30, 2015		0.00
Investment Income available June 30, 2015		152.78
COFFIN CEMETERY AND CHARITY FUND		
Amount of Fund : \$2,000		
Investment Income available July 1, 2014		539.51
Investment Income added to June 30, 2015		71.71
Net Withdrawal /Deposits to June 30, 2015		0.00
Investment Income available June 30, 2015		611.22

E GAUDETTE FLOWER FUND		
Amount of Fund: \$1,000		
Investment Income available July 1, 2014		287.63
Investment Income added to June 30, 2015		35.74
Net Withdrawal /Deposits to June 30, 2015		-48.87
Investment Income available June 30, 2015		274.50
MARY E. FARRAR - JOSEPH ESTES CEMETERY FUND		
Amount of Fund : \$1,000		
Investment Income available July 1, 2014		415.29
Investment Income added to June 30, 2015		39.98
Net Withdrawal /Deposits to June 30, 2015		-48.87
Investment Income available June 30, 2015		406.40
CHARLES H PIKE PERP/CARE		
Amount of Fund: \$200		
Investment Income available July 1, 2014		105.93
Investment Income added to June 30, 2015		8.65
Net Withdrawal /Deposits to June 30, 2015		0.00
Investment Income available June 30, 2015		114.58
NORWELL CEMETERY PERMANENT FUND		
Balance July 1, 2014		191,481.48
Receipts from Sale of Lots to June 30, 2015		7,900.00
Withdrawn from Fund		0.00
Investment Income added to June 30, 2015		5,446.60
Balance June 30, 2015		204,828.08
NORWELL CEMETERY PERPETUAL CARE FUND		
	PRINCIPAL	INV INCOME
Balance July 1, 2014	220,635.05	117,282.89
Added to Fund	5,000.00	
Investment Income added to June 30, 2015		9,517.26
Withdrawals to June 30, 2015		-4,161.96
BALANCE June 30, 2015	225,635.05	122,638.19
		348,273.24
OPEB TRUST FUND		
Balance July 1, 2014		1,180,017.38
Investment Income added to June 30, 2015		9,078.69
Net Withdrawal /Deposits to June 30, 2015		317,105.99
BALANCE June 30, 2015		1,506,202.06
RESPECTFULLY SUBMITTED,		
DARLEEN SULLIVAN, TREASURER		
MARY MERRITT, ASSISTANT TREASURER		

TOWN COLLECTOR			
OUTSTANDING BALANCES - June 30, 2014			
2014 REAL ESTATE TAX	612,049.20		
2014 COMMUNITY PRESERVATION SURCHARGE	13,510.89		
2013 REAL ESTATE TAX	15,752.49		
2013 COMMUNITY PRESERVATION SURCHARGE	444.00		
2004 SUPPLEMENTAL REAL ESTATE TAX	1,873.04		
2004 SUPPLEMENTAL COMMUNITY PRESERVATION SURCHARGE	1,201.15		
2014 PERSONAL PROPERTY TAX	14,770.68		
2013 PERSONAL PROPERTY TAX	5,647.81		
2012 PERSONAL PROPERTY TAX	3,348.75		
2011 PERSONAL PROPERTY TAX	2,620.52		
2010 PERSONAL PROPERTY TAX	3,592.95		
2006-2009 PERSONAL PROPERTY TAX	0.00		
2014 MOTOR VEHICLE EXCISE	71,128.23		
2013 MOTOR VEHICLE EXCISE	18,214.75		
2012 MOTOR VEHICLE EXCISE	7,336.41		
2011 MOTOR VEHICLE EXCISE	4,640.14		
2010 MOTOR VEHICLE EXCISE	4,764.65		
2009 MOTOR VEHICLE EXCISE	14,596.22		
2008 MOTOR VEHICLE EXCISE	5,109.64		
2007 MOTOR VEHICLE EXCISE	4,354.05		
2006 MOTOR VEHICLE EXCISE	5,317.33		
2005 MOTOR VEHICLE EXCISE	3,600.93		
2004 & PRIOR YEARS MOTOR VEHICLE EXCISE	0.00		
2014 WATER RATES	138,773.86		
2014 WATER LIENS	23,077.01		
2014 FIRE PROTECTION	500.00		
2014 CROSS CONNECTION	0.00		
2013 WATER RATES	0.00		
2013 WATER LIENS	0.00		
2013 FIRE PROTECTION	0.00		
2013 CROSS CONNECTION	0.00		
2014 BOAT EXCISE	527.11		
2013 BOAT EXCISE	345.67		
2012 BOAT EXCISE	468.40		
2011 BOAT EXCISE	336.01		
2010 BOAT EXCISE	316.00		
2009 BOAT EXCISE	698.00		
2008 BOAT EXCISE	113.00		
2007 BOAT EXCISE	115.00		
2006 BOAT EXCISE	65.00		
POLICE EXTRA DETAIL	30,133.10		
POLICE DETAIL ADMINISTRATIVE FEES	14,247.64		
TOTAL OUTSTANDING - June 30, 2014		1,023,589.63	
COMMITMENTS RECEIVED - July 1, 2014 - June 30, 2015			
2015 REAL ESTATE TAX	38,098,994.99		
2015 COMMUNITY PRESERVATION SURCHARGE	958,412.28		
2015 BETTERMENTS & INTEREST	4,009.43		
2014 SUPPLEMENTAL REAL ESTATE TAX	54,833.00		
2014 SUPPLEMENTAL COMMUNITY PRESERVATION	1,600.07		
2013 SUPPLEMENTAL REAL ESTATE TAX	0.00		
2015 PERSONAL PROPERTY TAX	652,453.98		
2015 MOTOR VEHICLE EXCISE	1,915,722.54		
2014 MOTOR VEHICLE EXCISE	219,846.20		
2015 WATER RATES	2,073,554.75		
2015 FIRE PROTECTION	0.00		
2014 WATER RATES	1,840.01		
2015 WATER LIENS	94,624.91		
2014-2015 BOAT EXCISE	5,704.00		
POLICE EXTRA DETAIL	375,658.74		
POLICE DETAIL ADMINISTRATIVE FEES	25,313.13		
TOTAL COMMITMENTS		44,482,568.03	
REFUNDS PAID		152,593.94	
RESCINDS		156.25	

PAYMENTS & REDUCTIONS TO OS BALANCES - July 1, 2014 - June 30, 2015			
PAID TO TREASURER			43,727,295.60
ABATEMENTS, EXEMPTIONS, DEFERRALS			260,519.54
2013 REAL ESTATE ADDED TO TAX TITLE			6,832.50
2013 REAL ESTATE ADDED AS SUBSEQUENT TAX TITLE			1,033.29
2013 COMMUNITY PRESERVATION SUR ADDED TO TAX TITLE			144.20
2013 WATER LIEN ADDED TO TAX TITLE			0.00
2014 REAL ESTATE ADDED TO TAX TITLE			14,225.03
2014 REAL ESTATE ADDED AS SUBSEQUENT TAX TITLE			252,327.14
2014 COMMUNITY PRESERVATION SUR ADDED TO TAX TITLE			5,203.61
2014 WATER LIEN ADDED TO TAX TITLE			2,589.00
2015 REAL ESTATE ADDED AS SUBSEQUENT TAX TITLE			236,525.82
2015 COMMUNITY PRESERVATION SUR ADDED TO TAX TITLE			5,054.95
2015 WATER LIEN ADDED TO TAX TITLE			4,182.63
2015 FORECLOSURE			4,595.58
2014 WATER RATES TO LIENS			86,118.84
2014 WATER PENALTY TO LIENS			8,131.07
2014 FIRE PROTECTION TO LIENS			375.00
TOTAL PAYMENTS & REDUCTIONS TO OS BALANCES			44,615,153.80
OUTSTANDING BALANCES - June 30, 2015			
2015 REAL ESTATE TAX			408,015.26
2014 REAL ESTATE TAX			8,073.40
2004 REAL ESTATE TAX			1,873.04
2015 COMMUNITY PRESERVATION SURCHARGE			4,354.83
2014 COMMUNITY PRESERVATION SURCHARGE			249.68
2004 COMMUNITY PRESERVATION SURCHARGE			1,201.15
2015 PERSONAL PROPERTY TAX			17,219.96
2014 PERSONAL PROPERTY TAX			12,551.95
2013 PERSONAL PROPERTY TAX			5,647.81
2012 PERSONAL PROPERTY TAX			3,348.75
2011 PERSONAL PROPERTY TAX			2,620.52
2010 PERSONAL PROPERTY TAX			3,520.76
2015 MOTOR VEHICLE EXCISE			121,966.60
2014 MOTOR VEHICLE EXCISE			16,403.61
2013 MOTOR VEHICLE EXCISE			6,419.59
2012 MOTOR VEHICLE EXCISE			4,508.17
2011 MOTOR VEHICLE EXCISE			3,977.06
2010 MOTOR VEHICLE EXCISE			4,097.87
2009 MOTOR VEHICLE EXCISE			14,267.89
2008 MOTOR VEHICLE EXCISE			4,962.14
2007 MOTOR VEHICLE EXCISE			4,132.80
2006 MOTOR VEHICLE EXCISE			5,312.33
2005 MOTOR VEHICLE EXCISE			3,600.93
SEPTIC BETTERMENTS NOT YET DUE			37,148.27
2015 WATER RATES			201,298.69
2014 WATER RATES			0.00
2015 WATER LIENS			7,908.00
2014 WATER LIENS			0.00
2014 FIRE PROTECTION			0.00
2014-2015 BOAT EXCISE			3,683.69
POLICE EXTRA DETAIL			118,292.87
POLICE DETAIL ADMINISTRATIVE FEES			17,096.43
TOTAL OUTSTANDING - June 30, 2015			1,043,754.05
		45,658,907.85	45,658,907.85
COLLECTED AND PAID TO TREASURER:			
INTEREST		97,535.18	
COSTS, CHARGES, & FEES		47,112.72	
WATER PENALTIES		27,794.04	
MUNICIPAL LIEN CERTIFICATES		22,050.00	
UNCLASSIFIED REVENUE		0.00	
AMBULANCE REVENUE		806,292.02	
RESPECTFULLY SUBMITTED,			
DARLEEN L. SULLIVAN, TOWN COLLECTOR			
LINDSEY NASH, DEPUTY COLLECTOR			

TOWN ACCOUNTANT

To The Honorable Board of Selectmen:

Submitted herewith is the annual report for the fiscal year ended June 30, 2015 in accordance with the provisions of Chapter 41, Section 61, of the Massachusetts General Laws. This report includes the following:

*** General Fund**

Financial History – Various Data
Balance Sheet
Combined Balance Sheet – All Fund Types and Account Groups
Statement of State and Local Receipts - Budget vs. Actual
Statement of Revenues, Expenditures and Changes in Fund Equities
Summary of Appropriations and Expenditures

*** Community Preservation Act Fund**

Balance Sheet
Statement of Revenues, Expenditures and Changes in Fund Equities

*** Special Revenue Funds**

Balance Sheet
Statement of Revenues, Expenditures and Changes in Fund Equities

*** Water Special Revenue Fund**

Balance Sheet
Statement of Revenues, Expenditures & Changes in Fund Equities
Summary of Appropriations and Expenditures

*** Capital Project Funds**

Balance Sheet
Statement of Revenues, Expenditures & Changes in Fund Equities
Summary of Appropriations and Expenditures

*** Trust Funds**

Balance Sheet
Statement of Revenues, Expenditures and Changes in Fund Equities

*** Agency Fund**

Balance Sheet

*** Long Term Debt Account Group**

Balance Sheet - General Long Term Debt
Authorized and Unissued Debt

*** Other Information – Reserve Fund Transfers, Allowance for Abatements/Exemptions**

Fiscal Year 2015 was a very busy and productive year. I would like to thank my staff, Assistant Town Accountant Nancy Dooley and Accounts Payable Administrator Ellen Nurmenniemi for their hard work, dedication and support throughout the fiscal year.

Respectively submitted,

Donna G. Mangan
Finance Director/Town Accountant

TOWN OF NORWELL FINANCIAL HISTORY

	Free Cash		Property Taxes	Tax Liens
	<u>(Deficit)</u>	<u>Tax Rate</u>	<u>Outstanding</u>	<u>Outstanding</u>
			<u>June 30</u>	<u>June 30</u>
FY2015	1,916,760	16.50	462,871	1,467,417
FY2014	1,512,898	16.50	659,655	1,123,422
FY2013	2,298,014	16.10	623,309	784,475
FY2012	1,837,612	14.24	563,396	838,312
FY2011	1,567,150	13.87	390,615	1,139,612
FY2010	1,359,573	12.75	915,378	616,485
FY2009	1,437,347	11.75	999,408	606,334
FY2008	1,513,119	11.07	835,023	573,931
FY2007	1,534,167	10.69	981,620	457,667
FY2006	1,208,040	10.93	656,922	360,626
FY2005	316,816	10.60	585,913	324,252
FY2004	1,328,924	13.18	798,096	444,614
FY2003	790,680	12.72	855,264	455,442
FY2002	1,662,674	16.16	827,122	343,497
FY2001	1,798,916	15.45	815,805	366,823
FY2000	1,587,543	14.54	419,548	415,319

	Town's	State	State	Estimated
	<u>Bond</u>	<u>Aid</u>	<u>Assessments</u>	<u>Local</u>
	<u>Rating</u>	<u>(Cherry Sheet)</u>	<u>(Cherry Sheet)</u>	<u>Receipts</u>
FY2015	AAA (S&P)	4,408,087	1,142,737	4,883,894
FY2014	AAA (S&P)	4,285,623	1,203,232	4,673,045
FY2013	AAA (S&P)	4,134,595	1,128,556	4,517,631
FY2012	AAA (S&P)	3,947,844	1,153,843	4,587,146
FY2011	AAA (S&P)	3,965,472	1,026,500	4,483,790
FY2010	AAA (S&P)	3,749,320	1,009,285	4,479,635
FY2009	AAA (S&P)	4,144,873	1,029,546	4,592,651
FY2008	AA+ (S&P)	3,958,280	1,117,490	4,387,053
FY2007	AA+ (S&P)	3,638,463	1,092,673	4,743,704
FY2006	AA+ (S&P)	3,227,395	888,500	4,212,419
FY2005	AA+ (S&P)	4,100,701	777,765	3,678,447
FY2004	AA+ (S&P)	4,090,737	804,742	3,591,442
FY2003	AA (S&P)	3,796,557	722,801	3,257,418
FY2002	AA (S&P)	3,852,732	634,722	3,534,269
FY2001	AA (S&P)	3,671,439	639,555	3,418,979
FY2000	A1 (Moody's)			

TOWN OF NORWELL FINANCIAL HISTORY

	Stabilization Fund <u>Balances</u>	Debt Outstanding All Funds <u>June 30</u>	Debt Service <u>Budget</u>	Art 2 <u>Operating Budget</u>	Debt Service Budget % <u>Total Oper. Budget</u>
FY2015	2,665,894	21,689,123	3,387,324	46,812,338	13.82
FY2014	2,531,964	24,308,399	3,619,089	44,656,230	12.34
FY2013	2,382,332	19,263,083	2,955,441	43,478,203	14.71
FY2012	1,977,276	20,400,610	3,094,034	40,440,109	13.07
FY2011	2,171,753	22,515,282	3,072,267	39,804,847	12.96
FY2010	2,165,141	22,349,397	3,179,060	38,456,900	12.10
FY2009	2,155,819	24,467,485	3,292,375	37,556,330	11.41
FY2008	1,723,595	26,581,031	3,383,840	36,024,115	10.65
FY2007	2,239,467	28,394,292	3,624,715	34,769,725	9.59
FY2006	1,631,043	28,147,379	4,086,951	33,485,190	8.19
FY2005	2,029,386	30,439,466	1,672,598	30,331,510	18.13
FY2004	2,473,760	20,870,000	3,264,808	30,713,068	9.41
FY2003	2,940,120	22,560,000	1,898,726	28,179,268	14.84
FY2002	1,700,732	4,810,000	2,785,833	27,653,806	9.93
FY2001	1,659,976	3,425,000	2,164,187	25,357,625	11.72
FY2000	803,779	4,170,000	1,583,021	23,366,848	14.76

	Non-restricted Stabilization Fund <u>Balance</u>	Oper Budget Net of Water and CPA <u>Oper Budgets</u>	Stabilization Balance % Total Net <u>Oper Budget</u>
FY2015	1,734,653	47,311,488	3.67%
FY2014	1,731,191	43,458,305	3.98%
FY2013	1,727,607	42,038,572	4.11%
FY2012	1,724,159	38,972,463	4.42%
FY2011	1,719,420	38,365,057	4.48%

Town of Norwell

Balance Sheet Report

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Filters

Date from: 2014-07-01
Hide zero lines: Yes
Sort Column 2: Type Asc

Date to: 2015-06-30
Sort Column 1: FUND Asc
Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
UND - GENERAL FUND - 1			
Type - Asset			
01-000-0100-1040-0000	CASH - UNRESTRICTED	\$9,562,504.83	\$0.00
01-000-0301-1210-2010	2010 PERSONAL PROPERTY TAX A/R	\$3,520.76	\$0.00
01-000-0301-1210-2011	2011 PERSONAL PROPERTY TAX A/R	\$2,620.52	\$0.00
01-000-0301-1210-2012	2012 PERSONAL PROPERTY TAX A/R	\$3,348.75	\$0.00
01-000-0301-1210-2013	2013 PERSONAL PROPERTY TAX A/R	\$5,647.81	\$0.00
01-000-0301-1210-2014	2014 PERSONAL PROPERTY TAX A/R	\$12,551.95	\$0.00
01-000-0301-1210-2015	2015 PERSONAL PROPERTY TAX A/R	\$17,219.96	\$0.00
01-000-0302-1220-2004	2004 REAL ESTATE TAX A/R	\$1,873.04	\$0.00
01-000-0302-1220-2014	2014 REAL ESTATE TAX A/R	\$8,073.40	\$0.00
01-000-0302-1220-2015	2015 REAL ESTATE TAX A/R	\$408,015.26	\$0.00
01-000-0303-1230-2005	2005 PROV FOR ABATEMTS/EXEMPT	-\$4,000.00	\$0.00
01-000-0303-1230-2007	2007 PROV FOR ABATEMTS/EXEMPT	-\$2,219.30	\$0.00
01-000-0303-1230-2008	2008 PROV FOR ABATEMTS/EXEMPT	-\$1,991.68	\$0.00
01-000-0303-1230-2010	2010 PROV FOR ABATEMTS/EXEMPT	-\$130,947.42	\$0.00
01-000-0303-1230-2011	2011 PROV FOR ABATEMTS/EXEMPT	-\$234,267.04	\$0.00
01-000-0303-1230-2012	2012 PROV FOR ABATEMTS/EXEMPT	-\$151,763.98	\$0.00
01-000-0303-1230-2013	2013 PROV FOR ABATEMTS/EXEMPT	-\$336,393.55	\$0.00
01-000-0303-1230-2014	2014 PROV FOR ABATEMTS/EXEMPT	-\$735,257.13	\$0.00
01-000-0303-1230-2015	2015 PROV FOR ABATEMTS/EXEMPT	-\$1,025,593.46	\$0.00
01-000-0304-1240-0000	TAX LIENS RECEIVABLE	\$1,467,417.40	\$0.00
01-000-0305-1253-0000	DEFERRED PROPERTY TAX A/R	\$105,601.68	\$0.00
01-000-0307-1260-2005	2005 MOTOR VEHICLE EXCISE A/R	\$3,600.93	\$0.00
01-000-0307-1260-2006	2006 MOTOR VEHICLE EXCISE A/R	\$5,312.33	\$0.00
01-000-0307-1260-2007	2007 MOTOR VEHICLE EXCISE A/R	\$4,132.80	\$0.00
01-000-0307-1260-2008	2008 MOTOR VEHICLE EXCISE A/R	\$4,962.14	\$0.00
01-000-0307-1260-2009	2009 MOTOR VEHICLE EXCISE A/R	\$14,267.89	\$0.00
01-000-0307-1260-2010	2010 MOTOR VEHICLE EXCISE A/R	\$4,097.87	\$0.00
01-000-0307-1260-2011	2011 MOTOR VEHICLE EXCISE A/R	\$3,977.06	\$0.00
01-000-0307-1260-2012	2012 MOTOR VEHICLE EXCISE A/R	\$4,508.17	\$0.00
01-000-0307-1260-2013	2013 MOTOR VEHICLE EXCISE A/R	\$6,419.59	\$0.00
01-000-0307-1260-2014	2014 MOTOR VEHICLE EXCISE A/R	\$16,403.61	\$0.00
01-000-0307-1260-2015	2015 MOTOR VEHICLE EXCISE A/R	\$121,966.60	\$0.00
01-000-0308-1270-0000	BOAT EXCISE RECEIVABLE	\$3,683.69	\$0.00
01-000-0309-1320-0000	AMBULANCE SERVICE RECEIVABLE	\$122,892.94	\$0.00
01-000-0310-1340-0000	VETERANS ASSISTANCE RECEIVABLE	\$12,849.00	\$0.00
01-000-0312-1720-0000	DUE FROM COMMONWEALTH OF MASS	\$6,413.00	\$0.00
01-000-0313-1880-0000	TAX FORECLOSURES	\$362,405.29	\$0.00
Type - Asset Subtotal:		\$9,673,854.71	\$0.00
Type - Liability			
01-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$1,142,432.29
01-000-0357-2150-0000	GRP LIFE INSURANCE W/H	\$0.00	\$14,735.25
01-000-0357-2151-0000	GROUP HEALTH INSURANCE W/H	\$0.00	\$258,056.45
01-000-0357-2152-0000	LONG TERM DISABILITY INS W/H	\$0.00	\$850.60
01-000-0357-2154-0000	VOL LIFE INS W/H - UNIFIED	\$0.00	\$216.86

Account #	Account Description	Assets	Liabilities + Fund Equity
01-000-0357-2155-0000	VOL DISABILITY INS W/H-UNIFIED	\$0.00	\$1,048.62
01-000-0357-2156-0000	CANCER INSURANCE W/H PAYABLE	\$0.00	\$397.56
01-000-0357-2157-0000	DENTAL INSURANCE W/H PAYABLE	\$0.00	\$16,402.00
01-000-0357-2158-0000	VOL DISABILITY INS W/H ALLSTAT	\$0.00	\$67.60
01-000-0357-2159-0000	VOL LIFE INS W/H - ALLSTATE	\$0.00	\$86.68
01-000-0357-2160-0000	AFLAC INS POST TAX W/H	\$0.00	\$816.80
01-000-0357-2162-2015	2015 FLEXIBLE SPENDING PLAN	\$0.00	\$8,735.68
01-000-0360-2610-0000	DEF REV - REAL & PERS PROP TAX	\$0.00	-\$2,338,791.11
01-000-0360-2611-0000	DEF REV - DEFERRED PROP TAX	\$0.00	\$105,601.68
01-000-0360-2622-0000	DEF REV - TAX LIENS	\$0.00	\$1,467,417.40
01-000-0360-2623-0000	DEF REV - TAX FORECLOSURES	\$0.00	\$362,405.29
01-000-0360-2630-0000	DEF REV - MV EXCISE TAX	\$0.00	\$189,648.99
01-000-0360-2641-0000	DEF REV - BOAT EXCISE TAX	\$0.00	\$3,683.69
01-000-0360-2654-0000	DEF REV - DEPARTMENTAL	\$0.00	\$135,741.94
Type - Liability Subtotal:		\$0.00	\$1,369,554.27
Type - Fund Equity			
01-000-0390-3211-0000	FUND BAL RES FOR ENCUMBRANCES	\$0.00	\$78,026.66
01-000-0390-3240-0000	FUND BAL RES FOR EXPENDITURES	\$0.00	\$1,320,167.00
01-000-0390-3295-0000	FUND BAL RES FOR CONTIN APPROP	\$0.00	\$1,212,566.43
01-000-0390-3296-0000	F/B FOR RED OF FUTURE EXCL DBT	\$0.00	\$176,312.21
01-000-0390-3297-0000	F/B RES FOR EXCLUDED DEBT (SBA	\$0.00	\$798,805.26
01-000-0393-3590-0000	UNRESERVED FUND BALANCE	\$0.00	\$4,718,422.88
Type - Fund Equity Subtotal:		\$0.00	\$8,304,300.44
FUND - GENERAL FUND - 1 Subtotal:		\$9,673,854.71	\$9,673,854.71

TOWN OF NORWELL, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
Year Ended June 30, 2015

Page 1 of 4

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	Account Group		Total (Memorandum - Only)
	General	Special Revenue	Capital Projects			General	Long-Term Debt	
ASSETS								
Cash and Investments								
MV/PAT Receivable	9,562,504.83	9,502,991.76	637,728.21		7,202,057.24			26,905,282.04
Taxes Receivable:								0.00
Personal property								
Real estate	44,909.75							44,909.75
CPA surcharges	417,961.70							417,961.70
Tax liens		5,805.66						5,805.66
Tax deferrals	1,467,417.40							1,467,417.40
Taxes In Litigation	105,601.68							105,601.68
Tax foreclosures								0.00
Provision for abatements/exemptions	362,405.29							362,405.29
Other Receivables:	(2,622,433.56)							(2,622,433.56)
Motor vehicle excise								
Boat excise	189,648.99							189,648.99
Intergovernmental - State & Federal	3,683.69							3,683.69
Water user charges & liens	6,413.00	305,154.00						311,567.00
Special assessments		209,206.69						209,206.69
Departmental		37,148.27			118,292.87			37,148.27
Amounts to be provided	135,741.94							254,034.81
						21,689,123.22		21,689,123.22
Total Assets	9,673,854.71	10,060,306.38	637,728.21	0.00	7,320,350.11	21,689,123.22		49,381,362.63

LIABILITIES AND FUND EQUITY (DEFICIT)	Government and types			Trust and types		Total (Memorandum Only)
	General	Special Revenue	Capital Projects	Enterprise	Agency	
Liabilities:						
Warrants payable	1,142,432.29	223,630.62			58,667.87	1,424,730.78
Accrued payrolls						
Amounts withheld from employees						
Prepaid property tax	301,414.10					301,414.10
Guarantee deposits						0.00
Other liabilities						0.00
Def rev - Real & Personal Prop Tax		146,235.23			418,645.24	564,880.47
Def rev - Deferred Property Tax	(2,338,791.11)					(2,338,791.11)
Def rev - Tax Liens	105,601.68					105,601.68
Def rev - Tax Foreclosures	1,467,417.40					1,467,417.40
Def rev - MV Excise Tax	362,405.29					362,405.29
Def rev - Boat Excise Tax	189,648.99					189,648.99
Def rev - Ambulance	3,683.69					3,683.69
Def rev - Veterans Services	122,892.94					122,892.94
Def rev - Special Revenue	12,849.00					12,849.00
Def rev - Police Detail		252,160.62			118,292.87	252,160.62
Compensated absences						118,292.87
Deferred compensation liability						
Due to commonwealth						
Due to other funds					1,825.00	1,825.00
Anticipation notes payable						0.00
Self insured claims/judgements						
Lease payable					3,558.64	3,558.64
Long-term notes payable						0.00
General obligation bonds						
Total Liabilities	1,369,554.27	622,026.47	0.00	0.00	600,989.62	24,281,693.58

TOWN OF NORWELL, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS
Year Ended June 30, 2015

Page 3 of 4

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Type	Account Group		Total (Memorandum Only)
	General	Special Revenue	Capital Projects			General	Long-Term Debt	
Fund Equity (Deficit):								
Net assets unrestricted								
Contributed capital								
Reserve for:								
Encumbrances								
Continued appropriations	78,028.66	3,660.10						81,688.76
Expenditures	1,212,566.43	2,080,873.83	637,728.21					3,931,168.47
Nonexpendable trust principal	1,320,167.00	584,984.00						1,905,151.00
Open Space								
Historic Resources		0.23						0.23
Community Housing		0.45						0.45
Special Revenue		0.00						0.00
CPA		1,940,367.21						1,940,367.21
School Lunch		2,437,351.18						2,437,351.18
Federal and State Grants		178,468.41						178,468.41
Trust Funds		692,776.27						692,776.27
Revenue deficits					6,719,360.49			6,719,360.49
Reduction future excluded debt								
Appropriation deficits	975,117.47							975,117.47
Unprovided abatements/exempt								
Undesignated								
Total Fund Equity	4,718,422.88	1,519,798.23	637,728.21	0.00	6,719,360.49	0.00		6,238,221.11
Total Liabilities and Fund Equity	9,673,854.71	10,060,306.38	637,728.21	0.00	7,320,350.11	21,689,123.22		48,381,362.63
	0.00	0.00	0.00	0.00	0.00	0.00		0.00

[illegible]

STATE AND LOCAL RECEIPTS - BUDGET VS. ACTUAL FY

6/30/2015

	<u>Fiscal 2015</u> <u>Budget</u>	<u>Fiscal 2015</u> <u>Actual</u>	<u>Savings</u> <u>(Deficiency) to</u> <u>Budget</u>	<u>%</u>
LOCAL RECEIPTS:				
Motor vehicle excise	\$1,457,400.00	\$2,034,015.67	\$576,615.67	139.56%
Other excise	2,000.00	2,227.32	\$227.32	111.37%
Penalties and interest on taxes/excises	90,948.00	135,048.93	\$44,100.93	148.49%
Payments in lieu of taxes				
Charges for Services - Water	1,520,923.00	1,818,506.79	\$297,583.79	119.57%
Other Charges for Services - Ambulance	729,631.00	805,757.30	\$76,126.30	110.43%
Fees	165,631.00	168,101.45	\$2,470.45	101.48%
Rentals	269,861.00	291,946.25	\$22,085.25	108.18%
Departmental revenue - Libraries				
Departmental revenue - Cemeteries	21,331.00	28,622.00	\$8,291.00	138.87%
Departmental revenue - Recreation				
Other departmental revenue	10,983.00	25,530.02	\$14,547.02	232.45%
Licenses and permits	517,432.00	588,784.59	\$71,352.59	113.79%
Special assessments				
Fines and forfeits	51,138.00	39,027.76	(\$12,110.24)	76.32%
Investment Income	46,616.00	64,902.48	\$18,286.48	139.23%
Miscellaneous recurring -				
Miscellaneous non-recurring -				
TOTAL LOCAL	<u>\$4,883,894.00</u>	<u>\$6,003,470.56</u>	<u>\$1,119,576.56</u>	122.92%
TOTAL LOCAL NET OF WATER	<u>\$3,362,971.00</u>	<u>\$4,184,963.77</u>	<u>\$821,992.77</u>	124.44%
STATE RECEIPTS:				
School aid CH 70				
School transportation	\$3,362,603.00	\$3,362,603.00	\$0.00	100.00%
Tuition State Wards				
Charter Tuition Assessment Reimb	6,843.00	20,043.00	\$13,200.00	292.90%
Homeless Transportation			\$0.00	#DIV/0!
Lottery, beano etc				
General Fund Supplemental - Lottery				
Additional assistance				
Unrestricted General Govt. Aid	953,889.00	953,889.00	\$0.00	100.00%
Police Career Incentive				
Veterans benefits	27,651.00	25,566.00	(\$2,085.00)	92.46%
Exemptions-vets, blind, surviving spouse,	31,060.00	30,195.00	(\$865.00)	97.22%
Exemptions-elderly				
State owned land				
Charter School Capital Facility	2,114.00	2,114.00	\$0.00	100.00%
One Time AID				
TOTAL STATE	<u>\$4,384,160.00</u>	<u>\$4,394,410.00</u>	<u>\$10,250.00</u>	100.23%
MSBA reimbursement	\$656,581.00	\$656,581.00	\$0.00	100.00%
TOTAL LOCAL AND STATE	<u>\$7,747,131.00</u>	<u>\$8,579,373.77</u>	<u>\$832,242.77</u>	110.74%
(NET OF WATER AND MSBA)				

**TOWN OF NORWELL
GENERAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
Year Ended June 30, 2015**

Revenues:

Property Taxes	38,317,307.86
Motor Vehicle Excise	2,034,015.67
Boat Excise	2,227.32
Other Taxes	197,105.99
Tax Liens	230,820.24
Licenses and permits	588,784.59
Penalties and Interest on taxes/excises	135,048.93
Investment Income	64,902.48
Fees	168,101.45
Rentals	291,946.25
Non-recurring revenue	7,816.61
Fines and Forfeits	39,027.76
Departmental - Ambulance	805,757.30
Departmental - Cemetery	29,622.00
Other Departmental Revenue	25,530.02
Intergovernmental - State Aid	5,050,991.00
Intergovernmental - State Other	3,420.18
Intergovernmental - Federal Other	0.00
Premium from Sale of Bonds	0.00
Medicaid Reimbursement	93,195.35
Total Revenues	48,085,621.00

Expenditures:

General Government	2,064,313.60
Public Safety	5,538,400.56
Education	24,150,677.16
Public Works	2,800,694.81
Human Services	1,203,714.57
Culture and Recreation	718,958.36
Debt Service	3,484,248.92
Employee Benefits/Unclassified	7,144,945.75
State and County Assessments	1,166,406.60
Total Expenditures	48,272,360.33

Revenue over (under) expenditures **(186,739.33)**

Other Financing Sources (Uses):

Transfers in from Special Revenue Funds	501,198.00
Transfers in from Trust Funds	57,000.00
Transfers out to Special Revenue Funds	0.00
Transfers out to Trust and Agency Funds	(419,105.99)
Total Other Financing Sources (Uses)	139,092.01

**Revenues and other financing sources over (under) expenditures
and other financing uses** **(47,647.32)**

Fund Equity Beginning of Year	8,351,947.76
Fund Equity End of Year	<u>\$8,304,300.44</u>

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
TOWN MEETING/ ELECTION								
Salaries		13,702.00	11,178.31				2,523.69	-
General Expenses		20,100.00	17,223.89				2,876.11	-
	-	33,802.00	28,402.20	-	-	-	5,399.80	-
SELECTMEN								
Members Salaries		-	-				-	-
Administrators Salary		144,330.00	142,833.10			10,893.00	1,496.90	-
Medical Salaries		136,569.00	147,308.46				153.54	-
Medical Expenses							-	-
Graves		20,000.00	35,039.58	15,039.58			-	(0.00)
Graves		1,200.00	462.00				738.00	-
Graves	4,000.00						-	4,000.00
Graves							-	18,204.97
Graves	19,204.97						-	20,000.00
Graves	20,000.00							20,000.00
Graves	3,497.18							3,497.18
Graves	35,000.00		24,305.00					10,695.00
Graves	75,000.00		5,707.90					69,292.10
Graves	40,000.00		34,750.00					5,250.00
Graves	60,000.00		49,154.00					10,846.00
Graves								-
Graves		50,000.00	50,000.00					27,374.92
Graves		35,000.00	7,625.08					4,000.00
Graves		4,000.00						174,180.17
Graves	256,702.15	391,099.00	497,185.12	15,039.58	-	10,893.00	2,388.44	
ADVISORY BOARD								
General Expenses		500.00	243.00				257.00	-
							-	-
		500.00	243.00	-	-	-	257.00	-
RESERVE FUND								
Reserve Fund		200,000.00		(187,718.40)			12,281.60	-
	-	200,000.00	-	(187,718.40)	-	-	12,281.60	-

TOWN OF NORFOLK
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
LEGAL SERVICES								
Legal Expenses		100,000.00	61,945.84				38,054.16	-
Legal Expenses - prior year	-	100,000.00	61,945.84	-	-	-	38,054.16	-
PERSONNEL BOARD								
Personnel Expenses		500.00	155.00				345.00	-
Personnel Expenses - prior year	-	500.00	155.00	-	-	-	345.00	-
INFORMATION TECHNOLOGY								
Information Technology Expenses	2,417.00	104,950.00	82,322.05		124.99		22,502.96	-
Information Technology Expenses - prior year	2,417.00	104,950.00	82,322.05	-	124.99	-	22,502.96	-
TOWN CLERK								
Town Clerk Salary		73,001.00	73,001.00				-	-
Town Clerk Salaries		60,841.00	60,840.60				0.40	-
Town Clerk Expenses		5,600.00	5,344.11				255.89	-
Town Clerk Expenses - prior year	-	139,442.00	139,185.71	-	-	-	256.29	-
BOARD OF REGISTRARS								
Board of Registrars Salary		450.00	450.00				-	-
Board of Registrars Expenses		5,000.00	4,403.01				596.99	-
Board of Registrars Expenses - prior year	-	5,450.00	4,853.01	-	-	-	596.99	-
CONSERVATION								
Conservation Agent Salary		65,881.00	65,880.23				0.77	-
Conservation Agent Salaries		21,460.00	20,632.80				827.20	-
Conservation Agent Expenses		21,750.00	12,482.51		8,936.00		331.49	-
Conservation Agent Expenses - prior year		15,000.00	14,767.67				-	-
3 ATM 5/14		124,091.00	113,763.21	-	8,936.00	-	1,159.46	232.33
Gator Utility Vehicle	-							232.33
PLANNING BOARD								
Planning Administrator Salary		70,262.00	70,261.30				0.70	-
Planning Administrator Salaries		21,460.00	20,637.96				822.04	-
Planning Administrator Expenses		4,590.00	2,482.60				2,107.40	-
Planning Administrator Expenses - prior year	-	96,312.00	93,381.86	-	-	-	2,930.14	-
BOARD OF APPEALS								
Board of Appeals Expenses		1,810.00	1,522.83				287.17	-
Board of Appeals Expenses - prior year	-	1,810.00	1,522.83	-	-	-	287.17	-

TOWN OF NORWELL
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
COMMISSION ON DISABILITIES								
General Expenses - prior year	1,600.00	3,000.00	2,984.22				15.78	-
General Expenses	1,600.00	3,000.00	1,600.00				-	-
			4,584.22	-	-	-	15.78	-
CUSHING MEMORIAL								
General Expenses		33,016.00	31,400.64				1,615.36	-
		31,063.00	24,044.29				7,018.71	-
	-	64,079.00	55,444.93	-	-	-	8,634.07	-
TOWN HALL								
Salaries		35,198.00	31,352.12				3,845.88	-
General Expenses		86,050.00	73,020.73		490.89		12,538.38	-
General Expenses Prior Year							-	-
ATM 5/9/11								
Emergency Generator	20,000.00							20,000.00
ATM 5/12								
Hall Security	40,000.00		6,289.45					33,710.55
ATM 5/14								
Hall Carpet Replacement	60,000.00	30,000.00	30,000.00		490.89	-	16,384.26	53,710.55
		151,248.00	140,662.30	-				
PUBLIC BLDG MAINT COMMITTEE								
Utilities Manager Salary		50,000.00	50,942.50			942.50	-	-
General Expenses		1,500.00	1,500.00				-	-
	-		-				-	-
	-	61,500.00	52,442.50	-	-	942.50	-	-
TOWN REPORTS								
Reports		6,000.00	4,963.22				1,036.78	-
	-	6,000.00	4,963.22	-	-	-	1,036.78	-
BEAUTIFICATION								
Landscaping		2,000.00	1,648.46				351.54	-
	-	2,000.00	1,648.46	-	-	-	351.54	-
General Government	434,849.03	2,277,684.00	2,064,313.60	(141,462.31)	12,564.22	(87,550.04)	135,324.68	271,318.18
POLICE DEPARTMENT								
Police Chief Salary		115,000.00	124,727.85			9,727.85	(0.00)	-
Deputy Police Chief Salary		90,490.00	98,000.00			7,510.00	-	-
Police Officers Salaries		1,754,473.00	1,745,366.79				9,106.21	-
Police Salaries		61,318.00	59,455.95			1,159.00	3,021.05	-
Police Retirement		253,823.00	256,442.69	2,619.69			-	(0.00)
General Expenses		191,696.00	190,780.95		318.54		596.51	-
Miscellaneous		95,000.00	94,834.55				165.45	-
Encumbrances - prior year								-
ATM 5/12								-

TOWN OF NORWICH
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
Station Security	6,931.40		6,931.40					-
ATM 5/14								
Station Fixtures, Furnishing, Technology		175,000.00	168,514.79					6,485.21
ATM 5/14								
UHF Portable Radios		9,000.00	8,948.70					51.30
	6,931.40	2,745,800.00	2,754,003.67	2,619.69	318.54	18,396.85	12,889.22	6,536.51
FIRE DEPARTMENT								
Chief Salary		105,000.00	117,044.00			12,044.00	-	-
Incident Firefighters Salaries		1,734,291.00	1,739,820.22			18,973.00	13,443.78	-
Sal Salaries		44,257.00	47,256.86			3,000.00	0.14	-
Travel Expenses		140,000.00	154,263.46				115.28	0.00
Travel Expenses Prior Year								-
Fire Salaries		15,300.00	4,103.77				11,186.23	-
Fire Expenses		22,150.00	5,288.89				16,861.11	-
ATM 5/14								
UHF Portable Radios		9,000.00	8,982.35					17.65
ATM 5/14								
Leadstart MRS ALS Monitors		30,000.00	27,758.60					2,241.40
ATM 5/14								
LED Units to Comm w/ALS	-	14,000.00	10,716.48					3,283.52
		2,113,998.00	2,115,234.63	14,378.74	-	34,017.00	41,618.54	5,542.57
AMBULANCE SERVICE								
Ambulance Expenses		60,900.00	67,765.39	6,865.39			-	0.00
Unmanned Ambulance Expense		1,500.00					1,500.00	-
Travel Expenses Prior Year								-
ATM 5/10/10								-
Ambulance	-	62,400.00	67,765.39	6,865.39	-	-	1,500.00	0.00
EMERGENCY MANAGEMENT								
Emergency Mgmt Salaries		1,000.00					1,000.00	-
Emergency Mgmt Expenses		2,000.00	2,000.00				-	-
	-	3,000.00	2,000.00	-	-	-	1,000.00	-
REGIONAL DISPATCH SERVICES								
Regional Dispatch Services Assessment		355,159.00	355,158.27				0.73	(0.00)
	-	355,159.00	355,158.27	-	-	-	0.73	(0.00)
EMERGENCY COMMUNICATIONS								
Emergency Comm Salaries								-
Emergency Comm Expenses								-
Emergency Comm Expenses Prior Year								-
ATM 5/9/04								-
Emergency Comm Phone System Upgrade	12,001.65	-	12,001.65	-	-	-	-	-
	12,001.65		12,001.65					-
BUILDING DEPARTMENT								
Building Salaries		44,457.00	46,132.70	376.25		1,289.47	0.02	-

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015 (0.00)
InglZoning/ADA Inspector Salaries		71,234.00	74,263.33	3,029.33			-	
actor Salaries		45,500.00	75,525.53	20,000.00		13,500.00	3,474.47	-
aral Expenses		10,900.00	11,238.38	338.38			-	0.00
aral Expenses Prior Year								
	-	172,091.00	207,159.94	23,743.96	-	14,799.47	3,474.49	(0.00)
SEALER WGTSMESURES								
er Salary		6,388.00	6,877.24			290.00	0.76	-
er Expenses		1,515.00	1,077.60				437.40	-
	-	7,903.00	7,954.84	-	-	290.00	438.16	-
ANIMAL CONTROL								
ial Control Salary		7,500.00	8,011.25	278.75		360.00	127.50	-
aral Expenses		2,000.00	1,482.98				517.02	-
	-	9,500.00	9,494.23	278.75	-	360.00	644.52	-
HARBORMASTER								
ormaster Salary	-	5,306.00	5,547.40		-	242.00	0.60	-
eral Expenses		2,500.00	2,280.54				219.46	-
	-	7,806.00	7,827.94	-	-	242.00	220.06	-
ilic Safety	18,933.05	5,477,657.00	5,539,400.56	47,886.53	318.54	68,106.32	61,783.72	12,079.08
SCHOOL DEPARTMENT								
ol Dept - prior year		23,783,676.00	23,797,491.36		4,846.65	21,573.82	2,911.81	-
STM 5/14	97,693.68		97,653.83				39.85	(0.00)
lie Septic System								
STM 5/14	20,000.00							20,000.00
irty Cameras	34,698.00							34,698.00
STM 5/14								
irty Locks	3,133.53		1,136.18					1,997.35
ATM 5/14								
IC Rooftop Units		155,000.00	120,449.79					34,550.21
	155,525.21	23,938,676.00	24,016,731.16	-	4,846.65	21,573.82	2,961.66	91,245.56
S.S. REGIONAL SCHOOLS								
Regional School Assessment		180,700.00	133,946.00				46,754.00	-
	-	180,700.00	133,946.00	-	-	-	46,764.00	-
ucation	155,525.21	24,119,376.00	24,150,677.16	-	4,846.65	21,573.82	49,706.66	91,245.56
HIGHWAY DEPARTMENT								
eyor Salary		51,521.00	51,521.00				-	-
Highway Salaries		286,442.00	280,449.22				5,992.78	

TOWN OF NORWICH
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
Wages for Prior Year								
ical Salaries		56,268.00	52,110.42				4,155.58	-
ral Expenses		189,252.00	82,467.02		306.76		106,478.22	-
ral Expenses - prior year	20.58		20.58				-	-
Signs/Markings		41,000.00	25,342.42				15,657.58	-
Signs/Markings - prior year							-	-
Removal/Sanding		200,000.00	774,016.95	1,924.95		572,092.00	-	-
r & Maint of Equipment		23,200.00	17,798.99				5,401.01	-
n Gasoline		185,000.00	153,268.10				31,731.90	-
at Services		6,000.00	2,076.39				3,923.61	-
3 ATM 5/06								
DEP Compliance	7,935.40							7,935.40
14 ATM 5/09								
urface Town Ways	4,040.51		3,781.38					259.13
11 ATM 5/10/10								
urface Town Ways	189,202.41		110,018.38					79,184.03
25 ATM 5/9/11								
urface Town Ways	100,000.00							100,000.00
29 ATM 5/8/11								
3h Basin Cleaning	16,651.31							16,651.31
18 ATM 5/7/12								
urface Town Ways	200,000.00							200,000.00
3 ATM 5/7/12								
way Generator	20,000.00		15,214.57					4,785.43
10 ATM 5/8/13								
urface Town Ways	200,000.00		68,555.50					131,444.50
12 ATM 5/8/13								
1 Compliance Stormwater	25,000.00							25,000.00
13 ATM 5/8/13								
hway Yard Rehab Order	4,374.43							4,374.43
26 ATM 5/8/13								
urface Parking Lot	100,000.00							100,000.00
29 ATM 5/8/13								
nn Drainage	21,843.51		1,417.08					20,426.43
3 ATM 5/8/13								
o Fuel Pumps	27,220.00							27,220.00
3 ATM 5/8/13								
e Ton Dump Truck with Sander and Plow	1,568.75							1,568.75
16 ATM 5/14								
nn Drainage		75,000.00						75,000.00
17 ATM 5/14								
urface Town Ways		300,000.00	300,000.00					-
18 ATM 5/14								
A 2012 MS4 Compliance		30,000.00						30,000.00
20 ATM 5/14								
bris Rmvl, Eng, Strmwtr, Facili Rehab		225,000.00	220,894.78					4,105.22
3 ATM 5/14								
on Dump Truck w/Sander and Plow		78,750.00	76,964.81					1,785.19

TOWN OF NORWELL
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
	917,856.90	1,747,431.00	2,235,917.59	1,924.95	308.76	572,092.00	173,340.68	829,739.82
TREE & GROUNDS								
& Grounds Director Salary		51,521.00	51,521.00				-	-
& Grounds Dept Salaries		315,311.00	261,172.96				54,138.04	-
& Wages for Prior Year								-
& Grounds General Expenses		125,178.00	106,525.04		110.88		18,542.08	-
& Grnds General Expenses - prior year								-
& Grounds Insect Control		1,000.00	298.60				701.40	-
& Grounds Cemetery Maintenance		2,500.00	20.97				2,479.03	-
1 ATM 5/14								-
n Dump Truck w/Sander and Plow		78,750.00	76,914.80					1,835.20
	-	574,260.00	496,453.37	-	110.88	-	75,860.55	1,835.20
STREET LIGHTING								
at Lighting Expenses		90,000.00	58,023.85				31,976.15	-
	-	90,000.00	58,023.85	-	-	-	31,976.15	-
TOWN CEMETERY								
etary Chair Salary		4,800.00	4,800.00				-	-
eral Expenses		5,200.00	5,200.00				-	-
41 ATM 5/7/12								-
pling Cemeteries	17,576.00		300.00					17,276.00
	17,576.00	10,000.00	10,300.00	-	-	-	-	17,276.00
Public Works	935,432.90	2,421,891.00	2,800,894.81	1,924.95	417.84	572,092.00	281,177.38	848,851.02
BOARD OF HEALTH								
rd Member Salaries								-
lth Agent Salary		76,478.00	76,477.82				0.18	-
ical Salaries		44,157.00	44,156.98				0.02	-
ardous Waste Disposal		7,500.00	1,482.00				6,018.00	-
eral Expenses		49,600.00	36,449.52		800.00		12,350.48	-
d Waste Disposal		689,100.00	732,301.12	55,000.00			11,798.88	-
ycling Expenses		17,000.00	12,692.66				4,307.34	-
18 ATM FY14								-
sh Pile Maintenance	10,313.09		2,933.67					7,379.42
	10,313.09	883,835.00	908,493.77	55,000.00	800.00	-	34,474.80	7,379.42
-COUNCIL ON AGING								
ncil on Aging Director Salary		87,634.00	83,654.53			2,177.00	6,156.47	-
aries		129,242.00	122,875.57		31.86	3,439.00	9,773.57	-
total Expenses		25,479.00	25,216.22		27.03		235.66	-

TOWN OF NORWICH
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
Year Expenses								
2 ATM 5/14								
or Tax Program		38,000.00	36,876.00					1,124.00
or Tax Program (FY16)		46,000.00	-					46,000.00
	-	328,355.00	268,622.41	-	58.89	5,616.00	16,165.70	47,124.00
VETERANS' SERVICES								
ran's Agent Salary		4,454.00	4,526.73			73.00	0.27	-
ran's Services Officer Salary		4,111.00	4,251.58			141.00	0.42	-
eral Expenses		1,000.00	907.95				92.05	-
rans' Benefits		25,000.00	17,868.13				7,131.87	-
torial Day Expenses		1,500.00	1,044.00				456.00	-
	-	36,065.00	28,598.39	-	-	214.00	7,680.61	-
Health and Human Services	10,313.09	1,246,255.00	1,203,714.57	55,000.00	858.89	5,830.00	58,321.21	54,503.42
-LIBRARY								
ary Director Salary		87,434.00	89,610.47			2,177.00	0.53	-
ary Salaries		296,826.00	279,295.30				17,530.70	-
Colony Network		30,000.00	30,000.00				-	-
ary Expenses		157,950.00	157,950.00				-	-
r Year Expenses	406.09		406.09					-
3 ATM FY14								-
dows Replacement	75,000.00		75,000.00					-
	75,408.09	572,210.00	632,261.86	-	-	2,177.00	17,531.23	-
-RECREATION COMMISSION								
: Supt Salary		64,123.00	63,960.34				162.66	-
22 ATM 5/14								
c Leave/Unused Vacation Buyback		27,000.00	21,818.25					5,181.75
	-	91,123.00	85,778.59	-	-	-	162.66	5,181.75
-HISTORICAL COMMISSION								
eral Expenses		4,000.00	917.91				3,082.09	-
	-	4,000.00	917.91	-	-	-	3,082.09	-
Culture and Recreation	75,408.09	667,333.00	716,958.36	-	-	2,177.00	20,775.96	5,181.75
-DEBT PRINCIPAL								
icipal Town		656,832.00	656,831.52				0.48	-
icipal Water		255,000.00	255,000.00				-	-
icipal Debt Exclusion		1,700,000.00	1,700,000.00	-	-		-	-
	-	2,611,832.00	2,611,831.52	-	-	-	0.48	-
-DEBT LONG TERM INTEREST								
ig Term Interest Town		110,950.00	99,258.23				11,691.77	-

TOWN OF NORWELL
GENERAL FUND
APPROPRIATIONS AND EXPENDITURES
Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Expenditures	Reserve Fund Transfers	Encumbrance	Supp AP & Transfers In (Out)	Closed to Revenue	Balance 6/30/2015
Term Interest Water		63,392.00	63,391.87				0.33	-
Term Interest Debt Exclusion		709,768.00	709,767.50				0.50	-
	-	884,110.00	872,417.40	-	-	-	11,692.60	-
DEBT SHORT TERM INTEREST								
Term Interest Town							-	-
Term Interest Water							-	-
Term Interest Debt Exclusion							-	-
	-	-	-	-	-	-	-	-
Post Service	-	3,495,942.00	3,484,248.92	-	-	-	11,693.08	-
PENSION CONTRIBUTIONS								
South County Retirement Fund		1,997,369.00	1,997,369.00				-	-
	-	1,997,369.00	1,997,369.00	-	-	-	-	-
WORKERS COMPENSATION								
OTHER UNCLASSIFIED ITEMS		170,000.00	233,787.34	26,565.76			(37,221.58)	-
		11,000.00	7,505.76		24,937.72	28,937.72	7,494.24	-
TOWN INSURANCE								
Life Insurance		220,700.00	193,795.59	2,596.93			28,501.34	-
Bonds		3,300.00	3,074.00				226.00	-
	-	405,000.00	438,182.69	29,182.69	24,937.72	28,937.72	0.00	-
UNEMPLOYMENT COMPENSATION								
Unemployment Compensation		55,000.00	62,488.14	7,488.14			-	0.00
Unemployment Prior Year							-	-
	-	55,000.00	62,488.14	7,488.14	-	-	-	0.00
HEALTH INSURANCE								
Health Insurance Prior Year (Mitigation)	79,117.00	4,482,964.00	4,229,209.30			(24,573.82)	229,180.88	-
LIFE INSURANCE		20,000.00	27,057.15		34,083.00		17,976.85	-
MEDICARE		347,038.00	15,526.33				4,473.67	-
	79,117.00	4,850,000.00	375,133.14	-	34,083.00	(24,573.82)	(28,097.14)	-
			4,846,925.92	-			223,534.26	-
Employee Benefits/Unclassified								
	79,117.00	7,307,369.00	7,144,945.75	38,850.83	59,020.72	4,363.90	223,534.26	0.00
TRANSFERS TO OPEB								
		120,000.00				(120,000.00)		0.00
		120,000.00	-	-	-	(120,000.00)	-	0.00
Transfers	-	120,000.00	-	-	-	(120,000.00)	-	0.00
TOTALS	1,709,578.37	47,133,307.00	47,105,953.73	0.00	78,026.86	486,592.00	842,315.97	1,283,179.01

Town of Norwell

Balance Sheet Report

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Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
UND - COMMUNITY PRESERVATION FUND - 15			
Type - Asset			
15-000-0100-1040-0000	CASH - UNRESTRICTED	\$4,757,130.55	\$0.00
15-000-0315-1250-2004	2004 CPA PROPERTY TAX A/R	\$1,201.15	\$0.00
15-000-0315-1250-2014	2014 CPA PROPERTY TAX A/R	\$249.68	\$0.00
15-000-0315-1250-2015	2015 CPA PROPERTY TAX A/R	\$4,354.83	\$0.00
Type - Asset Subtotal:		\$4,762,936.21	\$0.00
Type - Liability			
15-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$5,296.43
15-000-0360-2625-0000	DEF REV - CPA SURCHARGE	\$0.00	\$5,805.66
Type - Liability Subtotal:		\$0.00	\$11,102.09
Type - Fund Equity			
15-000-0390-3240-0000	FUND BAL RES FOR EXPENDITURES	\$0.00	\$584,984.00
15-000-0390-3241-0000	FUND BAL RES FOR OPEN SPACE	\$0.00	\$0.23
15-000-0390-3242-0000	FUND BAL RES FOR HIST RESOURCE	\$0.00	\$0.45
15-000-0390-3295-0000	FUND BAL RES FOR CONTIN APPROP	\$0.00	\$1,729,498.26
15-000-0390-3320-0000	FUND BAL RES FOR CPA	\$0.00	\$2,437,351.18
Type - Fund Equity Subtotal:		\$0.00	\$4,751,834.12
FUND - COMMUNITY PRESERVATION FUND - 15 Subtotal:		\$4,762,936.21	\$4,762,936.21

**TOWN OF NORWELL
COMMUNITY PRESERVATION ACT FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
Year Ended June 30, 2015**

Revenues:

Community Preservation Surcharges	\$953,465.72
Intergovernmental	\$341,831.00
Penalties & Interest	2,508.01
Interest Income on Funds	34,706.46
Miscellaneous Revenue	<u>0.00</u>
Total Revenues	1,332,511.19

Expenditures	<u>2,131,008.10</u>
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Revenues over (under) Expenditures	(798,496.91)
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Other Financing Sources (Uses)

Transfer to General Fund	0.00
Transfer to Trust Fund	0.00
Transfer from General Fund	0.00
Transfer from Special Revenue Fund	0.00

Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses	(798,496.91)
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Fund Equity at Beginning of Year	<u>5,550,331.03</u>
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Fund Equity at End of Year	<u>\$4,751,834.12</u>
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Town of Norwell

Balance Sheet Report

165

Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
UND - SCHOOL LUNCH FUND - 22			
Type - Asset			
22-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$201,768.12	\$0.00
Type - Asset Subtotal:		\$201,768.12	\$0.00
Type - Liability			
22-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$23,299.71
Type - Liability Subtotal:		\$0.00	\$23,299.71
Type - Fund Equity			
22-000-0393-3590-0000	UNRESERVED FUND BALANCE	\$0.00	\$178,468.41
Type - Fund Equity Subtotal:		\$0.00	\$178,468.41
UND - SCHOOL LUNCH FUND - 22 Subtotal:		\$201,768.12	\$201,768.12

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - HIGHWAY IMPROVEMENTS FUND - 23			
Type - Asset			
23-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	-\$67,489.00	\$0.00
23-000-0312-1720-0000	DUE FROM COMMONWEALTH - CH 90	\$76,133.00	\$0.00
Type - Asset Subtotal:		\$8,644.00	\$0.00
Type - Liability			
23-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$8,644.00
Type - Liability Subtotal:		\$0.00	\$8,644.00
FUND - HIGHWAY IMPROVEMENTS FUND - 23 Subtotal:		\$8,644.00	\$8,644.00

Town of Norwell

Balance Sheet Report

167

Filters

Date from: 2014-07-01
Hide zero lines: Yes
Sort Column 2: Type Asc

Date to: 2015-06-30
Sort Column 1: FUND Asc
Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - SPECIAL REVENUE FUNDS - 24			
Type - Asset			
24-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$2,155,298.48	\$0.00
Type - Asset Subtotal:		\$2,155,298.48	\$0.00
Type - Liability			
24-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$68,696.04
24-000-0363-2530-0000	PREPAID REC PROG FEE	\$0.00	\$146,235.23
Type - Liability Subtotal:		\$0.00	\$214,931.27
Type - Fund Equity			
24-122-6002-3260-0000	F/B INS RECOVERY < 20,000	\$0.00	\$1,123.65
24-122-6003-3280-0000	F/B SELECTMEN GENERAL GIFTS	\$0.00	\$5,390.20
24-122-6004-3280-0000	F/B ROAD RACE GIFTS	\$0.00	\$1,431.12
24-122-6005-3280-0000	F/B CABLE TELEVISION	\$0.00	\$44,898.95
24-122-6006-3280-0000	F/B CABLE TV PEG ACCESS	\$0.00	\$880,626.97
24-122-6009-3300-0000	FUND BAL WATERWAYS IMPROVEMT	\$0.00	\$15,563.49
24-122-6010-3260-0000	F/B WORKERS COMP	\$0.00	\$24,304.29
24-122-6011-3300-0000	F/B DISPOSITION OF FIRE STA - 81 WASHINGTON ST	\$0.00	\$297,833.50
24-171-6140-3300-0000	FUND BAL WETLANDS PROTECTION	\$0.00	\$11,561.65
24-171-6141-3280-0000	F/B JACOBS POND GIFTS	\$0.00	\$7,160.95
24-175-6102-3280-0000	F/B PED TRAVEL IMPROVEMTS	\$0.00	\$117,216.99
24-190-6003-3280-0000	F/B COMMISSION ON DISABILITIES GENERAL GIFTS	\$0.00	\$25.00
24-199-6100-3280-0000	F/B BEAUTIFICATION GIFT	\$0.00	\$2,828.73
24-210-6110-3280-0000	F/B POLICE GENERAL GIFTS	\$0.00	\$4,007.05
24-210-6111-3280-0000	F/B PHILLIPS FOUNDATION GRANT	\$0.00	\$5,000.00
24-220-6120-3280-0000	F/B FIRE GENERAL GIFTS	\$0.00	\$1,067.95
24-301-4617-3260-0000	F/B TRANSPORTATION REVOLVING	\$0.00	\$13,190.86
24-301-4632-3260-0000	F/B PRE-K REVOLVING	\$0.00	\$73,995.09
24-301-4644-3280-0000	F/B NORWELL EDUC FOUNDATION	\$0.00	\$5,378.07
24-301-4662-3280-0000	F/B COPELAND GIFTS	\$0.00	\$6,456.32
24-301-4670-3560-0000	F/B STUDENT PARKING 53E HALF	\$0.00	\$7,068.73
24-301-4673-3260-0000	F/B FACILITY REVOLVING	\$0.00	\$66,826.57
24-301-4675-3280-0000	F/B CHRISTEN BENOIT/SPED	\$0.00	\$7,441.73
24-301-4679-3280-0000	F/B VINAL PTO GIFTS	\$0.00	\$26.99
24-310-4001-3280-0000	F/B HIGH SCHOOL GIFTS	\$0.00	\$11,380.12
24-310-4002-3280-0000	F/B ATHLETIC GIFTS	\$0.00	\$624.57
24-310-4612-3260-0000	F/B WOODSHOP REVOLVING	\$0.00	\$2,273.68
24-310-4613-3260-0000	F/B LOST BOOKS REVOLVING (H/S)	\$0.00	\$13,825.55
24-310-4631-3260-0000	F/B ATHLETICS REVOLVING	\$0.00	\$26,626.52
24-320-4001-3280-0000	F/B MIDDLE SCHOOL GIFTS	\$0.00	\$10,632.03
24-320-4613-3260-0000	F/B LOST BOOKS REVOLVING	\$0.00	\$5,544.23
24-340-4001-3280-0000	F/B VINAL SCHOOL GIFTS	\$0.00	\$1,238.54
24-512-6191-3280-0000	F/B BOH COMM OUTREACH PROGRAM DONATIONS	\$0.00	\$4,500.00

Account #	Account Description	Assets	Liabilities + Fund Equity
24-541-6150-3280-0000	F/B COA GENERAL GIFTS	\$0.00	\$11,457.27
24-541-6151-3280-0000	F/B COA PROGRAM DONATIONS	\$0.00	\$530.89
24-610-6161-3280-0000	F/B LIBRARY DOLABANY GIFT	\$0.00	\$56.88
24-610-6162-3280-0000	F/B LIBRARY NPL GIFT FUND	\$0.00	\$4,781.74
24-610-6163-3280-0000	F/B LIBRARY SEMLS NET LEND	\$0.00	\$21,344.96
24-630-6180-3260-0000	F/B RECREATION REVOLVING FUND	\$0.00	\$152,796.39
24-630-6181-3280-0000	F/B RECREATION GENERAL GIFTS	\$0.00	\$4,469.13
24-691-6130-3280-0000	F/B HISTORICAL GIFTS	\$0.00	\$760.00
24-691-6131-3560-0000	F/B STETSON FORD HOUSE 53E 1/2	\$0.00	\$67,099.86
Type - Fund Equity Subtotal:		\$0.00	\$1,940,367.21
FUND - SPECIAL REVENUE FUNDS - 24 Subtotal:		\$2,155,298.48	\$2,155,298.48

Town of Norwell

Balance Sheet Report

169

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - TOWN GRANTS - 25			
Type - Asset			
25-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$-7,406.26	\$0.00
25-000-0311-1710-0000	DUE FROM FEDERAL GOVERNMENT	\$5,955.00	\$0.00
25-000-0312-1720-0000	DUE FROM COMMONWEALTH OF MASS	\$59,910.00	\$0.00
Type - Asset Subtotal:		\$58,458.74	\$0.00
Type - Liability			
25-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$10,899.88
Type - Liability Subtotal:		\$0.00	\$10,899.88
Type - Fund Equity			
25-122-6000-3520-0000	F/B ARTS LOTTERY	\$0.00	\$2,715.49
25-210-6510-3520-0000	F/B DRUG FORFEITURE	\$0.00	\$6,686.82
25-210-6511-3520-0000	F/B EOPSS	\$0.00	\$490.27
25-210-6530-3520-0000	F/B FIRE SAFE/SAFE SENIOR FY15	\$0.00	\$6,621.97
25-210-6533-3520-0000	F/B SAFE GRANT	\$0.00	\$4,367.83
25-512-6600-3520-0000	F/B TITLE V ADMIN	\$0.00	\$1,650.26
25-610-6620-3520-0000	F/B LIBRARY STATE AID	\$0.00	\$25,026.22
Type - Fund Equity Subtotal:		\$0.00	\$47,558.86
FUND - TOWN GRANTS - 25 Subtotal:		\$58,458.74	\$58,458.74

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - SCHOOL GRANTS - 26			
Type - Asset			
26-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$485,878.81	\$0.00
26-000-0312-1720-0000	DUE FROM COMMONWEALTH OF MASS	\$163,156.00	\$0.00
Type - Asset Subtotal:		\$649,034.81	\$0.00
Type - Liability			
26-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$3,817.40
Type - Liability Subtotal:		\$0.00	\$3,817.40
Type - Fund Equity			
26-301-5140-3510-0000	F/B TITLE II-A TEACHER TRAIN	\$0.00	\$471.86
26-301-5305-3510-0000	F/B TITLE I	\$0.00	\$11,985.97
26-302-5240-3510-0000	F/B SPED IDEA	\$0.00	\$13,984.21
26-302-5262-3510-0000	F/B SPED EARLY CHILDHOOD	\$0.00	\$4,860.37
26-302-5520-3520-0000	F/B CIRCUIT BREAKER	\$0.00	\$613,915.00
Type - Fund Equity Subtotal:		\$0.00	\$645,217.41
FUND - SCHOOL GRANTS - 26 Subtotal:		\$649,034.81	\$649,034.81

Town of Norwell

Balance Sheet Report

171

Filters

Date from: 2014-07-01
Hide zero lines: Yes
Sort Column 2: Type Asc

Date to: 2015-06-30
Sort Column 1: FUND Asc
Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - TITLE V SEPTIC FUND - 27			
Type - Asset			
27-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$74,440.55	\$0.00
27-000-0319-1440-0000	APPOR ASSESSMTS NOT YET DUE	\$37,148.27	\$0.00
Type - Asset Subtotal:		\$111,588.82	\$0.00
Type - Liability			
27-000-0360-2662-0000	DEF REV - BETTERMENTS NOT DUE	\$0.00	\$37,148.27
Type - Liability Subtotal:		\$0.00	\$37,148.27
Type - Fund Equity			
27-000-0393-3590-0000	UNRESERVED FUND BALANCE	\$0.00	\$74,440.55
Type - Fund Equity Subtotal:		\$0.00	\$74,440.55
FUND - TITLE V SEPTIC FUND - 27 Subtotal:		\$111,588.82	\$111,588.82

TOWN OF NORWELL
SPECIAL REVENUE FUNDS
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

<u>Fund Description</u>	<u>Balance 7/1/14</u>	<u>Grant/Gift Proceeds</u>	<u>Interest Income</u>	<u>Other Income</u>	<u>Expenditures</u>	<u>Transfers In(Out)</u>	<u>Balance 6/30/15</u>
Selectmen:							
Insurance Recovery < 20,000	12,209.46			22,266.40	33,352.21		1,123.65
General Gifts	5,390.20						5,390.20
Road Race Gifts	1,431.12						1,431.12
Cable Television Grant	44,898.95						44,898.95
Cable TV Peg Access Grant	710,559.50	192,062.93		28,757.00	21,995.46		880,626.97
Insurance Recovery > 20,000	0.00			2,227.32	28,757.00		0.00
Waterways Improvement Fund	21,142.17					(7,806.00)	15,563.49
Workers Comp	24,304.29						24,304.29
Disposition of Fire Station	10,000.00			287,833.50			297,833.50
Reserve for Bond Premium	190,000.00					(190,000.00)	0.00
Conservation:							
Wetlands Protection Fund	11,133.65			5,428.00		(5,000.00)	11,561.65
Jacobs Pond Gifts	11,010.95				3,850.00		7,160.95
Planning Board:							
PED Travel Improvements	139,017.85	10,000.00	3,966.54		35,767.40		117,216.99
Comm. On Disabilities:							
Gifts	0.00	25.00					25.00
Beautification:							
Gift Funds	2,928.73				100.00		2,828.73
Police:							
Gifts	4,809.53				802.48		4,007.05
Phillips Foundation Grant	5,000.00						5,000.00
Fire Department:							
Gifts	1,583.90				515.95		1,067.95
School Department:							
Gifts:							
High School	11,712.92	1,597.20			1,930.00		11,380.12
Athletic Gifts		18,955.75			18,331.18		624.57
Middle School	10,991.97	7,087.48			7,447.42		10,632.03
Cole							0.00
Vinal	941.07	2,362.42			2,064.95		1,238.54
Transportation Revolving	4,816.99			166,258.47	157,884.60		13,190.86
Community Pre-K Revolving	113,963.17			361,700.91	401,668.99		73,995.09
Norwell Education Foundation	5,378.07						5,378.07
Copeland Gifts	6,456.32						6,456.32
Student Parking 53E 1/2	18,420.97			8,020.00	19,372.24		7,068.73
Facility Revolving	63,501.70			77,070.10	73,745.23		66,826.57
Christen Benoit/SPED Fund	7,491.07				49.34		7,441.73
Vinal PTO Fund	26.99						26.99
Woodshop Revolving	927.69			4,161.34	2,815.35		2,273.68
Lost Books Revolving HS	12,081.95			1,743.60			13,825.55

TOWN OF NORWELL
SPECIAL REVENUE FUNDS
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

<u>Fund Description</u>	<u>Balance 7/1/14</u>	<u>Grant/Gift Proceeds</u>	<u>Interest Income</u>	<u>Other Income</u>	<u>Expenditures</u>	<u>Transfers In(Out)</u>	<u>Balance 6/30/15</u>
Lost Books Revolving MS	5,454.39			89.84			5,544.23
Athletic Revolving	75,161.00			233,165.67	281,700.15		26,626.52
Recycling: Gifts	3,016.33				3,016.33		0.00
Board of Health: Community Outreach Program Gifts		4,500.00					4,500.00
Council on Aging: Gifts	14,647.09	2,552.95			5,742.77		11,457.27
Program Donations		530.89					530.89
Library: General Gift	2,413.77				2,413.77		0.00
Dolabany Child Room Gifts	236.88				180.00		56.88
NPL Gift	3,115.72	2,277.00			610.98		4,781.74
SEMLS Net Lend Fund	22,290.89				945.93		21,344.96
Recreation: Revolving Fund	175,700.27			264,578.41	287,482.29		152,796.39
Gifts	5,105.04	491.00			1,126.91		4,469.13
Historical Commission: Gifts	760.00						760.00
Stetson Ford House 53E 1/2	49,329.86			21,000.00	3,230.00		67,099.86
Special Revenue Funds	<u>1,809,362.42</u>	<u>242,442.62</u>	<u>3,966.54</u>	<u>1,484,300.56</u>	<u>1,396,898.93</u>	<u>(202,806.00)</u>	<u>1,940,367.21</u>
Total Fund 24							
School Lunch: Fund 22							
School Lunch Revolving Fund	217,964.11	98,289.47		709,149.24	846,934.41		178,468.41
Septic Betterments: Fund 27							
Septic Betterment Fund	89,408.86			4,009.43	18,977.74		74,440.55

TOWN OF NORWELL
STATE AND FEDERAL GRANTS - TOWN
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

<u>Fund Description</u>	<u>Balance</u> <u>7/1/2014</u>	<u>Grant</u> <u>Proceeds</u>	<u>Other</u> <u>Income</u>	<u>Transfers</u>	<u>Expenditures</u>	<u>Balance</u> <u>6/30/2015</u>
Selectmen:						
Arts Lottery	3,008.93	6,300.00 S	88.56		6,682.00	2,715.49
EECBG	0.00	0.00 F			0.00	0.00
Elections:						
Polling Hours	0.00	1,857.00 S			1,857.00	0.00
Police Department:						
Drug Forfeiture	5,276.37	1,410.45 S				6,686.82
EOPSS - Public Safety and Security	0.00	3,073.53 S			2,583.24	490.29
Community Policing	0.00	0.00 S			0.00	0.00
Drunk Driving Forfeiture	125.95	0.00 S			125.95	0.00
16.607 Bullet Proof Vests - Federal	0.00	0.00 F			0.00	0.00
Bullet Proof Vests - State	0.00	0.00 S			0.00	0.00
SETB Grant	0.00	0.00 S			0.00	0.00
Domestic Violence	0.00	0.00 S			0.00	0.00
Fire Department:						
16.579 EMPG Grant	1,805.24	5,955.00 F			7,760.24	0.00
Fire Safe/Senior Grant	0.00	7,218.00 S			596.03	6,621.97
Fire Safety Equipment	0.00	0.00 S			0.00	0.00
SAFE Grant	14,649.29	0.00 S			10,281.46	4,367.83
Emergency Communication:						
911 Training Grant	0.00	0.00 S			0.00	0.00
911 Support Grant	0.00	0.00 S			0.00	0.00
Water Department:						
CIP Water Grant	0.00	59,910.00 S			59,910.00	0.00
Board of Health:						
Title 5 Project Admin	4,008.76	0.00 S			2,358.50	1,650.26
93.074 PHEP (Homeland Security)	0.00	5,202.39 F			5,202.39	0.00
PHER 1 & 2	0.00	0.00 F			0.00	0.00
PHER 3	0.00	0.00 F			0.00	0.00
SMRP (MassDEP)	0.00	460.20 S			460.20	0.00
Council On Aging:						
Formula Grant	0.00	18,992.00 S			18,992.00	0.00
93.044 MAP Grant	0.00	0.00 F			0.00	0.00
Library:						
State Aid	23,095.61	14,470.22 S			12,539.61	25,026.22
Special Revenue Funds - Fund 25	\$51,970.15	\$124,848.79	\$88.56	\$0.00	\$129,348.62	\$47,558.88
Chapter 90 Highway - Fund 23	\$0.00	\$930,114.70 S			\$930,114.70	0.00
WRAP Highway - Fund 23	\$0.00	\$67,488.80 S			\$67,488.80	0.00
Special Revenue Funds - Fund 23	\$0.00	\$997,603.50	\$0.00	\$0.00	\$997,603.50	\$0.00

TOWN OF NORFOLK
STATE AND FEDERAL GRANTS - SCHOOL
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

<u>Fund Description</u>	<u>Balance 7/1/2014</u>	<u>Grant Proceeds</u>	<u>Other Income</u>	<u>Transfers</u>	<u>Expenditures</u>	<u>Balance 6/30/2015</u>
84.367 Title II Teacher Quality		20,556.00 F			20,084.14	471.86
84.318 Enhanced Ed Through Technology	0.00	0.00 F			0.00	0.00
84.394 Education Jobs Fund	0.00	0.00 F			0.00	0.00
84.010 Title I	0.00	41,659.00 F			29,673.03	11,985.97
84.186 Drug Free Schools	0.00	0.00 F			0.00	0.00
Academic Support	3,083.37	(3,083.37) S			0.00	0.00
84.394 ARRA - State Fiscal Stabilization Fu	0.00	0.00 F			0.00	0.00
84.027 Sped Idea 94-142	(98,033.94)	515,545.00 F			403,526.85	13,984.21
84.173 Sped Early Childhood	(793.39)	21,931.56 F			16,277.80	4,860.37
84.027 Sped Program Improvement	0.00	0.00 F			0.00	0.00
EC Program Improvement	0.00	0.00 F			0.00	0.00
84.027A Circuit Breaker	0.00	0.00 F			0.00	0.00
Circuit Breaker	601,121.00	613,918.00 S			601,124.00	613,915.00
Special Revenue Funds - Fund 26	\$505,377.04	\$1,210,526.19	\$0.00	\$0.00	\$1,070,685.82	\$645,217.41

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - WATER FUND - 28			
Type - Asset			
28-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$1,903,370.51	\$0.00
28-000-0322-1310-2015	2015 WATER USE RECEIVABLE	\$201,298.69	\$0.00
28-000-0323-1330-2015	2015 WATER LIENS ADDED TO TAX	\$7,908.00	\$0.00
Type - Asset Subtotal:		\$2,112,577.20	\$0.00
Type - Liability			
28-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$102,977.16
28-000-0360-2651-0000	DEF REV - USER CHARGES	\$0.00	\$201,298.69
28-000-0360-2653-0000	DEF REV - UTILITY LIENS	\$0.00	\$7,908.00
Type - Liability Subtotal:		\$0.00	\$312,183.85
Type - Fund Equity			
28-000-0390-3211-0000	FUND BAL RES FOR ENCUMBRANCES	\$0.00	\$3,660.10
28-000-0390-3295-0000	F/B RES FOR CONTINUING APPROP	\$0.00	\$351,375.57
28-000-0393-3590-0000	UNRESERVED FUND BALANCE	\$0.00	\$1,445,357.68
Type - Fund Equity Subtotal:		\$0.00	\$1,800,393.35
FUND - WATER FUND - 28 Subtotal:		\$2,112,577.20	\$2,112,577.20

TOWN OF NORWELL
WATER FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

Revenues:

Water Charges	\$1,818,506.79
Water Liens Added to Taxes	103,022.29
Fire Protection	125.00
Late Cross Connections	0.00
Water Connections	65,100.00
Cross Connections	3,090.00
Miscellaneous Revenue	7,707.33
Water Penalty Revenue	36,131.08
Total Revenues	2,033,682.49

Expenditures:

Personnel Services	524,522.26
General Expenses	614,872.08
Water Well Cleaning	15,000.00
<u>Articles:</u>	
Hydro Study FY11	490.00
Water Sys Maint FY12	50,934.28
Hydro Study FY13	9,233.90
Pilot Studies FY14	200,000.00
Water Sys Maint FY15	6,200.00
Mechanics Service Van FY15	26,500.00
Meter Reader/Installer Van FY15	24,304.00
Total Expenditures	1,472,056.52

Revenues over (under) Expenditures **561,625.97**

Other Financing Sources and Uses:

Transfers in from General Fund	0.00
Transfer out to General Fund (Debt)	(318,392.00)
Transfer out to Special Revenue Fund	
Transfer out to General Fund (Indirect Costs)	(170,000.00)
Total Other Financing Sources/Uses	(488,392.00)

Revenues and Other Financing Sources over (under)

Expenditures and Other Financing Uses **73,233.97**

Fund Equity at Beginning of Year **1,727,159.38**

Fund Equity at End of Year **\$1,800,393.35**

TOWN OF NORWELL
WATER FUND
APPROPRIATIONS AND EXPENDITURES
For the Year Ended June 30, 2015

Account Description	Balance 7/1/2014	Appropriation	Other Receipts	Temporary Loan (T) or Permanent Bond (B)		Expenditures	Transfers In (Out)	Encumbrance	Closed to Revenue	Balance 6/30/2015
				Proceeds (Payments)						
Fiscal 2015 Budget:										
Salaries & Wages - Superintendent		\$94,621.00				\$104,619.98	\$10,000.00		\$1.02	0.00
Treatment Manager		\$63,154.00				\$62,484.67	\$1,049.00		\$1,718.33	0.00
Water Commissioners		\$0.00				\$0.00				0.00
Water Clerical		\$73,857.00				\$64,201.74	\$0.00		\$9,655.26	0.00
Water Payroll		\$292,724.00				\$293,215.87	\$3,530.00		\$3,038.13	0.00
General Expenses		\$619,175.00				\$614,140.47		\$3,660.10	\$1,374.43	0.00
Water Well Cleaning		\$15,000.00				\$15,000.00				0.00
Transfer to General Fund (Debt)		\$318,392.00					(\$318,392.00)			0.00
Transfer to Special Rev Fund (CPA)		\$0.00					\$0.00			0.00
Indirect Expenses		\$170,000.00					(\$170,000.00)			0.00
Fiscal 2015 Budget - Total	\$0.00	\$1,646,923.00	\$0.00	\$0.00	\$0.00	\$1,153,662.73	(\$473,813.00)	\$3,660.10	\$15,787.17	\$0.00
Fiscal 2015 Encumbrances:										
General Expenses		\$731.61				\$731.61	\$0.00	\$0.00	\$0.00	0.00
Fiscal 2015 Budget - Total	\$0.00	\$731.61	\$0.00	\$0.00	\$0.00	\$731.61	\$0.00	\$0.00	\$0.00	\$0.00
Special Articles:										
Art 17 ATM 5/10/10	\$31,125.78					\$490.00				30,635.78
Hydro-Geologic Study										
Art 25 ATM 5/6/12	\$50,000.00					\$9,233.90				40,766.10
Hydro-Geologic Study										
Art 33 ATM 5/9/11	\$112,107.97					\$50,934.28				61,173.69
Water System Fac Maint										
Art 24 ATM 5/6/12	\$150,000.00									150,000.00
Water System Fac Maint										
Art 23 ATM 5/6/13	\$200,000.00					\$200,000.00				0.00
Treatment Pilot Studies										
Art 4 ATM 5/4/14		\$10,000.00					(\$1,579.00)		\$8,421.00	0.00
Union Salary Adj										
Art 5 ATM 5/4/14		\$13,000.00					(\$13,000.00)			0.00
Personnel Salary Adj										
Art 26 ATM 5/4/14		\$75,000.00				\$6,200.00				68,800.00
System Facilities Maint/Upgrades										
Art 3 ATM 5/4/14		\$26,500.00				\$26,500.00				0.00
Ford Mechanics Service Van										
Art 3 ATM 5/4/14		\$24,500.00				\$24,504.00			\$196.00	0.00
Ford Meter Reader/Installer Van										
Special Articles - Total	\$543,233.75	\$1,796,654.61	\$0.00	\$0.00	\$0.00	\$1,472,056.52	(\$488,392.00)	\$3,660.10	\$24,404.17	\$351,375.57
Water Fund Total:	\$543,233.75	\$1,796,654.61	\$0.00	\$0.00	\$0.00	\$1,472,056.52	(\$488,392.00)	\$3,660.10	\$24,404.17	\$351,375.57

Town of Norwell

Balance Sheet Report

179

Filters

Date from: 2014-07-01
Hide zero lines: Yes
Sort Column 2: Type Asc

Date to: 2015-06-30
Sort Column 1: FUND Asc
Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - WATER CAPITAL PROJECTS FUND - 33			
Type - Asset			
33-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$305,331.12	\$0.00
Type - Asset Subtotal:		\$305,331.12	\$0.00
Type - Fund Equity			
33-450-2786-3580-0000	F/B WATER MAINS ART 22 FY14	\$0.00	\$305,331.12
Type - Fund Equity Subtotal:		\$0.00	\$305,331.12
FUND - WATER CAPITAL PROJECTS FUND - 33 Subtotal:		\$305,331.12	\$305,331.12

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - STETSON CEMETERY FUND - 34			
Type - Asset			
34-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$130,420.91	\$0.00
Type - Asset Subtotal:		\$130,420.91	\$0.00
Type - Fund Equity			
34-122-2142-3580-0000	F/B STETSON CEMETERY	\$0.00	\$130,420.91
Type - Fund Equity Subtotal:		\$0.00	\$130,420.91
FUND - STETSON CEMETERY FUND - 34 Subtotal:		\$130,420.91	\$130,420.91

Town of Norwell

Balance Sheet Report

181

Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
UND - FIRE/POLICE STATION PROJ FUND - 37			
Type - Asset			
37-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$94,153.84	\$0.00
Type - Asset Subtotal:		\$94,153.84	\$0.00
Type - Fund Equity			
37-193-2124-3580-0000	F/B RES FOR POLICE STATION PRO	\$0.00	\$94,153.84
Type - Fund Equity Subtotal:		\$0.00	\$94,153.84
UND - FIRE/POLICE STATION PROJ FUND - 37 Subtotal:		\$94,153.84	\$94,153.84

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - OTHER CAPITAL PROJECTS FUND - 38			
Type - Asset			
38-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$107,822.34	\$0.00
Type - Asset Subtotal:		\$107,822.34	\$0.00
Type - Fund Equity			
38-122-2780-3580-0000	F/B RES FOR TOWN HALL BOILER	\$0.00	\$5,391.10
38-122-2784-3580-0000	F/B FINANCIAL MGMT SYS SOFTWARE	\$0.00	\$88,779.32
38-193-2783-3580-0000	F/B COA BLDG RENOVATIONS	\$0.00	\$13,651.92
Type - Fund Equity Subtotal:		\$0.00	\$107,822.34
FUND - OTHER CAPITAL PROJECTS FUND - 38 Subtotal:		\$107,822.34	\$107,822.34

TOWN OF NORWELL
CAPITAL PROJECT FUNDS
REVENUE, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

Revenues:

Total Revenues **0.00**

See Appropriation & Expenditure Schedule 4,524,967.57

Total Expenditures **4,524,967.57**

Revenues over (under) Expenditures **(4,524,967.57)**

Other Financing Sources (Uses):

Proceeds from Permanent Borrowing Loans

Proceeds from Temporary Loans

Bans Payable

Bonds Payable

Transfer in from Special Revenue Funds

190,000.00

Transfer out from Capital Project Funds

Transfer out to General Fund

Total Other Financing Sources (Uses) **190,000.00**

**Revenues and Other Financing Sources over (under)
Expenditures and Other Financing Uses** **(4,334,967.57)**

Fund Equity at Beginning of Year **4,972,695.78**

Fund Equity at End of Year **\$637,728.21**

Account Description	Receipts		Expenditures	Transfers In (Out)	Balance 6/30/2015
	Balance 7/1/2014	Federal (F) State (S)/Other (O)			
Fund 33					
Water Department:					
Art 22 ATM FY14	342,966.12		37,635.00		\$ 305,331.12
Water Mains					
Art 26 ATM FY09	57,764.14		57,764.14		\$ -
Wells/Pumping Station					
Water Department Total	400,730.26		95,399.14		\$ 305,331.12
Fund 34					
Cemetery:					
Art 32 ATM FY14	1,010,447.95		880,027.04		\$ 130,420.91
Stetson Cemetery Const Ph 1A					
Cemetery Total	1,010,447.95		880,027.04		\$ 130,420.91
Art 2 STM 10/7/13					
Police Station Construction	3,416,177.35		3,512,023.51	190,000.00	\$ 94,153.84
Police Department Total	3,416,177.35		3,512,023.51		94,153.84
Fund 38					
Art 3 ATM 5/2006	5,391.10				\$ 5,391.10
Town Hall Boiler					
Town Hall Total	5,391.10				5,391.10
Art 24 ATM FY11					
Council on Aging Bldg Expansior	22,441.80		8,789.88		\$ 13,651.92
Council on Aging Dept Total	22,441.80		8,789.88		13,651.92
Art 9 ATM 5/7/12					
Financial Mgmt System Software	117,507.32		28,728.00		\$ 88,779.32
Finance Dept Total	117,507.32		28,728.00		88,779.32
Fund 38 Total	145,340.22		37,517.88		107,822.34
Capital Projects Fund-Total	\$ 4,972,695.78	\$ -	\$ 4,524,967.57	\$ -	\$ 637,728.21

Town of Norwell

Balance Sheet Report

185

Filters

Date from: 2014-07-01
Hide zero lines: Yes
Sort Column 2: Type Asc

Date to: 2015-06-30
Sort Column 1: FUND Asc
Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - EXPENDABLE TRUST FUNDS - 81			
Type - Asset			
81-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$6,285,501.20	\$0.00
Type - Asset Subtotal:		\$6,285,501.20	\$0.00
Type - Liability			
81-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$4,232.51
Type - Liability Subtotal:		\$0.00	\$4,232.51
Type - Fund Equity			
81-000-7000-3280-0000	F/B SALE OF LOTS CEMETERY FUND	\$0.00	\$148,428.08
81-000-7001-3280-0000	F/B CEMETERY PERPETUAL CARE	\$0.00	\$147,148.44
81-000-7002-3280-0000	F/B COFFIN CEMETERY/CHARITY	\$0.00	\$611.22
81-000-7003-3280-0000	F/B M FARRAR/J ESTES CEMETERY	\$0.00	\$406.40
81-000-7004-3280-0000	F/B ABIGAIL T OTIS CEMETERY	\$0.00	\$305.58
81-000-7005-3280-0000	F/B ABIGAIL T OTIS TOMB FUND	\$0.00	\$152.78
81-000-7006-3280-0000	F/B SARAH SAWYER CEMETERY FUND	\$0.00	\$420.92
81-000-7007-3280-0000	F/B CHARLES H PIKE PERP CARE	\$0.00	\$114.58
81-000-7030-3280-0000	F/B FENGER LIBRARY FUND	\$0.00	\$7,844.11
81-000-7031-3280-0000	F/B BICENTENNIAL LIBRARY FUND	\$0.00	\$396.46
81-000-7032-3280-0000	F/B ANNABEL WAKEFIELD LIBRARY	\$0.00	\$99.18
81-000-7033-3280-0000	F/B MARJ K POTE LIBRARY TRUST	\$0.00	\$358,532.93
81-000-7060-3280-0000	F/B ABIGAIL T OTIS CHARITY	\$0.00	\$26,295.25
81-000-7061-3280-0000	F/B ANNABEL WAKEFIELD POOR	\$0.00	\$2,656.59
81-000-7062-3280-0000	F/B J CROCKER BOND MEMORIAL	\$0.00	\$1,966.92
81-000-7063-3280-0000	F/B TRICENTENNIAL FUND	\$0.00	\$499.86
81-000-7064-3280-0000	F/B GAUDETTE FLOWER FUND	\$0.00	\$274.50
81-000-7065-3280-0000	F/B JACOBS FARM INCOME FUND	\$0.00	\$52,688.06
81-000-7066-3280-0000	F/B JACOBS FARM TRUST FUND	\$0.00	\$10,097.31
81-000-7067-3280-0000	F/B FM CUSHING FUND	\$0.00	\$149,554.43
81-000-7100-3280-0000	F/B DOROTHY S FOGG SCHLRSHIP A	\$0.00	\$5,008.34
81-000-7101-3280-0000	F/B DOROTHY S FOGG SCHLRSHIP B	\$0.00	\$4,974.49
81-000-7102-3280-0000	F/B A AND M JONES SCHOLARSHIP	\$0.00	\$1,668.32
81-000-7103-3280-0000	F/B LEONARD COX SCHOLARSHIP	\$0.00	\$13,527.38
81-000-7104-3280-0000	F/B SCHOOL SCHOLARSHIP	\$0.00	\$6,718.11
81-000-7105-3280-0000	F/B BEAUDETTE PUBLIC SERV SCHO	\$0.00	\$9,102.33
81-000-7106-3280-0000	F/B HOPE FOR CALLE SCHOLA	\$0.00	\$4,934.21
81-000-7107-3280-0000	F/B DIANE V LANGE SCHOLARSHIP FOR HUMANITIES	\$0.00	\$5,147.25
81-000-7150-3280-0000	F/B CONSERVATION FUND	\$0.00	\$428,455.78
81-000-7160-3280-0000	F/B NORWELL COMM HOUSING TRUST	\$0.00	\$721,143.20
81-000-7169-3280-0000	F/B ATHLETIC FIELDS STABILIZATION FUND	\$0.00	\$28,851.49
81-000-7170-3280-0000	F/B STABILIZATION FUND	\$0.00	\$1,734,653.46
81-000-7171-3280-0000	F/B CAPITAL EXP STABIL FD	\$0.00	\$902,388.67
81-000-7172-3280-0000	F/B OPEB TRUST FUND	\$0.00	\$1,506,202.06
Type - Fund Equity Subtotal:		\$0.00	\$6,281,268.69

Account #	Account Description	Assets	Liabilities + Fund Equity
	FUND - EXPENDABLE TRUST FUNDS - 81 Subtotal:	\$6,285,501.20	\$6,285,501.20

Town of Norwell

Balance Sheet Report

187

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - NONEXPENDABLE TRUST FUNDS - 82			
Type - Asset			
82-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$438,091.80	\$0.00
Type - Asset Subtotal:		\$438,091.80	\$0.00
Type - Fund Equity			
82-000-7001-3291-0000	CEMETERY PERPETUAL CARE FUND	\$0.00	\$201,374.80
82-000-7002-3291-0000	COFFIN CEMETERY AND CHARITY	\$0.00	\$2,000.00
82-000-7003-3291-0000	M FARRAR/J ESTES CEMETERY	\$0.00	\$1,000.00
82-000-7004-3291-0000	ABIGAIL T OTIS CEMETERY FUND	\$0.00	\$1,000.00
82-000-7005-3291-0000	ABIGAIL T OTIS TOMB FUND	\$0.00	\$500.00
82-000-7006-3291-0000	SARAH SAWYER FUND	\$0.00	\$200.00
82-000-7007-3291-0000	CHARLES H PIKE FUND	\$0.00	\$200.00
82-000-7030-3291-0000	FENGER LIBRARY FUND	\$0.00	\$10,000.00
82-000-7031-3291-0000	BICENTENNIAL LIBRARY FUND	\$0.00	\$400.00
82-000-7032-3291-0000	ANNABEL WAKEFIELD LIBRARY FUND	\$0.00	\$100.00
82-000-7060-3291-0000	ABIGAIL T OTIS CHARITY FUND	\$0.00	\$2,000.00
82-000-7061-3291-0000	ANNABEL WAKEFIELD POOR FUND	\$0.00	\$1,000.00
82-000-7062-3291-0000	JOHN CROCKER BOND MEMORIAL	\$0.00	\$10,000.00
82-000-7064-3291-0000	GAUDETTE FLOWER FUND	\$0.00	\$1,000.00
82-000-7066-3291-0000	JACOBS FARM TRUST FUND	\$0.00	\$147,317.00
82-000-7100-3291-0000	DOROTHY S FOGG SCHOLARSHIP A	\$0.00	\$25,000.00
82-000-7101-3291-0000	DOROTHY S FOGG SCHOLARSHIP B	\$0.00	\$25,000.00
82-000-7102-3291-0000	A AND M JONES SCHOLARSHIP	\$0.00	\$10,000.00
Type - Fund Equity Subtotal:		\$0.00	\$438,091.80
FUND - NONEXPENDABLE TRUST FUNDS - 82 Subtotal:		\$438,091.80	\$438,091.80

EXPENDIBLE TRUST FUNDS
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

Account	Balance 7/1/2014	Contributions	Interest	Other	Unrealized Gain(Loss)	Transfer In	Expenses	Transfer Out	Balance 6/30/2015
PERMANENT EXPENDABLE:									
WASH ST CEMETERY SALE OF LOTS FUND	191,481.48		4,266.33	8,500.00	1,180.27			(57,000.00)	148,428.08
CEMETERY PERPETUAL CARE	135,941.99		7,615.51	5,000.00	1,901.75		(3,310.81)		147,148.44
COFFIN CEMETERY AND CHARITY FUND	539.51		56.19		15.52				611.22
FARRAR FOSTER ESTES CEMETERY FUND	415.29		31.32		8.66		(48.87)		406.40
ABIGAIL T OTIS CEMETERY FUND	269.74		28.08		7.76				305.58
ABIGAIL T OTIS TOMB FUND	134.86		14.05		3.87				152.78
SARAH SAWYER FUND	420.92		-		-				420.92
CHARLES H PIKE FUND WASH ST CEMETERY	105.93		6.76		1.89				114.58
FENGER FUND LIBRARY FUND	7,354.17		384.00		105.94				7,844.11
LIBRARY BICENTENNIAL FUND	374.59		17.15		4.72				396.46
ANNABEL WAKEFIELD LIBRARY	93.69		4.29		1.20				99.18
MARJORIE POITF TRUST FUND (LIBRARY)	348,688.77		7,715.54		2,128.62				358,532.93
ABIGAIL T OTIS CHARITY	25,518.36		608.90		167.99				26,295.25
ANNABEL WAKEFIELD POOR FUND	2,556.20		78.69		21.70				2,656.59
JOHN CROCKER BOND MEMORIAL	2,027.95		263.60		75.37		(400.00)		1,966.92
TRICENTENNIAL TRUST	486.12		10.76		2.98				499.86
GAUDETTE FLOWER FUND	287.63		33.70		2.04		(48.87)		274.50
JACOBS FARM INCOME FUND	38,760.20		48.22	21,600.00			(7,720.36)		52,688.06
JACOBS FARM TRUST FUND	12,381.40		1,518.49		(902.58)		(2,900.00)		10,097.31
FM CUSHING FUND	128,262.81		23,441.94		621.68		(2,772.00)		149,554.43
PERMANENT EXPENDABLE (FUND 81)	896,101.61	-	46,143.52	35,100.00	5,349.38	-	(17,200.91)	(57,000.00)	908,493.60
PRIVATE PURPOSE EXPENDABLE:									
DOROTHY S FOGG SCHOLARSHIP A	4,671.42		653.36		183.56		(500.00)		5,008.34
DOROTHY S FOGG SCHOLARSHIP B	4,638.50		652.62		183.37		(500.00)		4,974.49
ASHLEY/MINNIE JONES SCHOLARSHIP	1,347.94		251.09		69.29				1,668.32
LEONARD COX SCHOLARSHIP	13,155.96		291.10		80.32				13,527.38
SCHOLARSHIP FUND	8,658.63	1,500.00	128.73		80.75		(3,650.00)		6,718.11
BEAUDETTE PUBLIC SERVICE SCHOLARSHIP	9,092.08	1,000.00	10.25		-		(1,000.00)		9,102.33
HOPE FOR CALLE SCHOLARSHIP	5,285.74		113.76		34.71		(500.00)		4,934.21
DIANE V LANGE SCHOLARSHIP	2,508.09	2,565.32	35.01		38.83				5,147.25
PRIVATE PURPOSE EXPENDABLE (FUND 81)	49,358.36	5,065.32	2,135.92	-	670.83	-	(6,150.00)	-	51,080.43
SPECIAL REVENUE EXPENDABLE:									
CONSERVATION FUND	417,804.41		9,244.90		2,550.55		(1,144.08)		428,455.78
NORWELL COMMUNITY HOUSING TRUST FUND	720,456.50		17,361.72	107,429.03	5,788.41		(129,892.46)		721,143.20
ATHLETIC FIELD STABILIZATION FUND		28,858.75	59.78		(67.04)				28,851.49
STABILIZATION FUND	1,731,190.72		3,462.74		-				1,734,653.46
CAPITAL EXPENDITURE STABILIZATION FUND	800,773.03		1,615.64		-	100,000.00			902,388.67
OPEB TRUST FUND	1,180,017.38		23,347.51		(14,268.82)	317,105.99			1,506,202.06
SPECIAL REVENUE EXPENDABLE (FUND 81)	4,850,242.04	28,858.75	55,092.29	107,429.03	(5,996.90)	417,105.99	(131,036.54)	-	5,321,694.66
GRAND TOTAL FUND 81	5,795,702.01	33,924.07	103,371.73	142,529.03	23.31	417,105.99	(154,387.45)	(57,000.00)	6,281,268.69

NON-EXPENDABLE TRUST FUNDS
REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY
For the Year Ended June 30, 2015

Account	Balance 7/1/2014	Contributions	Interest Income	Other	Unrealized Gain(Loss)	Transfer In	Expenses	Transfer Out	Balance 6/30/2015
PERMANENT NON EXPENDABLE									
CEMETERY PERPETUAL CARE	201,374.80								201,374.80
COFFIN CEMETERY AND CHARITY FUND	2,000.00								2,000.00
FARRAR FOSTER ESTES CEMETERY FUND	1,000.00								1,000.00
ABIGAIL T OTIS CEMETERY	1,000.00								1,000.00
ABIGAIL T OTIS TOMB	500.00								500.00
ABIGAIL T OTIS CHARITY	2,000.00								2,000.00
CHARLES H PIKE FUND WASH ST CEMETERY	200.00								200.00
SARAH SAWYER CEMETERY FUND	200.00								200.00
FENGER FUND LIBRARY	10,000.00								10,000.00
LIBRARY BICENTENNIAL FUND	400.00								400.00
WAKEFIELD LIBRARY	100.00								100.00
WAKEFIELD POOR FUND	1,000.00								1,000.00
JOHN CROCKER BOND MEMORIAL	10,000.00								10,000.00
JACOBS FARM TRUST FUND	147,317.00								147,317.00
GAUDETTE FLOWER FUND	1,000.00								1,000.00
PERMANENT NON EXPENDABLE (FUND 82)	378,091.80	-	-	-	-	-	-	-	378,091.80
PRIVATE PURPOSE NON EXPENDABLE									
DOROTHY S FOGG SCHOLARSHIP A	25,000.00								25,000.00
DOROTHY S FOGG SCHOLARSHIP B	25,000.00								25,000.00
ASHLEY/MINNIE JONES SCHOLARSHIP	10,000.00								10,000.00
PRIVATE PURPOSE NON EXPENDABLE (FUND 82)	60,000.00	-	-	-	-	-	-	-	60,000.00
TOTAL NON EXPENDABLE FUND 82	438,091.80	-	-	-	-	-	-	-	438,091.80

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - AGENCY FUNDS - 89			
Type - Asset			
89-000-0100-1040-0000	CASH - UNRESTRICTED CHECKING	\$478,464.24	\$0.00
89-000-0324-1341-0000	POLICE DETAIL RECEIVABLE	\$118,292.87	\$0.00
Type - Asset Subtotal:		\$596,757.11	\$0.00
Type - Liability			
89-000-0350-2010-0000	WARRANTS PAYABLE	\$0.00	\$54,435.36
89-000-0366-2421-0000	FIREARM LICENSES DUE STATE	\$0.00	\$1,825.00
89-000-0514-2654-0000	DEF REV - POLICE DETAIL	\$0.00	\$118,292.87
89-145-0367-2583-0000	STUDENT ACTIVITY HIGH SCHOOL	\$0.00	\$27,075.78
89-145-0367-2586-0000	STUDENT ACTIVITY MIDDLE SCHOOL	\$0.00	\$45,311.38
89-145-0515-2550-0000	VALLEY SWAMP ESCROW	\$0.00	\$15,689.56
89-145-0517-2550-0000	BRAMBLE WDS EST SUBDIVISION	\$0.00	\$80,631.74
89-145-0518-2550-0000	LAURELWOOD BOND	\$0.00	\$31,282.80
89-145-0519-2550-0000	BIRCHWOOD FARMS ESCROW/KAHANE	\$0.00	\$902.04
89-145-0520-2550-0000	PRAIRIE FM EST (BATES LANE)	\$0.00	\$16,501.90
89-145-0521-2550-0000	HOLLY BERRY SURETY DEP ACCT	\$0.00	\$2,760.85
89-145-0522-2550-0000	TURNERS WAY	\$0.00	\$15,018.18
89-145-0523-2550-0000	HERITAGE LN ESTATES LLC SETTLEMT	\$0.00	\$1,126.10
89-145-0564-2550-0000	PLANNING - WILDCAT HILL OSRD	\$0.00	\$75,274.44
89-145-0601-2550-0000	FOREST RIDGE SURETY	\$0.00	\$74,396.38
89-171-0529-2580-0000	WILDCAT OSRD/AW PERRY	\$0.00	\$2,363.17
89-171-0532-2580-0000	HARVEST PL/CIRCUIT ST (NOI)	\$0.00	\$1,505.62
89-171-0533-2580-0000	DAMON FARM LLC SE 52-802	\$0.00	\$1,772.31
89-171-0535-2580-0000	KENNEY/13 QN ANNE LN EO 1&2	\$0.00	\$2,324.18
89-171-0536-2580-0000	1ST PARISH LOT 1 PHRAGMITES CONTRL SE52-988	\$0.00	\$6,907.57
89-171-0537-2580-0000	935 MAIN ST - 52-819	\$0.00	\$2,620.22
89-171-0538-2580-0000	497A MT BLUE/52-1045	\$0.00	\$13,359.10
89-171-0541-2580-0000	FOX HILL LANE/LIDDELL	\$0.00	\$977.25
89-171-0553-2580-0000	NORWELL WASHINGTON LLC 40B	\$0.00	\$1,332.10
89-171-0554-2580-0000	218 OLD OAKEN BUCKET RD	\$0.00	\$772.82
89-171-0597-2580-0000	VARIOUS CONCOM REVIEW	\$0.00	\$625.50
89-175-0396-2580-0000	WILDCAT HILLS REVIEW	\$0.00	\$989.30
89-175-0397-2580-0000	DONOVAN/MODERN FILING FEES	\$0.00	\$3,823.62
89-175-0562-2580-0000	BOWKER/HERITAGE EST	\$0.00	\$2,314.42
89-175-0563-2580-0000	COWINGS/SUMMER	\$0.00	\$5,150.42
89-175-0565-2580-0000	PARSONS WALK	\$0.00	\$5,122.68
89-175-0566-2580-0000	BRAMBLEWOOD	\$0.00	\$4,294.01
89-175-0567-2580-0000	FOREST RIDGE/OFF SUMMER	\$0.00	\$3,399.40
89-175-0568-2580-0000	TRUNNEL ESTATES	\$0.00	\$3,271.26
89-175-0569-2580-0000	HENRYS LANE	\$0.00	\$1,018.25
89-175-0570-2580-0000	BARREL LANE COMMONS	\$0.00	\$0.72
89-175-0571-2580-0000	654 GROVE ST/KAHANE	\$0.00	\$296.99
89-175-0574-2580-0000	RIVER/STETSON	\$0.00	\$5,875.44

Account #	Account Description	Assets	Liabilities + Fund Equity
89-175-0576-2580-0000	WALNUT TREE	\$0.00	\$1,510.22
89-175-0577-2580-0000	PRIARIE FARM/HIGH ST	\$0.00	\$3,886.99
89-175-0579-2580-0000	VARIOUS	\$0.00	\$3,564.98
89-175-0581-2580-0000	TURNERS WAY	\$0.00	\$59.40
89-175-0585-2580-0000	LAURELWOOD/TILDEN	\$0.00	\$1,086.84
89-175-0586-2580-0000	CORDWAINER DR	\$0.00	\$2,306.88
89-175-0588-2580-0000	JOHN NEIL DRIVE EXTENSION	\$0.00	\$973.60
89-175-0602-2580-0000	HINGHAM LUMBER/711 MAIN ST	\$0.00	\$2,303.05
89-175-0605-2580-0000	BAY PATH LN EXT/VRT CORP	\$0.00	\$3,653.10
89-175-0606-2580-0000	STETSON EST/D LIZOTTE RESTATED TRUST	\$0.00	\$3,365.30
89-176-0603-2580-0000	S SH MEDICAL/141 LONGWATER DR	\$0.00	\$3,266.13
89-176-0702-2580-0000	NORWELL WASHINGTON LLC 40B	\$0.00	\$5,144.49
89-176-0703-2580-0000	FRIENDSHIP HOME/460 MAIN	\$0.00	\$1,736.66
89-176-0705-2580-0000	TIFFANY HILL 40B/EPICURE	\$0.00	\$6,508.58
89-176-0706-2580-0000	DAMON FARM CONDOS 40B/TRIFONE	\$0.00	\$1,850.85
89-176-0707-2580-0000	495 WASHINGTON ST/MCDONALD	\$0.00	\$444.72
89-176-0708-2580-0000	A ZILDJIAN CO/22 LONGWATER DR	\$0.00	\$2,301.97
89-176-0709-2580-0000	PORSCHE/75 POND ST	\$0.00	\$2,500.00
89-176-0710-2580-0000	AUDI/59 POND ST	\$0.00	\$2,500.00
89-210-0507-2581-0000	POLICE EXTRA DETAILS	\$0.00	-\$84,025.03
89-220-0508-2581-0000	FIRE EXTRA DETAILS	\$0.00	-\$2,380.99
89-691-6131-2585-0000	SECURITY DEPOSIT - STETSON FORD HOUSE	\$0.00	\$1,756.94
89-691-7065-2585-0000	SECURITY DEPOSIT - JACOBS FARMHOUSE	\$0.00	\$1,801.70
Type - Liability Subtotal:		\$0.00	\$596,757.11
AGENCY FUNDS - 89 Subtotal:		\$596,757.11	\$596,757.11

Town of Norwell

Balance Sheet Report

Filters

Date from: 2014-07-01
 Hide zero lines: Yes
 Sort Column 2: Type Asc

Date to: 2015-06-30
 Sort Column 1: FUND Asc
 Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
FUND - L-T OBLIGATIONS ACCOUNT GROUP - 97			
Type - Asset			
97-000-0321-1996-0000	AMTS TO BE PROV PYMT OF BONDS	\$21,689,123.22	\$0.00
Type - Asset Subtotal:		\$21,689,123.22	\$0.00
Type - Liability			
97-000-0898-2995-0000	WPAT TITLE 5 55,466 8/1/04 18YR	\$0.00	\$24,718.00
97-000-0899-2995-0000	WPAT TITLE 5 69,826 12/18/07 20YR	\$0.00	\$45,389.00
97-000-0900-2995-0000	WPAT TITLE 5 17,620 5/22/13 20YR	\$0.00	\$15,858.00
97-000-0918-2940-0000	SCHL PLANNING 300,000 6/15/03 20YR	\$0.00	\$120,000.00
97-000-0924-2912-0000	FIRE STATION 2,000,000 3/1/01 17YR REFI	\$0.00	\$410,000.00
97-000-0925-2914-0000	SENIOR CENTER REMODEL 300,000 10/1/10 10YR	\$0.00	\$180,000.00
97-000-0927-2952-0000	WATER MAINS \$1,250,000 3/27/14 20YR	\$0.00	\$1,185,000.00
97-000-0933-2941-0000	MIDDLE SCHOOL 17,300,000 6/15/03 20YR	\$0.00	\$6,920,000.00
97-000-0934-2913-0000	COL,VNL HS 10,852,000 2/15/05 20YR REFI	\$0.00	\$5,405,000.00
97-000-0937-2909-0000	ROAD REPAIR 1,000,000 10/1/10 5YR	\$0.00	\$200,000.00
97-000-0938-2948-0000	PUMPING STA 743,000 10/15/06 10YR	\$0.00	\$140,000.00
97-000-0938-2951-0000	WELLS/PUMPING 910,000 10/1/10 10YR	\$0.00	\$540,000.00
97-000-0939-2936-0000	WATER ENG 247,000 10/15/06 10YR	\$0.00	\$50,000.00
97-000-0940-2933-0000	FIRE TRUCK 300,000 4/10/07 10 YR IN	\$0.00	\$60,000.00
97-000-0941-2995-0000	WPAT STRMWTR MGMT 300,000 20YR	\$0.00	\$93,158.22
97-000-0942-2915-0000	POLICE STATION ENG 294K 4/15/13 5YR	\$0.00	\$170,000.00
97-000-0943-2932-0000	SCHL TECHNOLOGY 301,000 4/15/13 5Y	\$0.00	\$180,000.00
97-000-0944-2934-0000	FM SYSTEM SOFTWARE 250K 4/15/13 5YR	\$0.00	\$150,000.00
97-000-0945-2915-0000	POLICE STA \$5,010,000 3/27/14 EXEMPT 20Y INSIDE	\$0.00	\$4,760,000.00
97-000-0946-2924-0000	CEMETERY \$1,062,000 3/27/14 20YR INSIDE	\$0.00	\$1,005,000.00
97-000-0947-2916-0000	TOWN HALL REMODEL 195,000 4/10/07 10 YR IN	\$0.00	\$35,000.00
Type - Liability Subtotal:		\$0.00	\$21,689,123.22
Type - Fund Equity			
97-000-0370-3760-0000	BONDS AUTHORIZED (MEMORANDUM)	\$0.00	-\$3,800,000.00
97-000-0370-3770-0000	BONDS AUTHORIZED - OFFSET (MEM	\$0.00	\$3,800,000.00
Type - Fund Equity Subtotal:		\$0.00	\$0.00
FUND - L-T OBLIGATIONS ACCOUNT GROUP - 97 Subtotal:		\$21,689,123.22	\$21,689,123.22

Town of Norwell

Balance Sheet Report

193

Filters

Date from: 2014-07-01

Date to: 2015-06-30

Hide zero lines: Yes

Sort Column 1: FUND Asc

Sort Column 2: Type Asc

Sort Column 3: Account # Asc

Account #	Account Description	Assets	Liabilities + Fund Equity
Total:		\$49,381,362.63	\$49,381,362.63

TOWN OF NORWELL
RESERVE FUND TRANSFERS
FY2015

Reserve Fund - Beginning of Year Balance

\$200,000.00

Transfers Approved by the Advisory Board:

<u>Date</u>	<u>Description</u>	<u>Account #</u>	<u>Amount</u>
1/15/2015	Workers Comp Insurance	01-912-0201-5172	\$23,357.00
2/26/2015	Plumbing Inspector Fees	01-241-0117-5115	3,000.00
2/26/2015	Wiring Inspector Fees	01-241-0117-5116	15,000.00
2/26/2015	Gas Inspector Fees	01-241-0117-5117	2,000.00
2/26/2015	Building - Clerical Salaries	01-241-0101-5110	376.25
3/28/2015	Town Insurance	01-945-0201-5740	2,596.93
3/31/2015	Board of Health - Solid Waste/Trash	01-512-0217-5309	30,000.00
4/14/2015	Selectmen - Professional Services	01-122-0201-5307	14,082.00
5/26/2015	Unemployment Insurance	01-913-0201-5173	1,097.94
6/30/2015	Fire - Building Maintenance	01-220-0201-5430	12,875.00
6/30/2015	Animal Control - Wages	01-292-0101-5110	278.75
6/30/2015	Fire - Ambulance 3rd party Expense	01-231-0201-5308	3,755.00
6/30/2015	Board of Health - Semass Expense	01-512-0217-5310	25,000.00
6/30/2015	Unemployment Insurance	01-913-0201-5173	6,390.20
6/30/2015	Highway - Snow & Ice	01-420-0211-5532	1,924.95
6/30/2015	Treasurer/Coll - Interest on Abatemts	01-145-0201-5207	24,974.62
6/30/2015	School-Based Medicaid	01-135-0201-5690	2,587.00
6/30/2015	Treasurer/Coll - Office Supplies	01-145-0201-5420	3,654.89
6/30/2015	Building - Inspector Mileage	01-241-0201-5712	338.38
6/30/2015	Building - Alternate Wages	01-241-0116-5120	3,029.33
6/30/2015	Police - Police Clerks Wages	01-210-0112-5110	2,619.69
6/30/2015	Selectmen - Advertising Expense	01-122-0201-5300	957.58
6/30/2015	Fire - Gas Heat Expense	01-220-0201-5211	1,503.74
6/30/2015	Fire - Ambulance 3rd party Expense	01-231-0201-5308	3,110.39
6/30/2015	Workers Comp Insurance	01-912-0201-5172	3,208.76
Total Transfers			<u>187,718.40</u>
6/30/2015 Balance			<u>\$12,281.60</u>

TOWN OF NORWELL
Provision for Abatements and
Exemptions
Activity for Fiscal Year 2015

<u>Levy Year</u>	<u>Balance 7/1/2014</u>	<u>Commitments</u>	<u>Transfers to Overlay Surplus</u>	<u>Abatements & Exemptions</u>	<u>Balance 6/30/2015</u>
2015		1,091,563.51		65,970.05	1,025,593.46
2014	735,257.13				735,257.13
2013	662,289.55		325,896.00		336,393.55
2012	329,867.98		178,104.00		151,763.98
2011	234,267.04				234,267.04
2010	218,499.12			87,551.70	130,947.42
2009	0.00				0.00
2008	1,991.68				1,991.68
2007	2,219.30				2,219.30
2006	0.00				0.00
2005	4,000.00				4,000.00
2004					
2003					
2002					
TOTALS	<u>\$2,188,391.80</u>	<u>\$1,091,563.51</u>	<u>\$504,000.00</u>	<u>\$153,521.75</u>	<u>\$2,622,433.56</u>

